

MINUTES OF A MEETING OF THE
BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

May 5, 2010

The Board of Directors of Education Service Center, Region 20 met in regular session at 1:35 p.m. on Wednesday, May 5, 2010 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Frederick E. Maples, Jr., presided and the following members were in attendance:

Mr. Mike Petter, Secretary
Mr. Tom T. Winn, Member
Ms. Carol P. Lindsay, Member
Mr. Ronald W. Eckel, Member
Ms. Kay Franklin, Member

Also present were:

Dr. Terry Smith, Executive Director
Dr. Richard Alvarado, Associate Director, Administrative & Instructional Services
Mr. John McCauley, Associate Director, Information Technology
Mr. Jeff Stone, Associate Director, Business & Human Resource Services
Dr. Michelle DeAtley, Component Director, Human Resource Services
Dr. Jeff Goldhorn, Component Director, Administrative & Instructional Technology Services
Ms. Debby Hewitt, Component Director, School & Community Services
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Ed Vara, Component Director, Instructional Programs & Support Services
Dr. Philip Cochran, Texas Education Agency
Dr. Ray Glenn, Texas Education Agency
Ms. Jan Dunevant, Executive Assistant to the Executive Director

CONSENT AGENDA

Mr. Winn made a motion to approve the following resolution. Mr. Petter seconded the motion, which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves all items listed on the consent agenda.

- Minutes of the February 24, 2010 Meeting
- Additions to Special Revenue
- Amendments to the 2009-2010 Official Budget
- Contracts Over \$10,000
- Letters Sent to State Board for Educator Certification (SBEC)
- Personnel – New Employees and Separations (Professional Staff)
- Proposals
 - For Stock Forms
 - For Custom Forms
 - For Data Processing Labels Forms
 - For K-12 Online Library Resources for Digital Knowledge Central (DKC)
- 2013 Purchasing Cooperative, PACE Purchasing Cooperative and the Texas 20 Purchasing Cooperative

**EXECUTIVE DIRECTOR
RESIGNATION**

Mr. Petter made a motion that the following resolution be approved. Ms. Lindsay seconded the motion, which was unanimously approved.

BE IT RESOLVED, That the Board of Directors accepts Dr. Terry Smith's resignation as Executive Director of Education Service Center, Region 20.

**EXECUTIVE SESSION TO DISCUSS
EXECUTIVE DIRECTOR
SEARCH/SELECTION PROCESS**

The Board convened in Executive Session for deliberation regarding the Executive Director search/selection process. The Certified Agenda follows as an attachment to the minutes.

**ACTION CONSIDERED IN
EXECUTIVE SESSION**

Mr. Petter made a motion that the following resolution be approved. The Board unanimously approved.

BE IT RESOLVED, That the Board of Directors directs that the process to begin for the Executive Director opening. The Announcement will be distributed on May 7 and applications will be accepted from May 7 through June 7. A selection committee was decided upon and will meet on June 9.

**CENTER CONTRIBUTION TO TRS
ACTIVE CARE HEALTH CARE FOR
2010-2011**

Ms. Lindsay made a motion that the following resolution be approved. Mr. Winn seconded the motion, which was unanimously approved.

BE IT RESOLVED, that the Board of Directors establish a maximum health care contribution for the employee-only portion per month for the 2010-2011 fiscal year of \$262.00 for Plan 1-HD participants, \$297.00 for Plan 1 participants, and \$341.00 for Plan 2 and Plan 3 participants.

**SUPPLEMENTAL COMPENSATION
FOR PROFESSIONALS 2010-2011**

Mr. Petter made a motion that the following resolution be approved. Mr. Eckel seconded the motion, which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Center payment of supplemental compensation (\$250/\$500) to professional, active, contributing TRS members, to become effective September 1, 2010.

**GUARANTEED LIFE AND
ACCIDENTAL DEATH AND
DISMEMBERMENT INSURANCE FOR
2009-2010**

Mr. Winn made a motion that the following resolution be approved. Mr. Petter seconded the motion, which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves providing \$20,000 of Life and Accidental Death and Dismemberment Insurance for employees who work 18.75 hours or more a week, effective September 1, 2010 through August 31, 2011.

BOARD ELECTION

Mr. Eckel made a motion that the following resolution be approved. Ms. Lindsay seconded the motion, which was unanimously approved.

BE IT RESOLVED, That the Board of Directors declares Dr. Ismael Sosa and Mr. Charles A. Carlson elected to three-year terms beginning June 1, 2010.

2010-2011 CENTER HOLIDAY CALENDAR

Ms. Lindsay made a motion that the following resolution be approved. Mr. Winn seconded the motion, which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the following 2010-2011 Holiday Calendar for Education Service Center, Region 20:

**EDUCATION SERVICE CENTER, REGION 20
2010-2011 Holiday Calendar**

Labor Day	September 6, 2010
Thanksgiving	November 24-26, 2010
Winter Break	December 20–January 2, 2011
*M.L. King Day	January 17, 2011
Spring Break	March 14-18, 2011
*Battle of Flowers	April 15, 2011
Good Friday	April 22, 2011
Memorial Day	May 30, 2011
Independence Day	July 4, 2011
	Early Release (at 2:30)-7/1, 7/8, 7/15, 7/22, 7/29

***Optional Holidays: Choice of M.L. King Day or Battle of Flowers**

HEAD START PROGRAM PLANS & PROCEDURES FOR 2010-2011

Ms. Lindsay made a motion that the following resolution be approved. Mr. Eckel seconded the motion, which was unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Head Start Program Plans & Procedures for 2010-2011.

HEAD START ACTION ITEMS

Mr. Winn made a motion that the following resolution be approved. Mr. Petter seconded the motion, which was unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Head Start Program Objectives and Goals for 2010-2011.

BE IT RESOLVED, That the Board of Directors has provided input and approves the 2010-2011 Head Start Program Continuation and COLA Grant Applications.

FOR INFORMATION ONLY

Investment Report
Expenditures In Excess Of \$10,000
Fees for 2010-2011 Center Products & Services
Evaluation by Regional Advisory Committee
Head Start Policy Council Report
Accounts Receivable
Executive Director's Report

ADJOURNMENT

There being no further business, the meeting
adjourned at 4:20 p.m.

APPROVED:

ATTESTED:
