

MEETING DATE: June 20, 2016

AGENDA ITEM: Consider Approval of Resolution to Join PACE Purchasing Cooperative

PRESENTER: Earl Husfeld

**ALIGNS TO BOARD GOAL(S):** Financial/Facilities – The District shall exhibit excellence in financial and facility planning, management, and stewardship.

#### **BACKGROUND INFORMATION:**

 As referenced in Board Policy CH (LEGAL) and Government Code Chapter/Article 791.011 Interlocal Cooperation Act, school districts may participate in a cooperative purchasing program to satisfy any law requiring competitive bids.

## **ADMINISTRATIVE CONSIDERATIONS:**

- The Purchasing Association of Cooperative Entities (PACE) was created by Education Service Center Region 13 in Austin and Education Service Center Region 20 in San Antonio. PACE is administered by Education Service Center Region 20.
- All PACE contracts are competitively bid and would provide another avenue for the District to realize purchasing efficiencies and cost reductions.
- There is no membership fee or cost to join PACE.
- For your review and consideration, following is a Resolution stating the District's desire to join and participate in the PACE Purchasing Cooperative and the completed PACE Purchasing Cooperative Interlocal Agreement.

#### **FISCAL NOTE:**

None

## **ADMINISTRATIVE RECOMMENDATION:**

The Administration recommends the Board of Trustees approve the Resolution stating the District's desire to join and participate in the PACE Purchasing Cooperative as presented.

# **RESOLUTION**

WHEREAS, it is the intent of Aledo ISD
(Name of Entity) to join and participate in the PACE Purchasing Cooperative, being organized and administered by the
Education Service Center, Region 20.
WHEREAS, authority for this commitment is authorized by Article 791.011 Interlocal
Cooperation Act as amended and would allow for substantial savings to be realized by volume purchasing
of specific commodity items.
BE IT RESOLVED, that Aledo ISD  (Name of Entity)  Roard of Trustoes bereby ioins in and closts to participate in the PACE Burchesing Cooperative being
Board of Trustees hereby joins in and elects to participate in the PACE Purchasing Cooperative being
organized and administered by the Education Service Center, Region 20 and recognizes that there will be
no fee for participation.
BE IT FURTHER RESOLVED, that (Name of Entity)
Board of Trustees hereby authorizes its Superintendent/CEO to execute such documents as are appropriate
and necessary to implement the Entity's participation in said PACE Purchasing Cooperative.
We certify the foregoing is a true and correct copy of the resolution duly adopted by
Aledo ISD , of Aledo , Texas. In
Aledo ISD , of Aledo , Texas. In (Name of Entity) (City)
witness thereof, I/we have hereunto set my/our hand(s) this day of
<u>June</u> , 2016.
AUTHORIZED SIGNATURE:
NAME and TITLE:
AUTHORIZED SIGNATURE:
NAME and TITLE: Hoyt Harris, Secretary, Board of Trustees

# PACE PURCHASING COOPERATIVE

## INTERLOCAL AGREEMENT

Member Name:	County District Number:		
Education Service Center, Region 20 (Coop) and the above named agency (member) enter into the following cooperative service arrangement.			
This agreement is effective	(date) and shall automatically renew		
unless either party gives ninety (	(90) days prior notice of non-renewal. This agreement may be		
terminated with or without caus	se by either party upon thirty (30) days written notice.		

## The Coop will:

- · Handle bidding procedures
- · Abide by all bid laws in the State of Texas
- · Enter proposals for tabulation and evaluation
- · Arrange for an Award Committee to test, evaluate and award proposals
- · Develop award information forms for member use
- · Send award information to vendors
- Develop system for gathering evaluation information from members on vendor performance and product quality
- · Provide comparison information with previous awards to evaluate effectiveness of proposals

#### The Member will:

- · Designate a member employee to serve as a liaison with Coop
- · Provide release time for meetings, proposal openings, and testing assistance as needed
- · Identify delivery location within Member on purchase orders
- · Prepare purchase orders for items awarded on proposals
- · Ensure timely payments to vendors who receive proposal awards
- · Provide Coop with evaluation forms regarding vendor and product concerns
- · Ensure a Resolution is properly executed if required

#### Authorization:

Education Service Center, Region 20 and the PACE Purchasing Cooperative executed a contract to provide cooperative purchasing services to government entities.

# PACE PURCHASING COOPERATIVE

# INTERLOCAL AGREEMENT

Member Name:	County District Number:
Please send a signed Interlocal Agreeme jim.metzger@esc20.net):	ent to (or fax to 210-370-5776 or e-mail to
Education Service Center, Region 20 Attn: PACE Coop 1314 Hines Ave	
San Antonio, TX 78208.	
Public Entity	Education Service Center, Region 20
BY:	BY:
Authorized Signature	Authorized Signature
	Purchasing Coordinator
Title	Title
Date	Date
	Jim Metzger
Contact Person	Contact Person
	Purchasing Coordinator
Title of Contact Person	Title of Contact Person
	210-370-5204
Street Address	Phone Number
	210-370-5776
City, State, Zip	Fax Number
	jim.metzger@esc20.net
Phone/Fax Number	E-mail Address
F-mail Address	