



**PROSPECT HEIGHTS DISTRICT 23
FINANCE COMMITTEE & BOARD OF EDUCATION
ACTION ITEM**

Date: April 30, 2021

Title: Approval of Stipends for 2021-22

Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

BACKGROUND INFORMATION:

Annually, the Extra-duty committee of PHEA representatives and Administration reviews the implementation, attendance, and distribution of negotiated extra-duty positions. This committee reviews requests for shifts among existing stipend allocations to modify programs or offerings that better meet student interest and need. Staff and Administration were commended for their flexibility and creativity in providing these important opportunities to our students during the COVID pandemic. While many other Districts chose to cancel many or all activities, our coaches and sponsors identified new and modified ways of keeping students engaged in music, performing arts, athletics, learning and service clubs.

At this time, there are no recommendations to modify the Extra-duty stipend positions for next school year. Included in this memo are the PHEA stipends and allocations for the 2021-22 school year.

In addition, Administration reviews the number of Board allocated stipends and brings forth recommendations for adjustments based on programming needs. For the 2021-22 school year, Administration is recommending the following adjustments be made:

**Additional Stipend - Growing Green Project Club
Budgetary Impact \$ 634.22**

The proposed after school club would be led by Brian Rominski, Director of Buildings & Grounds, and one (1) Board stipend PHEA member. There has been an increasing number of students interested in recycling, sustainability, and general environmentalism. Student participation would reach grades 4-8. The proposed Growing Green Project Club would meet six (6) times per year. Each school year, the Club would focus on one (1) environmental outreach project, for example, “classroom recycling” and one (1) service oriented project, for example, “outside cleanup day”. The creation of the club would provide additional opportunities for outreach and service oriented projects, as well as student led leadership roles.

**Additional Stipend - MacArthur Middle School Athletic Director
Budgetary Impact \$ 1,602.14**

As the interscholastic opportunities at the middle school level require a significant amount of coordination between schools, transportation providers and coaching staff, Administration is requesting an additional stipend for the position of the MacArthur Athletic Director. General responsibilities would include scheduling of all sports/intramurals (contests and transportation), facilitation of coaches meetings, participation in the Illinois Elementary School Association (IESA), coordination of supply and equipment purchases, equipment & uniform oversight, monitor student adherence to academic expectations. The recommended stipend amount is consistent with the current amount for the Team Leader position.

**Additional Stipends - Support Staff Team Leaders (4 @ \$1,602.14)
Total Budgetary Impact \$ 6,406.56**

Communication within and across the teams in each school is essential to ensure our District's vision to create opportunities that inspire all students to grow as learners, individuals, and citizens. Non-classroom support team staff members such as special education teachers, related service personnel, specials teachers, and Educational Support Professionals (ESPs) play an essential role within a school to realize that vision. Historically, they have not always been able to attend the grade-level team meetings to provide input and receive that information.

To allow for two-way communication in carrying out our school and District strategic plans, the proposed Support Staff Team Leader will participate in team leader meetings with the principal and hold meetings with the support staff team at each school. We are requesting to add one Support Staff Team Leader Position to each school to assist the principal and support teachers in maintaining and developing a dynamic instructional program. The current job description for Team Leader will suffice for this new position.

*MacArthur currently has an Exploratory Team Leader position, but special education teachers, related service personnel, and ESPs are not included in their team meetings. Since the Exploratory Team is already a large group that has standing meetings, the additional Support Staff Team Leader will represent the other groups.

The recommended stipend amount is consistent with the current amount for the Team Leader position.

RECOMMENDATION:

That the Board of Education approves the additional stipends for the 2021-22 school year, in the total amount of \$ 8,644.92.

