



**AMPHITHEATER**

*P u b l i c   S c h o o l s*

# Advisory Committee Regarding High School Instructional Scheduling

Wendy Biallas-Odell, Principal, Painted Sky Elementary  
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# Committee Members

- **The Advisory Committee Regarding High School Instructional Scheduling** is composed of a cross-section of representatives from the District and all three high schools: Ironwood Ridge High School (IRHS), Canyon del Oro High School (CDO) and Amphitheater High School (AHS).
- **Natalie Burnett** - Principal, Ironwood Ridge High School
- **Paul DeWeerd** - Principal, Canyon del Oro High School
- **Jon Lansa** - Principal, Amphitheater High School
- **Joe Paddock** - Director of Interscholastic Activities
- **Mike Bejarano** - Chief Academic Officer for Secondary Education
- **Mike Robinette** - Amphi Education Association (AEA) Representative
- **Kersten Kremer and Hope Goldsmith**, IRHS - Parents
- **Carol Trejo and Sarah Stuart**, CDO - Parents



- **Tina Mehren**, former CDO parent
- **Deborah Ingram**, AHS Parent
- **Paul DesJarlais and Susan Williams** (Department Chair) - Teachers, IRHS
- **Sandy DuPlain and Nina Godlewski** (Department Chair) - Teachers, CDO
- **Marian Johnson and Lisa Millerd** (Department Chair) - Teachers, AHS
- **Christian Sandoval** - Student, IRHS
- **Mitch Bohenkamp** - Student, CDO
- **Tia Waite** - Student, AHS
- **Jenny Een** - Advanced Placement (AP) Teacher, IRHS
- **Stephen Rothkopf** - International Baccalaureate (IB) Coordinator, CDO
- **David Rossi** - Cambridge Coordinator, AHS



# Charge and Purpose

- To research existing high school start/end times and the amount of instructional time at each high school
- To examine and understand current practices and the impact of any change upon the following areas:
  1. State law requirements regarding instructional minutes, content, etc.
  2. Financial requirements
  3. Current District class schedules
  4. Student achievement data
  5. Food Service program issues



6. Transportation route schedules
7. Staff contract time, duties and limitations
8. Staffing requirements and budget implications
9. Specialized program needs such as:
  - a. Special Education (FKA Needs)
  - b. International Baccalaureate®
  - c. Cambridge Academy®
  - d. Advanced Placement (AP)
  - e. Career and Technical Education (CTE)
  - f. Extra-curricular program schedules and needs



## Advisory Committee Procedures

- To survey staff and teachers in the high schools regarding any proposed change
- To survey parents of high school students regarding key issues
- In the event of a recommended change in high school start time that could have an impact for transportation, survey the parents of elementary and middle school students
- To contact appropriate staff when needed for specific information, including the Chief Financial Officer, Director of Human Resources, Legal, Student Services and Operational Support

## Advisory Committee Timeline

- A report and recommendation is due to the Superintendent and Governing Board by November 1, 2016.



# Content of meetings

- 5/23/16 – Organization Meeting

Training Regarding the Arizona Open Meeting Law

Discussed process, meeting dates and created group norms

- 8/2/16 – High School Presentations

Each high school principal presented their high school master schedule. Included in each presentation were the minutes of instructional time, use of time, development of master schedule and programs at each site.



- 8/16/16 – Research (Presentations / Questions)
  - Transportation, Mr. Burns
  - Extra Curricular Activities, Mr. Paddock
  - CTE/JTED, Ms. Greenleaf
  - Cambridge Academy, Mr. Lansa
  - AP, Ms. Een
  
- 8/30/16 – Research (Presentations / Questions)
  - Budget, Mr. Little
  - International Baccalaureate, Mr. Rothkopf
  - English Language Development, Ms. Huseby
  - Food Service, Mr. Burns
  - Special Education, Dr. Duley



- 9/13/16 – Research (Presentations / Questions)
  - Sleep Research Information, Mr. Bejarano
  - Collaborative Group Protocol - 1
  
- 9/27/16 – Research (Presentations / Questions)
  - Budget, Mr. Little
  - Review of collaborative work from 9/13
  - Collaborative Group Protocol - 2



- 10/17/16
  - Review of collaborative group work from 9/27
  - Collaborative Group work time involved the Advisory Committee drafting a recommendation.



# Advisory Committee Recommends:

- Each high school principal and staff develops their own master schedule within financial and legal requirements.



Following agreement on the consensus statement at the 10/18/2016 meeting, Advisory Committee members present at the meeting shared the following recommendations pertinent to their sites:

AHS:

- Keep instructional minutes the same by requiring four (4) classes for a full time status (approx. 180 hours per period)
- End school at 3:10 by reducing passing time and lunch time
- Provide extra support – tutorial club – from 3:10 – 3:40 pm



## CDO:

- Reduce instructional minutes to 150-160 by changing full time status to five (5) classes for the purpose of:
  - Increasing teacher collaboration to improve cross-curricular and optimization of instruction for students
  - Increasing the amount of students able to access tutorial and other clubs
  - Reducing lost class time for last period for students/athletes/band students/teachers and coaches
- Do not increase teacher workload as it would be counterproductive to the enhancement of student/teacher and administrator lives
- The development of a student/parent survey committee should include current members of the CDO high school instructional minutes committee with the first right of refusal for questions



## IRHS:

- Change the definition of full time student status to five (5) classes in order to gain flexibility with site scheduling decisions and to increase the expectations for seniors.
- Each high school continues to have autonomy to develop their site schedule.

