



MEMORANDUM

Provost, Academic Affairs and Student Services

To: Dr. Christina Ponce
From: Dr. Susan Guzmán-Treviño
Subject: February 2026 Academic Affairs and Student Services Report

STUDENT SPOTLIGHT: Sergio Resendiz-Arzola, surgical technology student, will be highlighted for his participation in the first Altaviva placed at Baylor Scott and White Temple.

EMPLOYEE SPOTLIGHTS: We are recognizing outstanding tutors who assist students in the Student Success Center:

- Ariana Hoelscher
- Erin Plaster
- Cassidy Knox
- Lindsey Wurtz

OUTSTANDING FACULTY SPOTLIGHT: Rebecca Sader, Assistant Professor, English, will share highlights from her recent Leopards Learn Great Ideas for Teaching (GIFT) session entitled: "Cowabunga! Thesis Statements are Easy!"

eLEARNING, EDUCATION TECHNOLOGIES and ONLINE SERVICES

Winter Storm (1/26 -1/28)

- Temple College was closed due to cold weather and freezing. eLearning monitored services for students and faculty such as MS Office, Amazon Web hosting, D2L, and all linked educational technologies to make sure students could continue coursework.

Faculty Training

- New Criminal Justice Department Chair D2L training. Also manually enrolled her in SP2025, SU2025 and FA2025 course shells so she can review.
- Chemistry Professor trained in D2L and publisher integrations

Texas Statewide Course Sharing Exchange

- Our first two students enrolled in FA2025 PHYS-2425 University Physics I successfully completed their courses with Lone Star College Online.

Software Solutions/Vendor Management

Copyleaks

- Kim George, English Department Chair and Christa Quigley worked extensively on documenting functionality specific to D2L and departmental needs.

Honorlock Proctoring Solution

- Honorlock usage data for January:

| Usage | Mar | Apr | May | June | July | Aug* | Sept | Oct | Nov | Dec | Jan* |
|--------------|-----|-----|-----|------|------|------|------|------|------|------|------|
| Courses | 11 | 36 | 48 | 41 | 42 | 13 | 39 | 61 | 57 | 67 | 22 |
| Unique Exams | 13 | 56 | 65 | 95 | 106 | 17 | 71 | 94 | 129 | 137 | 38 |
| Students | 96 | 378 | 421 | 518 | 496 | 132 | 520 | 684 | 548 | 687 | 174 |
| Exams Taken | 90 | 484 | 511 | 1060 | 1076 | 142 | 808 | 1044 | 1025 | 1049 | 213 |

- Spring semester started 1/20

Tutor.com

- Usage data for January

| | |
|-------------------------------------|-----------|
| Current Number of Semester Sessions | 16 |
| Active Students | 6 |
| Average Session Length (minutes) | 36.05 |
| Student Rating | 4.50/5.00 |
| Recommended Rate | 100 |

YuJa Panorama Accessibility Tool

- Software Solution training sessions during Leopards Learn on January 13 & 14
- Software activation on January 15
- Positive feedback from faculty
- eLearning will continue to work with faculty to answer questions on remediating course content.
- Accessibility requirements will have an impact on tests and coursework in courses using illustrations and graphics such as Nursing, Surgical Technology, Biology, and Anatomy & Physiology, requiring faculty to rethink course design.

Committees

AI Task Force

- Copy of policy and URL emailed out to faculty.
- Meeting in mid-February to work the remaining action items:
 - Having the AI policy added to the Simple Syllabus tool (as part of other policies or as a stand-alone link reference)
 - Gathering and reviewing course level AI practices for students; examples include submissions from faculty Christine Simon, Patrick Finnegan, Heather Chandler, and Jennifer Douglass, etc. These will be uploaded or posted for faculty use.

Center for Teaching & Learning

- Added on-demand YuJa training resources to the CTL web site.

Course Quality Champions/Course Redesign Committee

- Meeting on January 28 to discuss peer review of training modules for a stipend.

Community

Police Academy

- Brian St. Amour delivered a technology briefing on January 23, to new incoming cadets, 17 students representing three agencies.

McLennan Community College

- Sharing results of YuJa Panorama implementation and faculty feedback to MCC instructional design team. MCC intends to implement this solution and has requested that we keep them updated.

