

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, June 22, 2015, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

**1. CALL TO ORDER (Bylaws 0163 & 0164)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, Finance Committee Chair Bill Wilson, President Mark Grosso.  
Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Kristy Poteete-Kriegermeier, Communications Coordinator; Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Learning & Teaching; and Dr. Kent Mutchler, Superintendent.

Others present: Sofia Gonzalez-Cacenevve.

**2. PUBLIC COMMENTS**

*Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

**3. APPROVAL OF MINUTES (Bylaw 0168.1)**

- 3.1 Regular Session, June 8, 2015
- 3.2 Executive Session, June 8, 2015

Motion by McCormick, second by Nowak, to approve the above-listed minutes, items 3.1 - 3.2 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

**5. SUPERINTENDENT'S REPORT (Policy 1210)**

The Superintendent reported that a well-attended safety training was held for O&M staff regarding updates on OSHA regulations held at the GMSN cafeteria last week. We have different projects taking place this week. At the high school, the floor replacement is being done, and should be completed by Friday. There was flooding on the roof over the old gym at Mill Creek. The lines that are draining the rooftop are clogged, and we are also installing scuppers along the outside roofing. Summer school is taking place at the high school and middle schools, and our special education extended year program is taking place with Mid Valley. Swedish Days will kick off this week. You will see many of our staff and students participating in fundraising booths and other events that are taking

place.

**6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

- 6.1 Policy Updates: Second Reading (Bylaw 0131.1)
  - 6.1.1 Policy 1460, Physical Examination, **Revised**
  - 6.1.2 Policy 3160, Physical Examination, **Revised**
  - 6.1.3 Policy 4160, Physical Examination, **Revised**
  - 6.1.4 Policy 1430.01, Family & Medical Leaves of Absence (FMLA), **Revised**
  - 6.1.5 Policy 3430.01, Family & Medical Leaves of Absence (FMLA), **Revised**
  - 6.1.6 Policy 4430.01, Family & Medical Leaves of Absence (FMLA), **Revised**
  - 6.1.7 Policy 1217, Weapons, **New**
  - 6.1.8 Policy 3217, Weapons, **Revised**
  - 6.1.9 Policy 4217, Weapons, **Revised**
  - 6.1.10 Policy 5772, Weapons, **Revised**
  - 6.1.11 Policy 7217, Weapons, **Revised**
  - 6.1.12 Policy 8325, Receipt of Legal Documents by District Employees, **New**
  - 6.1.13 Policy 2270, Religion in the Curriculum, **Revised**
  - 6.1.14 Policy 2370, Educational Options, **Revised**
  - 6.1.15 Policy 2371, Remote Educational Program, **New**
  - 6.1.16 Policy 8330, Student Records, **Revised**

Motion by Nowak, second by Wilson, to approve the above-listed policies, items 6.1.1 – 6.1.16 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS**

7.1 2015-2016 Preliminary Education Fund Budget

The Assistant Superintendent of Business Services presented the 2015-2016 preliminary budget for the education fund. Revenue assumptions were based on the property tax increase based on CPI of 1.5%, less than 1% of new EAV growth, general state aid at 89% proration, an increase in student fees, reduction of State funding for categoricals, and Project Lead the Way. Expenditure assumptions were based on salary increases per agreements, insurance adjustments, increased staffing per staffing plan, and level building budgets. Our total revenue increase for FY 2016 is 2.99% (about \$2 million). The total expenditures for 2016 will have a deficit of 2.46% over the 2015 expenditures. At this time, the projected revenues will be \$62,205, 818 (which includes grant funding), and our projected expenses will be \$59,110,945 (which includes grant funding, but does not include salary increases for certified staff). This currently leaves us with a surplus of \$3,094,873 with many expenditures not included. With a projected beginning fund balance of \$14,027,911, there is a projected ending fund balance of \$17,122,784. We hope to see more about estimated expenditures before the entire budget estimate is next presented.

Board comments, questions, discussion: Would it be possible when you receive the Project Lead the Way report, for the BOE to be included? (Absolutely.) If the State budget is not in place in Springfield by August, there will be no payments, would we be able to work around this? (We will. The general State aid payments are \$170,000 a month, with categoricals not scheduled for payment until September 30<sup>th</sup>.)

**8. INFORMATION**

**9. CONSENT AGENDA (Bylaw 0166.1)**

- 9.1 Monthly Financial Reports and Interfund Transfers
- 9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

Bermes, Matthew, GHS, Social Studies, 1.0 FTE, effective 8/17/15  
Bhatta, Jason, GHS, Social Studies, 1.0 FTE, effective 8/17/15  
Blair, Mary Beth, GHS, Social Studies, 1.0 FTE, effective 8/17/15  
Burns, Taylor, HES/FES, Special Education, 1.0 FTE, effective 8/17/15

Farmer, Sherry, GMSS, Certified Nurse, 1.0 FTE, effective 8/17/15  
Gronberg, Violet, WES, Speech Language Pathologist, 1.0 FTE, effective 8/17/15  
Kanani, Elham, FES/MCS, English Language Learner, 1.0 FTE, effective 8/17/15  
Scaramelli, Ashley, FES/HES, Speech Language Pathologist, 1.0 FTE, effective 8/17/15  
Seal, Ryan, HSS, Grade 1, 1.0 FTE, effective 8/17/15  
Tockstein, Julia, MCS, Speech Language Pathologist, 1.0 FTE, effective 8/17/15

Resignations Certified Staff

May, Ryan, GMSS, Special Education, 1.0 FTE, effective 6/2/15

Reappointments Certified Staff

Brenner-Mitchell, Maureen, GHS, Guidance Counselor, from .40 FTE to 1.0 FTE

Thomson, Robert, GHS, Industrial Technology, from .60 FTE to .20 FTE (2<sup>nd</sup> semester)

Hoffman, Lynn, HES/HSS, Band, from .40 FTE to .40 FTE

Resignations Support Staff

Grady, Sean, GHS, Special Education Assistant, 9 month, effective 6/2/15

Godlewski, Dan, GHS, Special Education Assistant, 9 month, effective 6/2/15

Reappointments/Reclassifications Support Staff

Flahaven, Kevin, from Technology Assistant at GHS to Network Technician at CO, 12 month

Retirement Support Staff

Tully, Bonnie, HES, Special Education Assistant, 9 month, 6/2/15

9.3 Gifts, Grants, Bequests: \$4,000, Western Avenue PTO, for the replacement of the LMC circulation desk

Motion by Wilson, second by Stith, to approve Consent Agenda Items 9.1 – 9.3. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board*

Kelly reported that she and Mary attended the governing Board meeting for the IASB Kishwaukee Division, and they set two dates for their dinner meetings, which we will be sending out. We hope the topics will be of interest to you. We are working on our Governance Award renewal. I may be asking for things from some of you, so I would ask that you try to respond quickly.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]. (Bylaw 0167.2)**

At 7:21 p.m., motion by Wilson second by Juby, to go into executive session to consider matters pertaining to student disciplinary cases; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Motion carried unanimously.

At 8:38 p.m., the Board returned to open session.

**14. ADJOURNMENT**

At 8:39 p.m., motion by Wilson, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING  
SECRETARY