PHEA EXTRA DUTY STIPENDS

Activity	Account #	Number of Positions	Budgeted Stipends 2020-2021	Budgeted Stipends 2021-2022
Lunchroom Supervision				
MacArthur -- 9	10.5.0000.2560.134.01.0000 PHEA	9	\$16.53	\$16.76
Ross -- 6	10.5.0000.2560.134.01.0000 PHEA	6	\$16.53	\$16.76
Sullivan -- 6	10.5.0000.2560.134.01.0000 PHEA	6	\$16.53	\$16.76
Eisenhower -- 5.5	10.5.0000.2560.134.01.0000 PHEA	5.5	\$16.53	\$16.76
Bus Supervision				
Ike Bus/Car -- 5	40.5.0000.2551.134.01.0000	5	\$8.29	\$8.41
			\$7.90	\$7.90
Ross Bus/Car -- 5	40.5.0000.2551.134.01.0000	5	\$8.29	\$8.41
			\$7.90	\$7.90
Sullivan Bus/Car -- 4.5	40.5.0000.2551.134.01.0000	4.5	\$8.29	\$8.41
			\$7.90	\$7.90
Mac Bus/Car -- 4	40.5.0000.2551.134.01.0000	4	\$8.29	\$8.41
Middle School Sport Event Supervision				
Mac Event Supervision	10.5.0000.1503.134.01.0000	52 Events	\$3,803.48	\$3,856.53
IESA Event Supervision	10.5.0000.1503.134.01.0000	6 Events	\$877.73	\$890.03
MIDDLE SCHOOL				
Interscholastic Sports				
Wrestling Lead	10.5.0000.1503.134.01.0000	1	\$3,657.67	\$3,708.88
Wrestling Assistant	10.5.0000.1503.134.01.0000	1	\$2,743.25	\$2,781.66
Basketball Boys Gr 7	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Basketball Boys Gr 8	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Basketball Girls Gr 7	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Basketball Girls Gr 8	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Volleyball Boys Gr 7	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Volleyball Boys Gr 8	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Volleyball Girls Gr 7	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42

Volleyball Girls Gr 8	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Track Boys Lead	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Track Girls Lead	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Track Boys Asst.	10.5.0000.1503.134.01.0000	1	\$2,560.36	\$2,596.21
Track Boys Asst.	10.5.0000.1503.134.01.0000	1	\$2,560.36	\$2,596.21
Track Girls Asst.	10.5.0000.1503.134.01.0000	1	\$2,560.36	\$2,596.21
Track Girls Asst.	10.5.0000.1503.134.01.0000	1	\$2,560.36	\$2,596.21
Cross Country Boys Lead	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Cross Country Girls Lead	10.5.0000.1503.134.01.0000	1	\$3,474.77	\$3,523.42
Cross Country Boys Asst.	10.5.0000.1503.134.01.0000	1	\$2,560.36	\$2,596.21
Cross Country Girls Asst.	10.5.0000.1503.134.01.0000	1	\$2,560.36	\$2,596.21
Poms (considered club)	10.5.0000.1501.134.01.0000	1	\$2,560.36	\$2,596.21
Poms (considered club)	10.5.0000.1501.134.01.0000	1	\$2,560.36	\$2,596.21
Unified Poms	10.5.0000.1501.134.01.0000	1	\$1,316.75	\$1,335.18
MacArthur Intramurals				
Mac Badminton	10.5.0000.1504.134.01.0000	1	\$658.38	\$667.60
Mac Basketball	10.5.0000.1504.134.01.0000	1	\$658.38	\$667.60
Mac Bowling	10.5.0000.1504.134.01.0000	1	\$658.38	\$667.60
Mac Bowling	10.5.0000.1504.134.01.0000	1	\$658.38	\$667.60
Mac Floor Hockey	10.5.0000.1504.134.01.0000	1	\$658.38	\$667.60
Mac Volleyball	10.5.0000.1504.134.01.0000	1	\$658.38	\$667.60
Unified Coach (considered intramural)	10.5.0000.1504.134.01.0000	1	\$987.57	\$1,001.40
Unified Coach (considered intramural)	10.5.0000.1504.134.01.0000	1	\$987.57	\$1,001.40
MacArthur Club Sponsors				
Mac Anime	10.5.0000.1501.134.01.0000	1	\$658.38	\$667.60
Mac Art Club	10.5.0000.1501.134.01.0000	1	\$1,097.30	\$1,112.66
Mac Dance	10.5.0000.1501.134.01.0000	1	\$658.38	\$667.60
Mac Literary Club	10.5.0000.1501.134.01.0000	1	\$914.42	\$927.22
Mac Creativity Club	10.5.0000.1501.134.01.0000	1	\$914.42	\$927.22
Mac Innovation Club	10.5.0000.1501.134.01.0000	1	\$914.42	\$927.22
Mac Robotics	10.5.0000.1501.134.01.0000	1	\$1,645.95	\$1,668.99
Mac Talent Show	10.5.0000.1501.134.01.0000	1	\$1,097.30	\$1,112.66
Mac Sci. Showcase	10.5.0000.1501.134.01.0000	1	\$658.38	\$667.60
Mac Sci. Showcase	10.5.0000.1501.134.01.0000	1	\$658.38	\$667.60
Mac Art Show	10.5.0000.1501.134.01.0000	1	\$458.74	\$465.16

