

DRAFT MEETING MINUTES – BOARD BUSINESS MEETING NOVEMBER 28, 2023**Board Members Present:**

Dr. Karen Pérez, Chair
Sunita Garg, Vice Chair
Susan Greenberg
Dr. Melissa Potter
Ugonna Enyinnaya (virtually)
Justice Rajee
Dr. Tammy Carpenter

Board Members Absent:**Staff Present:**

Dr. Gustavo Balderas
Dr. Heather Cordie
Michael Schofield
Kerry Delf
Shellie Bailey-Shah
Camellia Osterink
Dr. Josh Fritts
Robin Kobrowski
Jill O'Neill
Charity Ralls
Craig Beaver
Jared Freeman
Johanna Castillo
Sarah Weiland

Superintendent
Deputy Superintendent for Teaching & Learning
Associate Superintendent for Business Services
Chief of Staff
Public Communications Officer
General Counsel
Executive Administrator for Teaching & Learning
Executive Administrator for PK–8 Schools
Administrator for Curriculum, Instruction & Assessment
Administrator for Nutrition Services
Administrator for Transportation
Principal, Conestoga Middle School
Principal, Meadow Park Middle School
Board Secretary

The meeting was open to the public to attend in person or via live stream on YouTube.

I. OPEN MEETING

Board Chair Dr. Karen Pérez called the meeting to order at 7:02 p.m. She acknowledged that all board members were present, with six attending in-person and board member Ugonna Enyinnaya attending virtually. The board reviewed the agenda and did not request any changes.

II. RECOGNITION***A. Oregon School Psychologist of the Year***

BSD school psychologist Leah Benazzi was recognized for having been named the Oregon School Psychologist of the Year by the Oregon School Psychologists Association. The award recognizes excellence in the provision of school psychological services by a field-based practitioner.

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Use the following links to access board meeting information:

Video Livestream: youtube.com/BeavertonSchools • Meeting Materials: beavertonsd.org/boardmeetings

B. Oregon Physical Educator of the Year

Greenway Elementary PE teacher Celia Whitehead was recognized for having been named Elementary Physical Education Teacher of the Year by the Oregon Society of Health and Physical Educators, SHAPE. Ms. Whitehead was honored with the award for her dedication, creativity, leadership and positivity.

III. SUPERINTENDENT'S REPORT

Superintendent Dr. Gustavo Balderas stated that there is no room for hate in Beaverton School District. Our schools are very diverse with over 100 languages being spoken at home and almost 60% of students coming from diverse backgrounds, which is our strength. He reiterated that Beaverton School District has a Bias Incident Reporting Tool and the SafeOregon Tip Line is also an option for reporting concerns. He noted he had released funds to address needs and provide support in classrooms, largely in the form of additional paraprofessional staffing to support special education and kindergarten classrooms. He shared that a BSD student, Zoya Shah, is the newly elected Oregon Kid Governor.

IV. PUBLIC COMMENTS

A. Comments by Employee Groups

BEA President Lindsay Ray and OSEA President Kyrsti Sackman commented to the board.

B. Comments by Community Members

The board heard public comments from 4 speakers, all in-person. The board also received 83 written public comments.

V. ITEMS FOR INFORMATION

A. Middle School Schedule

Dr. Heather Cordie, Jill O'Neill, Jared Freeman and Johanna Castillo presented information about the new schedule that will be implemented in neighborhood middle schools in fall 2024. Since the current middle school schedule was implemented in 2021, stakeholders in several groups raised concerns about the schedule and its impact on student learning. Education Northwest was contracted to conduct a qualitative study of the current middle school schedule. Teaching & Learning staff and middle school principals considered the study's findings and recommendations to create proposals for the superintendent's consideration.

In this presentation staff provided information on and answered questions about the new schedule: an A/B-day block schedule in which all core and PE/health classes are of equal length and meet for longer periods of time on alternating days, and students have two elective periods in mini-blocks that meet every day. Transition times between classes are reduced from eight to five, for less disruption in the school day. The schedule includes a block for "WIN Time," which stands for "What I Need"; this time is dedicated to meeting individual student needs for learning. Teachers will have built-in team collaboration time to monitor student achievement data and adjust needed supports on a more frequent basis. The change in schedule aims to better support students' wellbeing and academic success.

B. School Bell Schedules

Chief of Staff Kerry Delf presented information and answered questions about the changes in school bell schedules that will be implemented in fall 2024. The district has been evaluating a change in school start and end times for multiple years, considering research and community input urging a later start time for high schools to promote the health and well-being of older students. The American Academy of Pediatrics has identified insufficient sleep in adolescents as a public health issue that impacts well-being, safety and academic success and has recommended later school start times for teens. Later high school start times have been shown to contribute to better mental and physical health, increased on-time

attendance and improved academic outcomes for teens, while earlier start times for elementary schools don't have the same detrimental effects for younger students.

Staff shared that later high school start times align with current schedules in neighboring districts. BSD's high school students currently start school early in the morning, with comprehensive high schools starting at 7:45 a.m. and option schools at 7:20 a.m. A review of high school schedules in the ten largest school districts in Oregon as well as two dozen districts in the Portland metro area found that the majority begin at or after 8:30 a.m., as recommended, and only one or two start school before 8:00 as Beaverton currently does.

