

Wood Dale School District 7 Board of Education
543 N. Wood Dale Rd. • Wood Dale, Illinois
Regular Meeting • Thursday, August 15, 2019 • 7:00 p.m. • Board Room

MINUTES

ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE

President Petrella called the meeting to order at 7:01 p.m. and he directed the secretary to call the roll. Upon roll call the following members answered present: Petrella, Daniels, Zuniga, Fletcher-Gomez, and Woods.

Absent members: Botello and Cox.

Also present were: Dr. John Corbett, Superintendent; Mr. Steve Wilt, Business Manager; Dr. Merri Beth Kudrna, Curriculum Director; Mrs. Shelly Skarzynski, Principal; Mr. Joe Krause, Assistant Principal; Mr. Al Buttimer, Principal; Mr. Tim Shermak, Principal; Mrs. Elvia Villalobos, Principal; Ms. Kelly Gould, Special Education Coordinator; Ms. Cristina Montano, Administrative Secretary, staff, and community members.

NOTICES AND COMMUNICATIONS

- Dr. Corbett asked for a moment of silence in honor of Hunter Krzysik, son of Evelia Krzysik, teacher at the Junior High, who passed away on August 8th.
- Dr. Corbett announced that teachers and staff returned to work for the 2019/20 school year today. He provided information regarding the activities that took place and thanked Mrs. Daniels for representing the Board at the staff back to school event.
- Dr. Corbett expressed his gratitude to the custodians, bus drivers, office, technology and summer school staff, as well as the administrators, for all the hours they put in over the summer months to assist in preparing for the first day of school.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION - It was moved by Mrs. Daniels and seconded by Mr. Woods that the Board enter into executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Roll call vote: Yeas – Petrella, Daniels, Zuniga, Fletcher-Gomez, and Woods.
Nays – none. Motion carried.

The Board went into closed session at 7:09 p.m.

The Board came out of closed session at 7:20 p.m.

APPROVAL OF CONSENT AGENDA INCLUDING MINUTES, FINANCIAL REPORTS AND PERSONNEL REPORT

1. Approved Regular Board Meeting Minutes for June 27, 2019, and Closed Session Meeting Minutes for June 27, 2019.
2. Approved Treasurer's Report for June & July 2019.
3. Approved Budget Status Report for June & July 2019.
Approved Payroll for June & July and bills for July & August 2019 as summarized herein:

Payroll	6/19 & 7/19	\$1,848,143.51
Bills Payable	7/19 & 8/19	<u>\$1,632,245.07</u>
Totals		\$3,480,388.58
4. Approved Revised Job Description Administrative Assistant to Curriculum Director.
5. Approved Teacher, IMRF & Administration Compensation Reports.
6. Approved Personnel Report for the month of August, 2019.
 - a. **Resignations** - accepted the resignations of **Taylor Hertzberg**, Paraprofessional @ JH effective 6/26/19; **Alex Serluco**, Physical Education Teacher @ WV effective 7/10/19; **Maira Nunez**, Paraprofessional @ OB effective 8/1/19; **Leticia Guerrero**, Paraprofessional @ EC effective 8/6/19; **Tiffany Samborski**, Teacher @ EC effective 8/7/19; **Jorge Quinones, Jr.**, Custodian @ OB effective 8/8/19; and **Marta Merecka**, Paraprofessional @ JH effective 8/12/19.
 - b. **Employment** – ratified the employment of **Silma Matos**, Teacher @ OB effective 8/15/19; **David Burgos Torres**, Custodian @ Districtwide effective 8/15/19; **David Bidlingmeyer**, Physical Education Teacher @ WV effective 8/15/19; **Virginia Amaro**, Administrative Assistant to the Curriculum Director @ DO effective 8/15/19; **Claudia Villanueva**, Paraprofessional @ OB effective 8/15/19; and **Athena Burbulis**, Teacher @ EC effective 8/15/19.
 - c. **Retirement** - approved the retirement request of **Kathleen Cetrone**, Administrative Assistant to the Curriculum Director @ DO effective 10/11/19.

It was moved by Ms. Fletcher-Gomez and seconded by Mrs. Zuniga that the Board approve the consent agenda for the month of August, 2019.

Roll call vote: Yeas – Woods, Petrella, Daniels, Zuniga, and Fletcher-Gomez.
Nays – None. Motion carried.