ReadSpeaker Advisory Board

- Brian St. Amour attending meeting on February 3

EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTERS

Spring term classes are well underway, and staff at both Taylor and Hutto have been busy assisting students with retention issues, enrollment processes for next 8-week classes and next term planning. Event planning and FAFSA presentations are also underway at in coordination with area high schools.

The Hutto Center is hosting Skills USA February 19-21, 2026. The event is being organized by our partners at EWCHEC and will bring in 350 – 400 high school students to participate in the competitions throughout the weekend.

Recruitment events are being planned at both the Taylor and Hutto Centers for this Spring. Hutto will be hosting a Preview for area high school juniors and seniors on March 27th. Local staff are coordinating with recruiting staff, student services and academic departments to plan an engaging event and showcase Temple College offerings. Taylor Center is in the early stages of planning a recruitment event targeting 8th grade students in coordination with Legacy Early College High School in order to increase enrollment for the 2026-27 school year.

Temple College will be hosting various Hutto Community members with a tour of the Temple campus on Saturday, February 14th. Temple College will be providing a bus from the EWCHEC Hutto Center to the main campus at 9 am. Breakfast and college swag will be provided for the attendees. Guests including school board members, Economic development staff, and community members will be treated to a tour of the Workforce building, Campus Main, and our Health care facilities to show them opportunities for program development in Hutto.

EWCHEC Student & Community Events this month:
February 6 – CRASE Training

February 9 – Taylor Chamber Luncheon – State of the City
February 9 – Voter Registration @ Hutto Center
February 11 – Hutto Chamber Luncheon @ Hutto Center
February 12 – Hutto Power Breakfast @ Hutto Center
February 12 – TBI Open House @ Hutto Center
February 13 – CRASE Training
February 14 – Hutto Community Tour of Temple College in Temple
February 17 – Taylor Chamber Awards Banquet
February 19-21 – Skills USA @ Hutto Center

STUDENT SERVICES AND ENROLLMENT MANAGEMENT

Division Overview

Ms. Shannon Bralley, Associate Vice President of Student Services and Enrollment Management, reports that the Temple College Student Services and Enrollment Management team successfully navigated peak enrollment, surpassing 5,000 students for spring 2026 prior to the start of the first 8-week term. Fall-to-Spring retention improved from 68% last year to 72% this year. Additionally, Enrollment Redesign efforts have strengthened student connections and expanded support services, contributing to improved persistence from one semester to the next.

Admissions and Records

Ms. Natalie Bland, Admissions and Records, reports the department remained focused on transcript processing, reporting, staffing support, and continued preparation for operational improvements.

Department Activities and Meetings

- Participated in multiple Parchment AI sessions (January 7, 13, and 26) to prepare for Phase II launch.
- Conducted Associate Director of Admission and Records interviews on Wednesday, January 14.
- Welcomed Ms. Casiana Lucero back on January 20 following maternity leave.
- Supported a Testing Coordinator interview panel at the Hutto campus on January 22.
- Ms. Vicki Hanaway was promoted to Associate Director of Admission and Records, beginning Monday, January 26.
- Attended the Achieve the Dream site visit on January 28–29.
- Extended spring 2026 1st 8-week Never Attended and Census due dates in Colleague and sent faculty reminders due to inclement weather.

Operational Processing and Services

The Admissions team continues to monitor and process documents from National Student Clearinghouse, Parchment, and Apply Texas to manage degree verifications, reverse transfers, diploma replacements, and manual applications. Staff also process incoming mail and respond to inquiries via phone and the Admissions email account.

Graduation

- Reverse transfer transcripts continue to be reviewed to award degrees to former students.
- Graduated an additional 38 students for fall 2025, bringing the total to 306 students.
- Processed 299 students for the upcoming spring 2026 graduation cohort.

Student Life

Ms. Marcia Temple, Director of Student Life, reports continued student engagement and strong utilization of campus spaces and student organization support.

Student Union Engagement

During the month of January, the Student Union remained a vibrant and well-utilized space supporting student engagement and community building. Usage remained consistent as the facility served as a location for student organization meetings, informal study, and collaborative activities. The Arnold Student Union continues to operate effectively with appropriate oversight, policy compliance, and coordination with campus partners, contributing positively to campus culture and student satisfaction.