With the change being implemented in fall 2024, high schools will start an hour later than in the current schedule, at 8:45; option schools nearly an hour later, at 8:15, middle schools 5 to 15 minutes later, at 9:30, and elementary schools 15 minutes earlier than current schedules, at 7:45 or 8:15.

C. Department Report: Nutrition Services

Nutrition Services Administrator Charity Ralls provided information and answered board members' questions about school food services, including on finances, menu choices, serving and tableware, meal participation and meal benefit eligibility.

D. Student Investment Account Annual Report

The Student Investment Account provides funds to help increase academic achievement for all students, reduce academic disparities for historically underserved groups of students, and meet students' behavioral or mental health needs. Executive Administrator for Teaching & Learning Dr. Josh Fritts presented the Beaverton School District's Student Investment Account annual report and answered questions from board members.

E. Financial Update

Associate Superintendent Mike Schofield presented a monthly financial update to the board for review and discussion. The financial update included the general fund activity and forecast; a summary of revenues, expenditures and encumbrances for all other funds; a report on classroom teacher staffing by school; and information on investment activity. It also included a report on grant funds.

VI. CONSENT AGENDA

A. Personnel

B. Meeting Minutes

- i. School Board Work Session, October 24, 2023
- ii. School Board Business Meeting, October 24, 2023
- iii. School Board Study Session, November 14, 2023
- iv. School Board Executive Session, November 14, 2023

C. Public Contracts

D. Instructional Materials Adoption Supplemental Documents

E. Division 22 Instructional Materials Action Plan

Susan Greenberg moved to approve the consent agenda and Sunita Garg seconded. The motion was unanimously approved 7:0.

VII. ITEMS FOR ACTION

A. Student Investment Account Grant Agreement

Dr. Josh Fritts explained the district's SIA plan was approved by the board last spring and the grant agreement including the longitudinal performance growth targets (LPGTs) now must be approved by the board before the district can begin receiving funds. Susan Greenberg moved and Sunita Garg seconded

to approve the Student Investment Account grant agreement, which included the district's LPGTs. The motion was approved unanimously, 7:0.

B. Board Operating Agreements

The board annually reviews and affirms or revises board operating agreements that outline how board members will work with each other and the superintendent. The board had discussed and revised draft operating agreements over multiple previous meetings this school year. Board members discussed specific wording revisions to clarify the intent of a section regarding communication with staff. Susan Greenberg made a motion to approve the board operating agreements as revised in the board meeting, and Sunita Garg seconded. The motion passed unanimously, 7:0.

C. Superintendent Evaluation Process

By board policy and contractual agreement, the board formally evaluates the superintendent's job performance annually. The evaluation provides the opportunity for the board to assess the progress on district priorities. The previous month the board had discussed the evaluation process and priority areas with specific targets for the superintendent for the 2023–24 school year, aligned with the foundational building blocks of the district's strategic plan. Susan Greenberg moved and Sunita Garg seconded to approve the superintendent evaluation process. The motion was approved unanimously, 7:0.

D. Board Policy Revisions

- i. GBEB Communicable Diseases – Staff
- ii. JHCC & JHCC-AR Communicable Diseases – Students
- iii. GBEDA & GBEDA-AR Drug & Alcohol Testing – Transportation Personnel
- iv. GCBDA Family Medical Leave
- v. IIBGA Electronic Communication Systems

The board voted on revisions to five board policies and two board-approved administrative regulations. General Counsel Camellia Osterink and Chief of Staff Kerry Delf had presented the proposed revisions in the previous meeting and were available for questions from board members. Susan Greenberg made a motion to approve the revisions to board policies and administrative regulations as submitted, and Sunita Garg seconded. The motion was approved unanimously, 7:0.

VIII. ITEMS FOR ACTION AT A FUTURE MEETING

A. Board Policy Revisions

- i. IGBHA Alternative Educational Programs
- ii. IGDJ Interscholastic Athletic & Activities
- iii. IK Academic Achievement

Ms. Osterink and Ms. Delf presented recommended revisions to three board policies for review and consideration for approval at a future meeting.

B. OSBA Election

BSD is a member of the Oregon School Boards Association. Member boards vote on board and committee candidates and resolutions during OSBA's annual election period in the fall. Chief of Staff Kerry Delf provided information about the election process and the items on the ballot: OSBA board position 16, legislative policy committee position 16, and two resolutions, to create a rural board caucus and amend the OSBA bylaws. At the next meeting on December 12, the board will vote as a body on each position and resolution, and staff will record the board's votes with OSBA.

C. Early Literacy Success Plan & Grant Application

Oregon's new Early Literacy Success Initiative provides targeted funding to help school districts improve early literacy. The district's plan for the grant funds was discussed in the preceding study session and was

briefly reviewed in this meeting. The board will vote on approval of the district's grant application and other materials comprising the early literacy success plan at its next meeting. Board members asked questions and made comments including about high-dosage tutoring and about the requirement that the grant funds could be used only for grades K–3 and a small amount for grades 4–5, and other resources could be used to support literacy learning in higher grade levels.

IX. BOARD COMMUNICATION

Board members made individual comments and committee reports, including about visits to schools and support services, meetings with community groups, the Bond Accountability Committee, supporting literacy learning, the conflict in the Middle East and support for impacted students and staff.

X. CLOSE MEETING

Dr. Pérez adjourned the business meeting at 10:47 p.m.