SUPERINTENDENT'S REPORT

- A. City of Wood Dale Stormwater Project - Presentation by the City of Wood Dale** - Representatives from the City of Wood Dale made a presentation to the Board of Education regarding the proposed use of the field at Westview School for a city stormwater project.
- B. Enrollment Status Report** – Dr. Corbett provided the Board with the latest enrollment figures. He reported that there is still some fluctuation with the numbers, as many families continue to register and withdraw students. Dr. Corbett will have a more comprehensive report in September.
- C. Summer School Report** – Dr. Corbett and Mr. Krause provided the Board with a brief summary of the Summer School Program.
- D. KaBoom Grant Update** - Dr. Corbett provided an update on the status of the KABOOM Playground Build at Westview School. The build date will be Friday, October 4th.
- E. Portrait of a Graduate - Update** - Dr. Corbett provided a report regarding the work completed with the Superintendents from Bensenville and Fenton, as well as the consultants for this project. A timeline has been established to complete the Portrait of a Graduate project by January 2020. The group is eager to get the families, students, staff and Board members involved.
- F. Annual Report on Prevention of and Response to Bullying, Intimidation & Harassment** – Illinois State law and Board Policy (7:180) requires the administration to provide the Board with an annual evaluation of the outcomes and effectiveness of the Bullying Policy. The Principals gathered and analyzed data regarding bullying at all the schools over the 2018/19 school year. Mr. Buttner provided a report on behalf of all the principals. The Board was reminded that, as required by Illinois State law and Board Policy, the report will be posted on the district website after the presentation to the Board of Education.
- G. Annual Emergency Procedures Review Meeting** – Members of the Administrative Team met with representatives from the Wood Dale Police and Fire Departments on July 11th to review the District 7 Emergency Procedures Manual. Additionally, they discussed emergency drills and other precautions to be taken to keep our students and staff safe. Dr. Corbett provided the Board with a report. Dr. Corbett noted the Regional Office of Education is spearheading a project this year to establish a template to be used across the County to respond to emergency situations at the schools. Dr. Corbett will be providing more information as the project progresses.
- H. Presentation of 2019/20 Tentative Budget** – Mr. Wilt presented the tentative budget. After his presentation the Board was reminded the tentative budget would be on display to the public for no less than 30 days prior to the September Budget Hearing/Board meeting, and the administration would then ask the Board for final approval.
- I. Presentation of Five Year Financial Report** - Mr. Wilt presented the administration's proposed 5 year Financial Plan (forecast) for the school district. This report was designed to provide the Board and community with an outlook for the district's financial position through the year 2024.
- J. Monthly Financial Update (Board Goal 3)** – Mr. Wilt provided the Board with a detailed report regarding the financial status of the District. His report also included an update on summer projects and the status of the audit.
- K. Informational Items and Communications** – Notices and dates to remember were provided to the Board regarding upcoming school district events.
- Thursday, August 15 Teacher Professional Development – No School
School Board Meeting @ 7pm
 - Friday, August 16 Teacher Professional Development – No School
OB Meet the Teacher 1:30-2:30pm
WV Meet the Teacher 2-3pm
 - Monday, August 19 First Day of School Grades K-8
 - Tuesday, August 20 Aloha Chicago Dance Performance Back to School Night @
Center for the Arts - 6pm
 - Wednesday, August 21 WV Outdoor Education Parent Meeting @ Gym 6:30-7:30pm
 - Thursday, August 22 WV 3rd Gr Bring Your Parents to School Night 6:30-7:30pm
 - Monday, August 26 EC First Day of School
 - Tuesday, August 27 JH 6th Gr Back to School Family Night 6:30pm
WV 5th Gr Bring Your Parents to School Night 6:30-7:30pm
 - Wednesday, August 28 OB 1st Gr Back to School Night 6:30-8pm
JH 7th & 8th Gr Back to School Family Night 6:30pm-7:30pm
WV 4th Gr Bring Your Parents to School Night 6:30-7:30pm
 - Thursday, August 29
 - Monday, September 2 Labor Day Holiday - No School
 - Wednesday, September 4 JH PTO Meeting 6:30pm
 - Tuesday, September 10 OB/WV PTO Meeting @ OB 6:30-8pm
 - Wednesday, September 11 OB/WV PTO Back to School Picnic @ WV 4-7pm

- Thursday, September 12 EC Ages 3-5 Development Screening 3-5:30pm
- Friday, September 13 JH PTO Back to School Dance 7-9pm
- Tuesday, September 17 Fenton Band Night Rehearsal 6:30pm @FHS
- Wednesday, September 18 EC Family Information Night 6 & 7pm
- Thursday, September 19 School Board Meeting 7pm

It was moved by Mrs. Daniels and seconded by Ms. Fletcher-Gomez that the Board approve the Superintendent's Report for the month of August, 2019. After a voice vote President Petrella declared the motion carried.

COMMITTEE REPORTS

There were no committee reports for the month of August.

ACTION ITEMS

1. **Approval of 2018/19 Tentative Budget** - It was moved by Mr. Woods and seconded by Ms. Fletcher-Gomez that the Board approve the 2018/19 Tentative Budget.

Roll call vote: Yeas – Petrella, Daniels, Zuniga, Fletcher-Gomez, and Woods.
Nays – None. Motion carried.

2. **Approval of Resolution to Transfer \$1,100,000 from the Operations & Maintenance Fund to the Capital Projects Fund for Wood Dale School District 7** - Mrs. Daniels presented the Resolution. It was moved by Mr. Woods and seconded by Ms. Fletcher-Gomez that the Board approve the Resolution to Transfer \$1,100,000 from the Operations & Maintenance Fund to the Capital Projects Fund for Wood Dale School District 7.

Roll call vote: Yeas – Zuniga, Fletcher-Gomez, Woods, Petrella, and Daniels.
Nays – None. Motion carried.

3. **Approval of Superintendent's 2019/20 Goals** - It was moved by Mrs. Daniels and seconded by Ms. Fletcher-Gomez that the Board approve the Superintendent's goals for the 2019/20 school year.

Roll call vote: Yeas – Daniels, Zuniga, Petrella, Fletcher-Gomez, and Woods.
Nays – None. Motion carried.

ADJOURNMENT: It was moved by Mr. Woods and seconded by Ms. Fletcher-Gomez that the meeting be adjourned. After a voice vote President Petrella declared the motion carried.

The meeting adjourned at 8:52 p.m.

Joe Petrella, President

Araceli Botello, Secretary