Mac Student Senate	10.5.0000.1501.134.01.0000	1	\$1,828.82	\$1,854.42
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Mac PALS Coordinator	10.5.0000.1501.134.01.0000	1	\$2,560.36	\$2,596.21
Mac PALS Asst.	10.5.0000.1501.134.01.0000	1	\$1,828.82	\$1,854.42
Mac Unified Program	10.5.0000.1501.134.01.0000	1	\$987.57	\$1,001.40
Mac Yearbook	10.5.0000.1501.134.01.0000	1	\$3,474.78	\$3,523.43
Mac Yrbk Asst.	10.5.0000.1501.134.01.0000	1	\$1,645.95	\$1,668.99
Mac Newspaper	10.5.0000.1501.134.01.0000	1	\$1,645.95	\$1,668.99
Performing Arts				
Mac Band Director	10.5.0000.1502.134.01.0000	1	\$3,474.78	\$3,523.43
Mac Orchestra Director	10.5.0000.1502.134.01.0000	1	\$3,474.78	\$3,523.43
Mac Chorus Director	10.5.0000.1502.134.01.0000	1	\$2,670.10	\$2,707.48
Mac Swing Choir				
Recital Director	10.5.0000.1502.134.01.0000	1	\$292.61	\$292.61
Recital Accomp.	10.5.0000.1502.134.01.0000	1	\$475.51	\$482.17
Mac School Production				
Mac Play Director	10.5.0000.1502.134.01.0000	1	\$3,154.73	\$3,198.90
Mac Play Director	10.5.0000.1502.134.01.0000	1	\$3,154.73	\$3,198.90
Mac Asst. Directors Scenery/Stage/Sound/Set	10.5.0000.1502.134.01.0000	1	\$1,018.92	\$1,033.18
Mac Asst. Directors Scenery/Stage/Sound/Set	10.5.0000.1502.134.01.0000	1	\$1,018.92	\$1,033.18
Mac Asst. Directors Scenery/Stage/Sound/Set	10.5.0000.1502.134.01.0000	1	\$1,018.92	\$1,033.18
ELEMENTARY SCHOOL				
Elementary Intramurals				
Ross Intramurals	10.5.0000.1504.134.01.0000	0.5	\$1,019.00	\$1,033.27
Sullivan Intramurals	10.5.0000.1504.134.01.0000	0.5	\$1,019.00	\$1,033.27
Elementary Clubs				
Ross Green Thumb Club	10.5.0000.1110.134.03.0000	1	\$511.19	\$518.35
Ross Clean Up Club	10.5.0000.1110.134.03.0000	1	\$511.19	\$518.35

