



# Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

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TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Asst. Supt. Finance & Operations  
Norman Lane, Director of Buildings & Grounds

SUBJECT: Custodial Supply Bid

DATE: May 7, 2013

Prior to the 2010-11 school year, custodial supplies were annually awarded to a single company as opposed to item specific. Commencing with the 2010-11 school year, and continuing forward for the 2011-12, the 2012-13, and, again, now the 2013-14 school year, the Director of Buildings & Grounds, in concert with the Night Custodial Supervisor, has prepared a bid specification that is item specific. In 2009-10, the District spent \$125,000 for custodial supplies, and this amount has been reduced annually-for the 2010-11 school to \$97,913.64; for 2011-12 to \$96,180; and then for last year (2012-13) to \$89,196.76. The reductions in costs were primarily attributable to making the bid item specific but also to using up supplies that had been accumulating and still viable.

With the increased emphasis on "green" products, exhausting ample supplies previously inventoried, increasing enrollments, and the need for introducing not only some new but some higher quality supplies, the bid this year has increased to a recommendation of \$129,527.45, which is a significant increase over prior years. Some of the principal increases in quantity needs are due to use of augmented amounts of paper towels, toilet tissue, waste bag liners, green wipes, hand sanitizers, hand soap, and floor finisher and associated supplies (due to floors being stripped every five years). Norm and I have reviewed every single line item contained in the bid summary to insure the need and quantity are necessary and we affirm that these are accurate.

In anticipation of the 2013-14 school year, a similar bid document was prepared and the appropriate legal notice, which is attached, announcing a bid opening on March 27, 2013, was published in the February 28, 2013 issue of the Oak Leaves. Further, a mandatory pre-bid meeting was held on March 16, 2013, at which time 17 prospective vendors attended (also attached). The list of vendors invited to bid on this project is attached as well. On March 27, 2013, nine bids were received and the itemized bid summary is attached.

Therefore, it is the recommendation of both the Director of Buildings & Grounds and me to award contracts to the following firms in the respective amounts identified, totaling \$129,527.45.

Buckeye	\$ 22,779.90
Caselots	\$ 1,497.50
Inlander	\$ 81,890.35
KMI	\$ 2,534.00
Kranz, Inc.	\$ 566.70
PCS	\$ 605.00
Seaway	\$ 258.00
Standard	\$ 1,649.00
Staples	\$ 73.00
Valdes	\$ 17,674.00
Grand Total	\$129,527.45

This item will return to the Board for approval consideration at its May 28, 2013 meeting.

tmo

attachments (3)

## LEGAL NOTICE

### Invitation to Bid

Oak Park Elementary Schools, District Number 97, will receive sealed bids at the District's Maintenance Facility, 541 Madison Street, Oak Park, Illinois 60302, until 10:00 a.m. on Wednesday, March 27, 2013, for Custodial Supplies.

A MANDATORY PRE-BID MEETING WILL BE HELD ON WEDNESDAY, MARCH 6, 2013, AT 10:00 A.M.

Location: Oak Park Schools, Maintenance Facility  
541 Madison Street, Oak Park, IL 60302

Specifications may be obtained at the District's Maintenance Facility, 541 Madison Street, or by contacting Derek Fagan at (708) 383.7692.


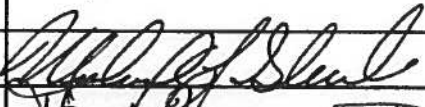
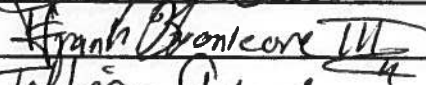
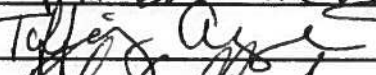
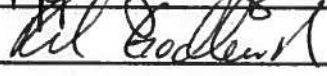
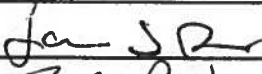
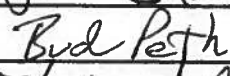
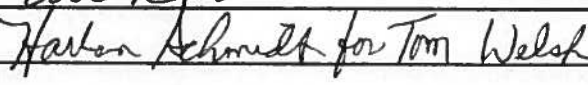
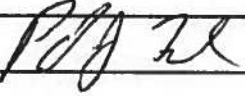
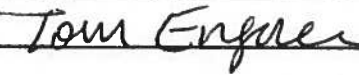
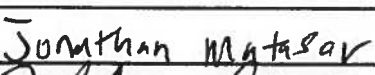
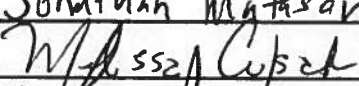
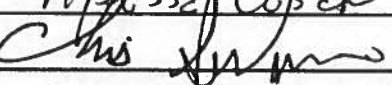
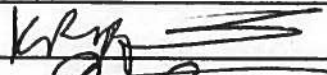
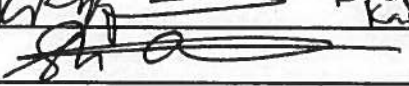
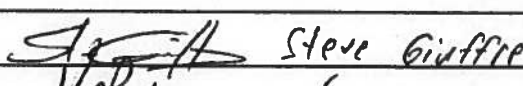
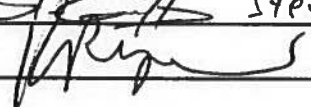
Only those bids complying with the provisions and specifications of the Bid will be considered. The Board of Education reserves the right to waive any informalities, qualifications or irregularities, and/or reject any and all proposals, when in its opinion; such action will serve the best interest of the Board of Education of Oak Park Elementary School District No. 97.