Clubs and Organizations

Student Life maintains ongoing oversight of recognized student organizations to ensure compliance with college policies. Current efforts include confirming updated officer lists, reviewing bylaws, monitoring submitted budgets, supporting compliance with Senate Bill 2972, and reinforcing risk management expectations. Student organizations have received support and reminders regarding documentation requirements, contributing to consistent policy adherence and responsible organizational operations.

Financial Aid

Ms. Mary Daniel, Director of Financial Aid, reports strong federal aid activity for the 2025–2026 academic year.

Federal Aid Distribution (2025–2026)

- Pell Grants: 2,040 learners received Pell grants totaling \$5,224,376.78 disbursed
- Direct Loans: 933 learners received Direct Loans totaling \$3,602,759.00 disbursed

Spring 2026 Disbursement

- The first Spring 2026 disbursement is scheduled for February 13, 2026.

FAFSA Activity

- For the 2025–2026 school year, 7,298 learners have listed Temple College on their FAFSA.

Student Accommodations / International Advising / Foster Care Liaison

Ms. Reid reports ongoing leadership participation, student support services, and continued international student enrollment activity.

Department Activities and Meetings

- March 3: Attended the weekly Student Services and Enrollment Managers Leadership meeting.
- March 6: Will hold a Job Fair for students with disabilities on the Temple College campus in the Dr. Macey Conference Room Center (Main Building) from 10:00 a.m.–1:00 p.m. Area employers will be present taking applications, and students will participate in an “Interview Skills” class during the event.
- March 10: Attended the weekly Student Services and Enrollment Managers Leadership meeting.
- March 17: Attended the weekly Student Services and Enrollment Managers Leadership meeting.
- March 24: Attended the weekly Student Services and Enrollment Managers Leadership meeting.
- March 30 – April 1: Will attend the Texas AHEAD (Association on Higher Education and Disability) Spring Conference in Houston at the University of St. Thomas.

Student Support and Services

- Emailed 312 accommodation letters to instructors for spring 2026 classes.

Student Success Center

Ms. Cynthia Martinez, Director of the Student Success Center, reports expanded student outreach efforts and increased engagement through workshops and tutoring services.

Outreach and Promotion

- The Student Success Center collaborated with the campus videographer to produce a 30-second promotional video advertising the Center. A concise slide deck was also created from the video to highlight the Center’s hours of operation and the courses for which tutoring services are offered.

Student Support Workshops (Welcome Week)

- Two-day Math Boot Camps were held at the Main Campus, Taylor Center, and Hutto Center. Professor Martha Richey led the camps at the Taylor and Hutto locations. Math Consultants supported students with topics ranging from basic arithmetic to College Algebra preparedness.
- 90-minute Writing Workshops were conducted at the Main Campus and Taylor Center, covering the writing process for a 5-paragraph essay and common mechanical/stylistic issues in academic writing.
- A 60-minute Resume Writing Workshop was held at the Taylor Center during Welcome Week.

Tutoring Services Activity (December–January)

During December and January (a 29-workday period), tutoring services served 195 duplicated students, providing 230 total hours of tutoring, distributed as follows:

- Main Campus: 172
- Taylor Center: 11
- Hutto Center: 7
- Online: 5

Veterans Affairs

Veterans Affairs reports continued daily certification processing, student support, and engagement through professional development and student leadership initiatives.

Certification & Office Hours

- Processing VA and Hazlewood certifications daily for Fall and Spring terms
- Assisting both prospective and current students
- TVC-Fall Report submitted on January 30

Conference Participation

Veterans Affairs participated in Student Veterans of America (SVA) – NATCON 2026 with attendees:

- Basilia Flores (Coordinator)
- Ayleen Garcia (Veteran Success Navigator)
- Jeremy Coleman (Student)
- Julian Sepulveda (Student)

Participation supported efforts to reactivate the Student Veterans of America organization on campus, strengthen leadership capacity, and reconnect student veterans with national SVA resources and peer networks.

LIBERAL ARTS

Dean John Stevens reported that during the February meeting of the Curriculum Committee, the Academic Foundations/Education Department took the spotlight. Department Chair, Ms. Tammy Baca, presented data on the program. There has been much growth and development thanks to her strong leadership.