

MINUTES FROM COMMUNITY ENGAGEMENT COMMITTEES

POLICY ISSUE/SITUATION

It is the practice of the Beaverton School District to have each school submit its Community Engagement Committee minutes to the Superintendent, who, in turn, highlights recommendations, concerns, and/or comments for discussion by the School Board.

BACKGROUND INFORMATION:

The Community Engagement Committee minutes received through May 2013 have been reviewed. No boxed items of concern are noted.

RECOMMENDATION:

(13-330) It is recommended that the School Board and administrative staff receive the minutes as an information item.

**Sexton Mtn. Community Engagement Committee Meeting
Sept. 6, 2013**

In Attendance:

Teresa Clemens-Brower, principal
Eric McElroy, parent

Building Use Requests-The CEC shall make decisions on requests for use of school property.

Request By:	Action Taken
Girl Scout Troop 45696	approved
Girl Scout Troop 40403	approved
Boy Scout Troop 673	approved
Bricks 4 Kidz	approved
Engineering for Kids	approved
UberKids LLC	approved
Young Rembrandts	approved
Murray Hill Little League	approved

Community Engagement and Volunteerism

The CEC shall work in collaboration with the PTC to increase and improve community engagement and volunteerism.

▪ **Community Engagement Business Partnership Update-**

- Canfield Place invited our students to join them for math flashcard practice throughout the summer. We had about 8 kids that attended weekly.
- Generations Church had a summer work party to benefit our school. They set up classrooms with desks, chairs and tables, put up bulletin boards, stuffed summer mailings and more.
- Family Nights at Businesses-The PTC person in charge of this area has not yet scheduled an event.
- We are working with students from Aloha High's Child Development Center on several different projects. They will be helping with Back to School Night.
- The PTC is installing a new playground structure. Many different groups have been involved in this project.

The CEC shall function as a steward and advisor to the Principal and promote safe and sustainable practice.

▪ **Safety Practices Update-**

- Our first drill of the year went smoothly.
- Building Work-Over the summer we had new wireless upgrades and our computer lab rewired.

The CEC shall assist the Principal in establishing partnerships with business, government and community organizations.

- **PTC-Community Service Projects**
 - **We plan to do a Food Drive this year and a penny drive for cancer research.**

The CEC shall report to and advise the Board concerning the progress and needs of the school and the wishes of the community concerning the school. The CEC shall serve as a communication link between the public in their respective attendance areas and the School Board.

- **No concerns at this time.**

We will box any items that we have that are of special importance but have none at this time.

Other:

- **The District goal and pillars were shared.**
- **We talked about changes with the Common Core how the report card will reflect that.**
- **We talked about math standards and what teachers will be doing with Learning Teams to address a wide range of learners.**
- **We need to grow our group. Eric and Teresa will invite new members to the next meeting.**

Next meeting: October 4, 2013 at 9:00am in Principal's Office

Recorder: Teresa Clemens-Brower

**WESTVIEW HIGH SCHOOL
COMMUNITY ENGAGEMENT COMMITTEE MINUTES
09/06/2013**

CEC Members

- Susan Day – Chairperson
- Barbara Schulz – Scribe - Community Representative
- Jim Schulz - Community Representative
- Tracy Schmerber - Community Representative
- Rod Barraclough - Assistant Principal
- Mike Chamberlain - Principal

Change in Facility Use Application Fees:

In the past, schools were allowed to be discretionary for fundraisers and had to option to reduce or waive fees, or had the opportunity to allow a group to do their own clean-up with no janitor fee. Inconsistency on clean up and custodians that have had to devote a large portion of early Monday mornings has led the district to change the process. Groups are to be charged for the room and for the janitors. The minimum is \$53/hr for a 2 hr minimum. Many fundraisers don't make a lot of money, so this may greatly impact them. Westview hasn't had much of an issue with this in the past – the lack of clean up by groups, but we have always told them that it had to be clean or they would be back charged for the extra work.

