



GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, April 10, 2023, at 7:00 p.m. at Coultap Educational Services, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, Vice-President Larry Cabeen, Dan Choi, Finance Committee Chair Jackie Forbes, President Mike McCormick, Paul Radlinski. Late: None. Absent: None.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Tim Baker, Safety Security Supervisor; Matt Johnson, Assistant Director for Transportation; Mary Dunmead, Director for Transportation; Scott Nye, Director for Facility Operations; Todd Latham, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: None.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, March 13, 2023
2. Executive Session, March 13, 2023

Motion by Forbes second by Cabeen, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, one (1), Choi.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. 2023-24 Transportation Preliminary Budget – Todd Latham & Mary Dunmead
Todd Latham, Mary Dunmead, and Matt Johnson presented to the Board the 2023-24 Preliminary Transportation Budget. The presentation included a 5-year financial review, budgetary impacts, FY 2024 preliminary budget, fuel cost review, and fleet changes. Budgetary impacts include salary and benefits, supplies and materials, and revenues and reimbursements. The FY 2025 projected budget is \$5,346,216 in revenue and \$6,996,521 in expenses. The cost of diesel fuel and gas have steadily increased over the years, but we are starting to see a slight dip. The district's bus fleet includes forty-seven 72-passenger buses, one passenger van, nine lift buses, nineteen small buses, and four 14-passenger buses. In 2024, the district would like to replace ten 2019 72-passenger buses, one 2017 27-passenger bus, one 2016 27-passenger bus, and four 21-passenger buses. These buses are the ones with the highest mileage and the most mechanical issues. They would also like to upgrade the bus cameras to HD. The approximate cost is \$2,500 per bus. This would include dash cameras, as the first thing the insurance company asks for is video footage to review accidents. The cameras

would also monitor student behavior, increase driver safety and accountability, address parent inquiries, and protect our drivers.

Board comments, questions, concerns: When you say \$2,500 per unit, is that one unit per bus? (Yes, that is one fully installed bus.) As we are talking about replacing our fleet, have you looked into other options such as electric buses? (Yes, and electric buses would need charging ports, electricity, staff training, and batteries are \$15,000 each with each bus having three batteries. We also looked in propane buses and there is a health concern for mechanics and drivers do not want to drive around with propane tanks under their buses.) Do you know if they are looking to improve electric buses? (They are always working to improve them.) I can see how the bus buyback program made sense now. Do we anticipate our maintenance costs coming down? (Yes.) With the cameras, do we know if there are any insurance discounts? (We have looked into this and there are no discounts at this time. We are part of a cooperative, so we could talk with them about this.) With retiring buses with the most mechanical issues, do you anticipate there will be a cost savings with repairs? (We do not know specifically what that would be, but we do know that the supply budget went up by about \$50,000.) By getting new buses, could some of the repair cost savings be used to offset the cost of the buses? (Yes.) What is the cost to replace an engine? (It is about \$40,000 per engine.)

2. Meritorious Budget Award & District Recognition (Policy 6:220)

Dr. Mutchler shared that we once again were awarded the Meritorious Budget Award from the Association of School Business Officials International (ASBO). Thank you to Todd Latham and his team for all their hard work on this, as well as Scott Duenser from Wipfli. A lot of time and effort goes into these reports, and they help with our long-term (and short-term) planning. To get this recognition for excellence in budget presentation from ASBO is really a high achievement. When the application is sent in, a panel of accountants review it. It must meet their rigid standards to qualify for this award.

Dr. Mutchler congratulated all the board members that were re-elected to the board and shared that the seating of these members will most likely not take place until after the next board meeting. Mike McCormick is the only member that will be leaving the board. He thanked him for all his time and hard work by presenting him with a plaque.

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Jackie Forbes shared information about HB 3523, which has to do with the surety bond reform. This bill will reduce the treasurers bond coverage requirements as determined by the School Board at an amount no less than 10%. It also eliminates this confusion as to what amount districts should use to fulfill the requirement by providing school districts with a consistent and audible budget number to use for the basis of the bond requirement. It also eliminates the duplicative bonding for school districts, but still ensures that new issuances are bonded appropriately until the new issuance is added to the annual comprehensive bond requirement. This was passed by the House and has now moved on to the Senate.

Board comments, questions, concerns: Is this something we should file a witness flip for? (You can if you would like to.) Can we file a witness slip as a board member? (You can say you are a board member, but do not file on behalf of the board. You should file on behalf of yourself.) There is a tutorial online on how to file a witness slip. It is better to reach out by phone.

5. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that there is student testing taking place. Spring activities are in full swing. In our office, and throughout the buildings, we are planning for the end of the year, which you will be hearing more about activities as they come forward. Planning for the new school year has also begun. There will be a new board member orientation on April 18 at 9 a.m. for our one new board member.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. 2023-24 Recommended Staffing Plan (Policy 5:200)

Dr. Law shared that this plan reflects the needs we have heard from both administrators and staff.

Motion by Cabeen second by Forbes, to approve the above-listed, item 6.1. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

2. 2023-24 7-Year Capital Improvement Plan (Policy 4:10)

Scott Ney presented the Facilities 7-Year Capital Improvement Plan to the Board. The district surveyed all school buildings, analyzed existing facilities and related conditions, prioritized based on cost, needs and efficiencies, provided cost estimates for future projects. All but one building will have work done this summer. Some of that work will include updating HVAC controls, asbestos abatement, masonry flashing and tuckpointing, electrical switchboard replacement, concrete repairs, 10-year Health Life Safety repairs, parking lot resurfacing, roof repairs, security cameras, and boiler replacements. The estimated cost for the 2023-24 school year is \$12,930,917 with the total estimated cost over the next seven years being \$47,771,590. It is estimated that over the next seven years that future considerations could cost \$8,383,680. The grand total is estimated at \$56,155,270.

