

Northland Community Schools - ISD #118
Regular Meeting Minutes Summary
Wednesday, June 11, 2025
Northland High School Room C113
316 Main St E
Remer, MN 56672

Aaron Ammerman: Present, Linda Knox: Present, Terri Nystrom: Present, Jason Perkins:
Absent, Marc Ruyak: Present, Tyler Seifert: Present, Bill Wake: Absent. Present: 5, Absent: 2.

1. Call to Order

Board Chair Ruyak called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Mission Statement "Educate and inspire all learners to reach their full potential."

4. Adoption of Agenda

Motion to adopt the agenda. This motion, made by Terri Nystrom and seconded by Tyler Seifert,
Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri
Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

5. Recognitions

6. Audience Recognition

7. Consent items

Motion to approve the Consent Items. This motion, made by Linda Knox and seconded by Tyler
Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri
Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

7.1. Approve the minutes from the Regular Meeting on May 14, 2025

7.2. Approve the Treasurer's Report and bills

7.3. Approve the resolution accepting gifts/donations to Northland Community Schools:
Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland
Community Schools District 118, Remer, and State of Minnesota as follows: The Northland
Community Schools - District 118 School Board does hereby accept the following
gifts/donations -

- Emily Firemens Relief Association - \$500 for the Trap Team
- Mike Knapp - \$50 for the Trap Team
- First National Bank - \$100 for the Wrestling Team

8. Reports

8.1. Early Education Report

8.2. Business Manager Report

8.3. Elementary Principal

8.4. Athletics/Activities Report

8.5. Facilities Report

8.6. Indian Education Report

8.7. CE Report

8.8. Dean of Students/ Behavioral Interventionist Report

9. Superintendent Report

10. New Business

10.1. Approve the FY26 Budget

Motion to approve the FY26 budget. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.2. Approve 1st National Bank of Walker as official depository for 2025-2026

Motion to approve 1st National Bank of Walker as official depository for 2025-2026. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.3. Approve Pemberton, Sorlie, Rufer, Kerschner, PLLP, as school attorneys for 2025-2026

Motion to approve Pemberton, Sorlie, Rufer, Kerschner, PLLP, as school attorneys for 2025-2026. This motion, made by Linda Knox and seconded by Terri Nystrom, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.4. Approve the Contract for Services between ISD #118 and ARCC for 2025-2026

Motion to approve the 205-2026 Contract for Services between ISD #118 and ARCC. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.5. Approve the Service Agreement between ARCC and ISD #118 for Business Manager Training Services from July 1, 2025 through December 31, 2025

Motion to approve the Service Agreement between ARCC and ISD #118 for Business Manager Training Services from July 1, 2025 through December 31, 2025. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.6. Approve FY26 Lease Agreement between ISD #118 and Little Sand Group Homes with no changes to the terms

Motion to approve, with no changes to terms, the 2025-2026 Lease Agreement between Little Sand Group Homes and ISD #118. This motion, made by Linda Knox and seconded by Terri Nystrom, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.7. Approve the UNLC Lease Agreement for FY26 with no changes

Motion to approve the 2025-2026 UNLC Lease Agreement with no changes to terms. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.8. Approve renewal of Special Education Programming Services Agreement with IASC for 2025-2026

Motion to approve renewal of the 2025-2026 Special Education Programming Services Agreement with IASC. This motion, made by Tyler Seifert and seconded by Linda Knox, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.9. Approve the Early Childhood Collaborative Agreement between Northland and NECC (Family Center) for 2025-2026

Motion to approve the Early Childhood Collaborative between NECC and ISD #118. This motion, made by Tyler Seifert and seconded by Linda Knox, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.10. Approve the request from Mark Gravelle to adopt MSHSCTL requirements for students to participate and letter on the Trap Team

Motion to approve adoption of MSHSCTL student participation requirements for the Trap Team. This motion, made by Aaron Ammerman and seconded by Linda Knox, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.11. Approve resolution for the Designation of an Identified Official with Authority for Education Identity Access Management and for a proxy.

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board(PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Superintendent recommends the Board authorize Mary Yakibchuk, myakibchuk@isd118.org, mary.yakibchuk to act as the Identified Official with Authority (IOwA) for Northland Community Schools 0118-01 and for Tina Anderson, tina.anderson, to act as proxy for Northland Community Schools 0118-01.

Motion to approve resolution for the Designation of an Identified Official with Authority for Education Identity Access Management and for a proxy. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.12. Call for bids for milk, propane and snow removal for 2025-2026 with a bid opening on July 8, 2025 at 2:00 p.m.

Motion to approve the call for bids for milk, propane and snow removal for the 2025-2026 school year. This motion, made by Tyler Seifert and seconded by Linda Knox, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.13. NREM negotiations update

Agenda item for discussion only

10.14. Second Reading of Policy 421 - Gifts to Employees and School Board Members

Motion to approve the Second Reading of Policy 421. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.15. Second Reading of Policy 422 - Policies Incorporated By Reference

Motion to approve the Second Reading of Policy 422. This motion, made by Aaron Ammerman and seconded by Linda Knox, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.16. Second Reading of Policy 424 - License Status

Motion to approve the Second Reading of Policy 424. This motion, made by Aaron Ammerman and seconded by Linda Knox, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.17. Second Reading of Policy 721 - Uniform Grant Guidance

Motion to approve the Second Reading of Policy 721. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

11. Personnel

11.1. Approve unpaid vacation time for Ken Grabinski on the following dates:

March 9th, 10th, 11th, 12th and 13th, 2026

Motion to approve Ken Grabinski's request to take unpaid time off. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

11.2. Accept the resignation of Carter McLaughlin as Activities Director, effective June 30, 2025

Motion to accept the resignation of Carter McLaughlin as Activities Director, effective June 30, 2025. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

11.3. Approve the hire of Karllys Gries as Elementary Special Education Teacher at MA+ 30, Step 10

Motion to approve the hire of Karllys Gries as Elementary Special Education Teacher at MA+30, Step 10. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

11.4. Approve the hire of Brittany McClellan as High School Leadership Advisor

Approve the hire of Brittany McClellan as High School Leadership Advisor. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

12. Other school business which can legally be brought before the Board

13. Next Meeting Dates:

- Regular Meeting, July 9, 5:30 p.m.
- Work Session, July 23, 2025, 5:30 p.m.

14. Adjournment

Board Chair Ruyak called for a motion to adjourn the meeting at 6:14 p.m. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

Visitors: Mark Morrison, Carol Procopio, Lori Sizenbach, Stephaney Williamson, Ken Grabinski, Karlys Gries, Kyndra Johnson

Tina Anderson, Recording Secretary

Linda Knox, Board Clerk