Facility Use Application(s) to be processed:

6 Building Use Permits submitted:

Outdoor School Training
September 19 – 5:30pm – 9:30pm
Double Classroom – 4 hours \$115

Kids Turn Youth Contact
5 classrooms – Tuesday evenings
Sept 10 – October 29 6pm – 8:30pm \$575
November 19 – December 17 6pm – 8:30pm \$359.38

Cheer Competition Fundraiser
November 2 8am – 4pm 9 hours \$707

Oregon Music Educators Assn
Solo Ensemble Contest – submitted by Marci Taylor
OSAA
February 8 7am – 8pm 11 hrs \$1062.75

Merlo Station Graduation
June 6, 2014 2:30pm – 5pm Set up no janitor chg for Friday
June 7, 2014 8am – 3pm graduation janitor chg \$425

Portland Community College

Fall Term – 2 classes

Mondays – Spanish 1 6:30pm-8:30pm no fee due to contract w/ district

Tuesday – Self Hypnosis

Principal's Report:

- 1) Shared brochures on the ne WE program and talked about the Pillars of Learning. Stated that this was combined information from the Community Conversations. It was mentioned that the difficult conversation now with our community will be how much was spent on the video, on the brochures on the website redesign. Mike said to remind them that the information came from the community, it needed to be presented to others in the community.
- 2) We talked about the fire in the hardware system just prior to Labor Day weekend and how much work went into getting it back up and recreating input from Thursday before the fire started. The committee was surprised that there wasn't a remote back up off-site somewhere that would have prevented the loss of the data. Mike said the payroll system wasn't recovered yet, so there are no PO's, back records could be gone from the last several months...
- 3) ParentVue – will be the same access as last year. Should have access soon for grades, assignments, info. Currently have access to schedules
- 4) Enrollment:

Harder to track with the new system. Westview is around 2500. We were forecast to 2460 and we should end up 2480 – 2510. This won't qualify us for another teacher.

Additional funds from the state through Gain Share. BSD will get 2.3 million, which will add back one day – they are looking at the April day (!). Our committee thinks it would be better to put it back in November or December when the kids have too many days off anyway. The rest of the funds will add some staff.

Westview has the equivalent of 6 more fulltime teachers than last year. Subject areas are Math, Science, English and Counseling. We have 7 back to the building that had been moved last year and we have 12 that haven't taught at WHS before.

Class Sizes:

10th grade is the largest. The other grades aren't as bad – compared to last year. 37-38/class is the normal avg. For 10th grade classes, SS and Math are 42-43 avg. A lot of the AP classes are larger than that.

All high schools in the district are close to what was projected.

General conversation regarding school development sites – South Beaverton, property in Cedar Mill area. Also talked about the Split feeder middle schools and that it would be good to have 100% feeders.

Next Meeting: October 4, 2013



West TV Elementary School
Community Engagement Agenda
Principal's Office
Sept 13, 2013

Membership: Kalay McNamee & Brian Moffett

Welcome

Old Business

1. None

New Business

1. Upcoming Events - Oct. 2nd Track Trot, Oct. 4th PBIS Assembly & Sidewalk Dedication, DuFour Conference Oct. 10 & 11, Parent/Teacher Conferences Oct. 30 and 31.
2. Meeting dates and times next year - Approx. 2nd Friday of month @ 7:45 AM. Next Meeting, Oct. 18.
3. Building use applications - approved
 - a. Young Rembrandts - fall, winter and spring applications
 - b. CPO-01 Meeting - Topic: Little Store
 - c. Girl Scouts - two troop requests
 - d. Boy Scouts
 - e. Mad Science - winter and spring sessions
 - f. Engineering for Kids
4. Member recruitment - application sent in 9/13/13 School Newsletter
5. Good of the order

Closing

Future Meetings - Oct. 18 @ 7:45 AM

CEC Action Items:

None

District Action or response items recommended by the CEC:

Please consider further clarification to define when building use fees are applied by the Facilities Department.

Concerns:

- ***Groups have been discouraged from applying or have declined to provide the class or service based on the new addition of “custodial time” costs in addition of building use fees. This seems to be contrary to our effort to increase community involvement in school.***
- ***Fees applied to certain groups don’t seem consistent with the current definition of “large group, or an unusual activity that will impact the assigned custodian’s ability to complete his route”. (Ex. Kids Yoga)***
- ***Information has been shared that the same groups are assessed “custodial time” fees in some buildings, but not others. (Ex. Mad Science)***