Board comments, questions, concerns: Once you have a list of capital projects do you share this information with staff? (Yes, we meet with administrators.) Is there somewhere that parents can find this information? (Yes, it will be on the facilities web page on the district website and in BoardBook.)

Motion by Cabeen second by Forbes, to approve the above-listed, item 6.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

8. INFORMATION

1. Board Meeting/Presentation Schedule (Policy 2:220)
2. FOIA Requests (Policy 2:250)

9. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Burkemper, Andrew, GHS, Band Teacher, 1.0 FTE, effective 8/14/23

Miller, Catherine, GMSS, Science Teacher, 1.0 FTE, effective 8/14/23

Schindel, Andrew, GHS, Learning Behavior Specialist, 1.0 FTE, effective 8/14/23

Lee, Annika, GHS, Learning Behavior Specialist, 1.0 FTE, effective 8/14/23

Reappointments Certified Staff

Lord, Eva, GMSS, Art Teacher, .93 FTE, effective 8/14/23

Long-Term Substitutes Certified Staff

Serra, Tracy, WES, 3rd Grade, 1.0 FTE, effective 5/8/23-5/26/23

Rosentreter, Cheryl, GHS, LBS, 1.0 FTE, effective 4/3/23-5/26/23

Dabetic, Christian, GMSS, LBS, 1.0 FTE, effective 3/7/23-5/26/23

Kroll, Jennifer, FES, 5th Grade, 1.0 FTE, effective 4/24/23-5/26/23

Morrison, Mark, HSS, 5th Grade, 1.0 FTE, effective 4/17/23-5/26/23

FMLA Certified Staff

Francis, Caty, MCS, 1st Grade Teacher, effective 8/16/23-9/29/23

Resignations Certified Staff

Rawski, Kailey, HSS, 5th Grade, effective 5/26/23

Barnes, Veronica, WAS, Social Worker, effective 5/26/23

Russell, James, GHS, Physical Education, effective 5/26/23

Hanson, Chris, HSS, 5th Grade, effective 3/17/23

Abraham, Jamie, HSS, Permanent Substitute Teacher, effective 4/14/23

Aceto, Kelly, GHS, Business Education, effective 7/14/23

Krueger, Laura, GELP, Speech Language Pathologist, effective 3/24/23

New Hires Support Staff

Reynolds, Jessica, GMSN, Special Education Assistant, effective 3/20/23

Tormey, Kate, WES, Special Education Assistant, effective 4/3/23

Traxler, Valerie, TRAN, Bus Monitor, effective 4/3/23

Urban, Joshua, All Buildings, Grounds, effective 3/30/23

DeLaby, Kevin, All Buildings, Grounds, effective 4/3/23

Reappointments Support Staff

Runyan, Jane, HSS, Kindergarten Asst. 3.0 hrs, effective 8/14/23

Retirement Support Staff

Stone, Lisa, GHS, Administrative Assistant, effective 8/3/23

FMLA Support Staff

Marquez, Brianna, GELP, Instructional Assistant, effective 3/20/23-4/10/23

Salazar, Francisco, GMSN, Custodian, effective 6/12/23-7/31/23

Mourek, Kathleen, GMSS, Building Tech, effective 4/14/23-4/28/23

Noonan, Annie, CO, Payroll Specialist, effective 6/20/23-9/13/23

Resignations Support Staff

Sadnavitch, Matthew, MCS, Custodian, effective 3/24/23

Agustsson, Vicki, GMSS, Reading Tutor, effective 5/26/23

Vester, Ryan, Building Tech, effective 4/14/23

Appointment Administrators

Sims, Shonette, CO, Assistant Superintendent Learning & Teaching, effective 7/1/23

2. 2023-24 Finance Committee Meeting Calendar (Policy 2:150)

3. Gifts, Grants, Bequests: \$500, Blacklaud Giving Fund on behalf of Green Family, for daughter's grade-level field trip costs or other grade-level related projects at WAS

4. Pay Request #3: \$33,858.75, Eagle Concrete, Inc., concrete replacement at multiple sites

5. Health Life Safety Funds Allocation

6. 2023-24 Student Fees

7. Mid-Valley Special Education Cooperative Classroom Use Agreement

Motion by Ansari second by Choi, to approve the above-listed, items 9.1-9.7. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

10. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members have been attending many of the spring activities. There is a Communications Task Force meeting coming up and we are always seeking feedback. The Kishwaukee Division recently had their quarterly dinner meeting with a presentation by Laurie Henzel. This was also an opportunity to meet and talk with other board members from around the area. Thank you to board members, administrators, and GEA members for your hard work on the new contract. Congratulations to the newly elected board members. I would like to give a shout out to everyone involved in the high school musical, "The Hunchback of Notre Dame." It was an amazing performance. We would like to congratulate Dr. Andy Barrett on being chosen as Geneva's next superintendent, and a big thank you to Dr. Kent Mutchler for everything he has done for our district over the last seventeen years.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING

MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING THE SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES [5 ILCS 120/2(c)(2)]; APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 7:51 p.m., motion by Bellino, second by Cabeen, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary schedules for one or more classes of employees; appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body.

At 8:43 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

14.1 GEA Contract

Motion by Cabeen second by Bellino, to approve the above-listed contract, item 14.1. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

15. ADJOURNMENT

At 8:44 p.m., motion by Forbes second by Radlinski and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING SECRETARY