Contracts awarded by the Board of Education require that contractors comply with the Prevailing Wage Act of the State of Illinois; the general prevailing rate of wages shall be paid for each craft or type of worker or mechanic required to execute the contract or perform such work.

Therese O'Neill  
Assistant Superintendent for Finance and Operations

For publication in the "Oak Leaves" on February 28, 2013.

LEGAL NOTICE  
CUST. SUPPLIES  
DELL -  
DESK TOP

Company Name	Rep. Signature	E-Mail?
All American Paper Co.		yes
AMSAN Products		
Biotek Corp.		yes
Buckeye International		yes
Case Lots		yes
Ecolab		yes
Equity Industrial Supply, Inc.		
Inlander Brothers		yes
KMI Supplies, Inc.		yes
Kranz, Inc.		yes
Laport Inc.		
MSC Industrial Supply Co.		
PCS Industries		yes
Pike Systems, Inc		
Seaway Supplies		yes
State Chem. Solutions		
TEK Direct		yes
The Standard Companies		yes
Trinity Eco Solutions		yes
Unipak Corp.		
Unique Products & Service Corp.		yes
Valdes Enterprises		yes
Vega Industrial Products		
Staples Advantage		yes
Uniq		
Bc		

yes  
Kulera cleaning-supplies.com



COMPANY	ADDRESS	CITY, STATE, ZIP	PHONE	FAX	CONTACT PERSON
All American Paper Co.	14 Plaza Drive	Westmont, IL 60521	(630) 965-4058	(630) 965-4058	Attn: Michael Schulz
AMSAN Products	1100 N. Lombard Road	Lombard, IL 60148	9630)317.0515 or (888) 820-6515		Attn: Mark Gorski
Aramark Uniform Services	4200 South Halsted	Chicago, IL 60609	(773) 650-9999		Attn: Mike Swafford
Biotek Corp.	2401 Gardner Rd.	Broadview, IL 60155	(708)343-4471	(708)343-4471	Attn: Mike Gluck
Buckeye International	801 Chase Ave - Unit C	Elk Grove Village, IL 60007	(224)366-5461	(224)366-5461	Attn: Frank Buonicore
Case Lots	7911 W. Ogden Avenue	Lyons, IL 60534	(800) 201-7710		Attn: Tiffany Agne
EcoLab	1060 Thorndale Ave	Elk Grove Village, IL 60007	(800) 352-5371	(866) 238-4571	Attn: Rich Godlewski
Equity Industrial Supply, Inc.	1183 North Ellsworth Ave.	Villa Park, IL 60181	(630) 834-1003		Attn: Robert G. Butler
Heritage Bag Company	4255 Thunderbird Lane	Fairfield, OH 45014	(800) 543-2244 Ext. 304		Attn: Tim Rechner
Inlander Brothers	7701 S. Claremont	Chicago, IL 60620	(773) 778-1600		Attn: Larry James
J.A. Sexaur	PO Box 1000	White Plains, NY 10602	(847) 302-4425		Attn: Joe Stacey
KMI Supplies, Inc.	3020 Malmo Drive	Arlington Heights, IL 60004	(847) 228-8300		Attn: Bud Peth
Kranz, Inc.	582 Michigan Street	Elmhurst, IL 60126	(630) 254-8301		Attn: Tom Jander
Laport Inc.	2443 W. 16 <sup>th</sup> street	Chicago, IL 60608	(312) 421-8881		Attn: Mel Lindner
March Industries	1901 S. East	Lockport, IL 60441	(847) 697-6970		Attn: Mark McEvoy
MSC Industrial Supply Co.	945 Edgewood Dr., Suite E	Wood Dale, Illinois 60191	(630) 787-9904	(630) 787-1250	Attn Ingrid Dykes
PCS Industries	7650 W. 185 <sup>th</sup> Street, Suite D	Tinley Park, IL 60477	(708) 371-9140		Attn: Pat Ford
Pike Systems, Inc	1770 Commerce Drive	Montgomery, IL 60538	(630) 896-6373		Attn: Steve Kovic
Pyramid School Products	6510 N. 54 <sup>th</sup> Street	Tampa, FL 33610	(800) 792-2644 Ext. 251		Attn: Sharon Medina
Seaway Supplies	15 N. 9 <sup>th</sup> Avenue	Melrose Park, IL 60153	(708) 216-0000		Attn: Tom Engoren
State Chem. Solutions	3100 Hamilton Ave.	Cleveland, OH 44114	(847)909-8504		Attn: John Stachura
TEK Direct	6622 W. Irving Park Rd.	Chicago, IL 60634	(773) 427-1537	(773)427-1537	Attn: Rob Stepen
The Dura Wax Company	4101 W. Albany St.	McHenry, IL 60050	(800) 435-5705	(815) 344-8051	Attn: Phyllis Sertzel
The Standard Companies	2601 S. Archer Ave.	Chicago, IL 60608	(773) 847-4543	(773) 847-4543	Attn: Melissa Cusack
Trinity Eco Solutions	5860 N. Keating Ave.	Chicago, IL 60646	(312) 493-3059		Attn: Chris Savaiano
Unipak Corp.	P.O. 300027	Brooklyn, NY 11230	(888) 808-5120		Attn: Brian Marcus
Unique Products & Service Corp	3860 Commerce Drive	St. Charles, IL 60174	(800) 783-9675		Attn: Kareen Ripperda
Valdes Enterprises	2323 Ravine Way	Glenview, IL 60025	(847) 657-6000	(847) 724-8112	Attn: Shahir Ahmed
Vega Industrial Products	2341 Copper Ct., Unit 2	Crest Hills, IL 60403	(815) 741-0400		Attn: Lupe Vega