

**OFFICE OF THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT NO. 2909  
MONDAY, DECEMBER 9, 2024, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792  
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

**Members Present:**

Bill Addy                      Tim Riordan  
Nicole Culbert-Dahl      John Uhan  
Brandi Lautigar            Lisa Westby

**Other Staff Present:**

Dr. Noel Schmidt, Superintendent  
Todd Griepentrog, Principal on Special Assignment  
Scott Manni, North Star Elementary Principal  
Andrea Lintula, Business Manager  
Cassandra Hailey, PCN Grant Coordinator

**Members Absent:**

None

**Student Representative:**

None

- I. Chair ADDY called the regular meeting to order at 6:00 P.M.
- II. **APPROVE AGENDA:** Motion to **approve the agenda** made by UHAN, seconded by RIORDAN. Motion passed unanimously.
- III. **TRUTH IN TAXATION:**
- A. Andrea Lintula presented the Truth in Taxation information.
- B. Motion to **certify 2024 Payable 2025 Levy at \$4,821,725.26** made by RIORDAN, seconded by LAUTIGAR. Motion passed unanimously.
- IV. **RECOGNITION OF VISITORS AND VISITOR INPUT:** George Haraden and Perry Brown – allowing 5<sup>th</sup> & 6<sup>th</sup> graders to participate with the swim team. This request will be discussed at an Athletic & Activities Committee meeting.
- V. Motion to **approve the Resolution Authorizing The Renewal of an Expiring Referendum Revenue Authorization** made by RIORDAN, seconded by UHAN. Roll call vote. (RIORDAN-YES, LAUTIGAR-YES, UHAN-YES, ADDY-YES, CULBERT-DAHL-YES, WESTBY-YES) Motion passed unanimously.
- VI. **CONSTRUCTION:**
- A. Patrick Gallagher and Pete Auvinen from Kraus-Anderson provided the Contract Amendment #16 presentation.
- B. Motion to **approve Contract Amendment #16** made by LAUTIGAR, seconded by RIORDAN. Motion passed unanimously.
- VII. **CONSENT AGENDA:**
- A. Motion to **approve the Consent Agenda** made by CULBERT-DAHL, seconded by RIORDAN. Motion passed unanimously.
1. Approval of November 25, 2024 regular meeting minutes.
  2. Approval of hire of Stacy Robillard for the Wolverine Care Staff position at a rate of \$15.00/hour effective December 1, 2024.
  3. Approval of hire of Breanna Bridgewater for the Wolverine Care Staff position at a rate of \$15.00/hour effective December 1, 2024.
  4. Approval of hire of Amber Berg for the Paraprofessional position at a rate of \$19.97/hour effective December 2, 2024.
  5. Approval of hire of Ainsley Erickson for the Assistant Dance Coach position with a stipend of \$4,791 for the 2024-2025 school year.
  6. Approval of hire of George Haraden for the Assistant Boys Swimming & Diving Coach position with a stipend of \$3,278 for the 2024-2025 school year.

7. Approval of volunteer coach(es) for the 2024-25 school year: Alexander Hultman (Boys Swimming).
8. Approval of additional duty of "I Love To Read Coordinator" (NSE) for Candy Ofstad with a stipend of \$505 for the 2024-2025 school year.
9. Approval of additional duty of Lunchroom Supervisor for Betty Parker for Semester 1 effective November 22, 2024. The stipend of \$1,513 will be prorated.
10. Approval of transfer of Alice Pelton from the Paraprofessional position to the RRHS Counseling Secretary position at a rate of \$24.87/hour effective December 2, 2024.
11. Approval of updated start date for Kylee Sexton, Paraprofessional, from November 6, 2024 to November 5, 2024.
12. Approval of updated start date for Isabella Axelson, Paraprofessional, from November 6, 2024 to November 18, 2024.
13. Approval of correction to Harriet Anderson's request for an extension of her leave through December 31, 2024 - this is a paid sick leave, not unpaid.
14. Acceptance of resignation of James Branstrom from the Paraprofessional position effective January 3, 2025.
15. Approval of out-of-state travel for Robert Kreegier and Quaid Person to attend the Brain Storm Technology Convention in Wisconsin on March 9 - 11, 2025.
16. Acceptance and appreciation of a donation in the amount of \$1,350 from the Choralaires to the #RockRidgeRising Campaign - In Memory of Mr. C.
17. Acceptance and appreciation of a donation of tennis shoes and winter jackets from Tim Miro to RRHS for students who may be in need of these items.

#### VIII. REPORTS:

- A. C.O.R.E. students, along with PCN Grant Coordinator Cassandra Hailey, discussed the work they have been doing this fall.
- B. Principal on Special Assignment Todd Griepentrog went over the 2024-25 Rock Ridge Comprehensive Achievement and Civic Readiness Report (CACR).
- C. Principal Scott Manni discussed the happenings at North Star Elementary.
- D. Supt. Noel Schmidt introduced the concept of "Academic Return on Investment". This will be discussed more in January.
- E. Motion to **approve the payment of the bills** made by LAUTIGAR, seconded by CULBERT-DAHL. Motion passed unanimously.

#### IX. ADMINISTRATION ITEMS:

- A. Motion to **approve the Right of Way Parcel, Minnesota Department of Transportation** made by RIORDAN, seconded by WESTBY. Motion passed unanimously.
- B. Motion to **approve the individual work agreements for 2024-25 and 2025-26 as presented** made by RIORDAN, seconded by UHAN. Motion passed unanimously.
- C. Motion to **submit votes for the Category 1 – ARCC Governance Board** made by WESTBY, seconded by CULBERT-DAHL. Motion passed 5-0-1 with RIORDAN abstaining.
- D. Motion to **approve the Resolution Establishing Combined Polling Places For Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open For Voting For School District Elections Not Held On The Day Of A Statewide Election** made by WESTBY, seconded by UHAN. Roll call vote. (RIORDAN-YES, LAUTIGAR-YES, UHAN-YES, ADDY-YES, CULBERT-DAHL-YES, WESTBY-YES) Motion passed unanimously.
- E. Motion to **appoint Brandi Lautigar as school board member to fill the school board vacancy until the special election on April 8, 2025** made by ADDY, seconded by UHAN. Roll call vote. (RIORDAN-YES, LAUTIGAR-YES, UHAN-YES, ADDY-YES, CULBERT-DAHL-YES, WESTBY-YES) Motion passed 5-0-1 with LAUTIGAR abstaining.

#### X. MEETING ANNOUNCEMENTS were made.

XI. **ADJOURNMENT:** Meeting adjourned at 7:32 P.M.

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CHAIR – BILL ADDY

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CLERK – BRANDI LAUTIGAR