



# Wharton County Junior College

## Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: October 17, 2017      Date of This Proposal: October 2, 2017

**SUBJECT:**

Approve the allocation of funds from the prior year fund balance for 2017 outstanding encumbrances.

**RECOMMENDATION:**

Recommend approval of the allocation of prior year funds for 2017 outstanding encumbrances.

**BACKGROUND/RATIONALE:**

At year end the College had outstanding purchase orders (encumbrances) totaling \$6,784,955.12. A detailed list is attached. These purchases were ordered with funds from the 2017 fiscal year. These purchases will not be received and paid until the 2018 fiscal year. The current budget does not include an allocation for these encumbrances. Prior year funds must be allocated by the Board of Trustees as a budget revenue item so that the expenses associated with these purchases can be paid out of the current budget year. The total allocation of \$6,784,955.12 will be noted in the 2018 financial statements as reserved for encumbrances.


**Estimated Cost & Budgetary Support (how will this be paid for?): \$6,784,955.12**

Unrestricted Operating Fund for 2017 – 2018	\$694,524.94
Plant Fund	\$6,090,430.18

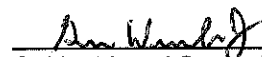
**RESOURCE PERSON(S) [name(s) and title(s)]:**

Bryce D. Kocian, Vice President of Administrative Services  
Gus Wessels, Jr., Dean of Business Services  
Philip Wuthrich, Director of Purchasing

**SIGNATURES:**

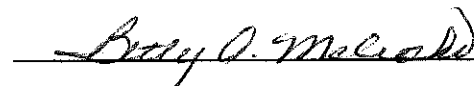
  
\_\_\_\_\_  
Originator

10-2-17  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Cabinet-Level Supervisor

\_\_\_\_\_  
Date

**PRESIDENT'S APPROVAL:**

  
\_\_\_\_\_  
Date

10-6-17  
\_\_\_\_\_  
Date



*Wharton County Junior College*

**2017 to 2018 Carry Over Items**

<b>PO#</b>	<b>Name</b>	<b>Outstanding Encumbrance</b>	<b>Account Number</b>	<b>Project</b>
P0034175	Coastal Office Solutions Inc	\$4,479.50	1510 . 1193 . 7419 . 702	Bay City Classroom Furn
P0034242	DSDG-Texas LLC	\$402.00	1210 . 14308 . 7001 . 102	Bay City - PTEC
P0034378	O'Day Instruments LLC	\$8,132.00	1510 . 14308 . 7001 . 102	Bay City
P0034348	Virco Inc	\$7,911.75	1510 . 1193 . 7419 . 702	Bay City Classroom Furn
P0034425	Franklin Furniture	\$9,108.00	1110 . 11 . 7001 . 6000	Boardroom Chairs
P0033608	Bass Construction Co., Inc.	\$211,424.23	9109 . 1193 . 7603 . 702	Richmond - Construction
P0034457	Armstrong McCall/Victoria	\$4,074.30	1210 . 14022 . 7001 . 102	Richmond - Cosmetology
P0034456	Burmax Company Inc	\$7,370.78	1210 . 14022 . 7001 . 102	Richmond - Cosmetology
P0033999	Pellerin Laundry Machinery Sales Co	\$4,978.00	9109 . 14022 . 7001 . 102	Richmond - Cosmetology
P0033976	Virco Inc	\$10,164.00	9109 . 14022 . 7001 . 102	Richmond Furniture Cosm.
P0033976	Virco Inc	\$22,129.80	9109 . 14308 . 7001 . 102	Richmond Furniture PTEC
P0033001	Abel Design Group Ltd	\$47,422.53	1110 . 1193 . 7603 . 702	Johnson Bldg Construction
P0033989	Bass Construction Co., Inc.	\$5,835,990.15	9113 . 1193 . 7603 . 702	Johnson Bldg Construction
P0034384	Murillo Company The	\$5,744.00	9113 . 1193 . 7603 . 702	Johnson Bldg Construction
P0033383	Abel Design Group Ltd	\$138,379.07	1110 . 1193 . 7375 . 702	Master Plan
P0033385	Rickes Associates	\$50,175.00	1110 . 1193 . 7375 . 702	Master Plan
P0033982	Dell Inc	\$21,420.00	1110 . 13035 . 7361 . 6081	IT Network
P0033613	Ellucian Company LP	\$13,549.25	1110 . 1304 . 7351 . 6087	Ellucian - IT Project
P0033554	Dowley Security Systems Inc	\$224,982.19	1110 . 1192 . 7601 . 701	Security
P0033000	Wood Group Mustang Inc	\$152,500.00	1210 . 14308 . 7601 . 102	PTEC - Skid (turbine)
P0033002	Abel Design Group Ltd	\$4,618.57	1210 . 1193 . 7603 . 702	Richmond Design & Arc.
<b>Total Amount of Encumbrances</b>		<b>\$6,784,955.12</b>		