

## MEMORANDUM

April 5, 2017

TO: Members of the MVSEC Executive Advisory Board

FROM: Carla Cumblad, Executive Director  
Jennifer Phillips, Director of Professional Development

RE: Institute Day, March 3, 2017

The attached table lists the variety of activities for Mid-Valley and district staff on the Institute Day, March 3, 2017. This is the first year that we had our teaching assistants attend a full-day of professional development on this day.

Many thanks to Jennifer Phillips, Karin Alber, Bonnie Carlson and the support staff at Norris Cultural Arts Center who helped make this day so successful.

Audience	Topic	Location	Attendance
All Mid-Valley teachers, teaching assistants, and related service personnel	Teaching the Complex Learner: Effective Behavior Supports	MJC Multi-purpose room	117
ECHI Teacher, HI Teachers	ITHI Conference	NA	4
Vision Itinerants	Vision Conference	NIA Meeting	6
APE Teachers	PE Conference	NA	2
District 101 Staff	Promoting Student Happiness and Resource Fair	Norris Center	26
District 301 Staff	Promoting Student Happiness and Resource Fair	Norris Center	17
District 302 Staff	Promoting Student Happiness and Resource Fair	Norris Center	19
District 303 Staff	Promoting Student Happiness and Resource Fair	Norris Center	3
District 304 Staff	Promoting Student Happiness and Resource Fair	Norris Center	49
Community Agencies	Promoting Student Happiness and Resource Fair	Norris Center	42
TOTAL			285