



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Dr. Dominique Moore, Assistant Superintendent of HR
Date: June 24, 2025
Re: Communications Coordinator

The selection process for the Communications Coordinator yielded a pool of nine (9) candidates. Four (4) candidates were invited to the interview process, all four (4) accepted the invitation and were interviewed. The selection process included screening, a portfolio presentation, and an in-person panel interview. Two candidates were invited to final interviews with the Superintendent and the Director of Communications. Mr. Joshua Chapman emerged as the candidate of choice and is being recommended for the Communications Coordinator position.

Mr. Joshua Chapman is an experienced communications specialist with approximately four (4) years of experience in the field. He earned his Bachelor's of Arts degree in Digital Storytelling from the University of Missouri in Columbia. Before joining our team, Mr. Chapman served as a Video Editor for the YMCA of the USA, a Video Production Coordinator for IASCA Schaumburg, and a Production Coordinator for Turestar, Inc. Mr. Chapman also brings experience working with scholars, as he was a Podcast Instructor for Afterschool Matters, a nonprofit organization that assists scholars in becoming college and career ready. Mr. Chapman was previously selected as a Walter Reed Army Institute of Research Fellow where he honed his skills in media interviews, data collection, and social media videography.

Mr. Chapman's references describe him as respectful, accountable and honest. He was also described as being a fast learner with a high capacity to serve. It was also noted that Mr. Chapman is an effective communicator with a strong work ethic.

It is recommended the Board of Education approve the appointment of Mr. Joshua Chapman to the position of Communications Coordinator 2025 - 2026 school year at the salary of \$66,473.

Investment Period: One year contract
Total Investment: \$66,473
Funding Source: District

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