Ross Ambassadors	10.5.0000.1110.134.03.0000	1	\$1,553.65	\$1,575.40
Ross Ambassadors	10.5.0000.1110.134.03.0000	1	\$1,553.65	\$1,575.40
Sull Math Club	10.5.0000.1110.134.02.0000	1	\$563.48	\$571.37
Sull Math Club	10.5.0000.1110.134.02.0000	1	\$563.48	\$571.37
Sull Girls on the Run	10.5.0000.1501.134.01.0000	1	\$1,079.98	\$1,095.10
Sull Culture Club	10.5.0000.1501.134.01.0000	1	\$1,280.12	\$1,298.04
Sull Tech Team	10.5.0000.1501.134.01.0000	1	\$1,280.12	\$1,298.04
Sull Art Show	10.5.0000.1501.134.01.0000	1	\$458.74	\$465.16
Sull Robotics	10.5.0000.1110.134.02.0000	1	\$2,560.36	\$2,596.21
Sull Ambassadors	10.5.0000.1501.134.01.0000	1	\$1,553.65	\$1,575.40
Sull Ambassadors	10.5.0000.1501.134.01.0000	1	\$1,553.65	\$1,575.40
Ike Art Show	10.5.0000.1501.134.01.0000	1	\$458.74	\$465.16
Performing Arts				
Elem Band	10.5.0000.1502.134.01.0000	1	\$2,926.12	\$2,967.09
Elem Orchestra	10.5.0000.1502.134.01.0000	1	\$2,926.12	\$2,967.09
Elem Chorus	10.5.0000.1502.134.01.0000	1	\$901.55	\$914.17
Sullivan School Production				
Sull Play Director	10.5.0000.1502.134.01.0000	1	\$3,154.73	\$3,198.90
Sull Play Director	10.5.0000.1502.134.01.0000	1	\$3,154.73	\$3,198.90
Sull Asst. Directors Cast & Crew/Set	10.5.0000.1502.134.01.0000	1	\$1,018.92	\$1,033.18
Sull Asst. Directors Cast & Crew/Set	10.5.0000.1502.134.01.0000	1	\$1,018.92	\$1,033.18
Sull Asst. Directors Cast & Crew/Set	10.5.0000.1502.134.01.0000	1	\$1,018.92	\$1,033.18
Webmaster				
Mac	10.5.0000.2225.134.01.0000	1	\$1,732.30	\$1,756.55
Sullivan	10.5.0000.2225.134.01.0000	1	\$1,732.30	\$1,756.55
Ross	10.5.0000.2225.134.01.0000	1	\$1,732.30	\$1,756.55
IKE	10.5.0000.2225.134.01.0000	1	\$1,732.30	\$1,756.55
			\$161,623.51	\$168,628.85
	TOTAL % INCREASE	2020-21 TO 2021-2022		1.40%
	TOTAL \$ INCREASE	2020-21 TO 2021-2022		\$4,793.01

BOE EXTRA DUTY STIPENDS

Activity	Number of Positions	Paid Stipends 2020-2021	Budgeted Stipends 2021-2022
MIDDLE SCHOOL		x1.023	x1.014
Exploratory	1	\$1,580.02	\$1,602.14
Exploratory (2nd Position)	1	\$1,580.02	\$1,602.14
Team Leader Grade 6	1	\$1,580.02	\$1,602.14
Team Leader Grade 6 (2nd Position)	1	\$1,580.02	\$1,602.14
Team Leader Grade 7	1	\$1,580.02	\$1,602.14
Team Leader Grade 7 (2nd Position)	1	\$1,580.02	\$1,602.14
Team Leader Grade 8	1	\$1,580.02	\$1,602.14
Team Leader Grade 8 (2nd Position)	1	\$1,580.02	\$1,602.14
MacAllies	1	\$653.91	\$663.06
MacAllies (2nd Position)	1	\$653.91	\$663.06
Mac Athletic Director	1		\$1,602.14
Mac Support Staff Team Leader	1		\$1,602.14
ELEMENTARY SCHOOL			
<u>IKE</u>			
Team Leader Grade EC	1	\$1,580.02	\$1,602.14
Team Leader Grade K	1	\$1,580.02	\$1,602.14
Team Leader Grade 1	1	\$1,580.02	\$1,602.14
Steam Club	1	\$460.35	\$466.79
Ike Steam Club (2nd Position)	1	\$460.35	\$466.79
IKE Support Staff Team Leader	1		\$1,602.14
<u>ROSS</u>			
Steam Club	1	\$625.46	\$634.22
Ross Steam Club (2nd Position)	1	\$625.46	\$634.22

Ross Steam Club (3rd Position)	1	\$625.46		\$634.22
Team Leader Grade 2	1	\$1,580.02		\$1,602.14
Team Leader Grade 3	1	\$1,580.02		\$1,602.14
Ross Support Staff Team Leader	1			\$1,602.14
<u>SULLIVAN</u>				
Steam Club	1	\$460.35		\$466.79
Sullivan Steam Club (2nd Position)	1	\$460.35		\$466.79
Team Leader Grade 4	1	\$1,580.02		\$1,602.14
Team Leader Grade 5	1	\$1,580.02		\$1,602.14
Sullivan Support Staff Team Leader	1			\$1,602.14
Growing Green Project Club	1			\$634.22
		\$28,725.90		\$37,772.96
TOTAL % INCREASE	2020-21 to 2021-22			1.40%
TOTAL \$ INCREASE	2020-21 to 2021-22			\$9,047.06
		2020-21		2021-22
		\$28,725.90		\$29,128.04
		New Allocations		<u>\$8,644.92</u>
				\$37,772.96