

Administrative Liaison Meeting
Minutes
October 24, 2016
11:30-4:00

1. NIA Lunch

- a. Alex Engelhardt from Fox Valley Special Recreation presented information about the programming offered from her agency.
- b. DHH Classrooms during lockdowns. Leatrice is going to explore some options and will share with us what she decides to do.
- c. February 27, 12:00 for the NIA Needs Assessment meeting.
- d. Shared PD on March 3:
 - i. Special topics for OT/PT? Jon will check with NIA to see if there is anything that can be offered for the county. Leatrice will send out information about what her district is offering. She is willing to share registration with the other districts.
 - ii. VI/HI. Jon will check with NIA as well.
 - iii. PE Teachers. Each district will check with the PE teachers to see if they would like to attend a session presented by FVSRA.
 - iv. Bus Drivers. Each district will see if this is a session that they would like to have conducted on this day as well.
- e. Behavioral Rights Policy distribution: What exactly needs to be handed out? At the next liaison meeting, folks will report back what is required from a legal perspective. Leatrice refers families to the discipline information on the website.
- f. IAASE Board Meeting information
 - i. Kate Foley, the new director of special education at the state: shift in accountability to relationships and very global information. David Anzel: OSEP report—different levels of recognition, Illinois is doing well with regards to our audits; focused monitoring will focus on career, college, vocational, but none are identified at this time; IDEA grant team is working on improvement; working through MOE issues; licensure is also being reviewed; there is conversation about “braiding” the categorical funds; looking into graduation requirements for students with disabilities.
 - ii. July 19-21 is the Directors Conference
 - iii. IAASE’s position is that dyslexia fits into one of the disability categories.

2. District News

- a. Lisa reported that the ALOP program in D101 was approved. They brought in a community partner (Lighthouse) will work with 12 of their students with known drug and alcohol problems. Counseling and evaluation.
- b. Anne reported on the GHS ALOP program that currently has 10-12 students. All students are on track with their goals.
- c. D301 is working mostly with incoming freshmen to get them on a better track.
- d. Cindy will work together with the liaisons to schedule a meeting with the staff members who work with these programs in order to share information and ideas.
- e. The group discussed options for neuropsych and SL evaluations.

3. Announcements/Reminders/Follow-up
 - a. Staff Openings. D303 needs a SW maternity leave.
 - b. Professional Development opportunities were distributed.
 - c. Mental Health Partnership Follow-up—Next meeting—11/18. We are going to plan for a resource fair and speaker on March 3 for SW, Psychs, counselors and community partners. The survey should be coming out this week. The health department is developing a template for the resources that we will try to use as well.
 - d. News from the Roundtable. Diastat use on busses; narcon use in schools.
4. Student Records
 - a. MV will keep dead files for two years. After that time, the files will be shredded and will not be sent back to the districts. This procedure is new due to the fact that the districts feel confident that they are routinely and systematically receiving the appropriate paperwork in a timely manner.
 - b. Protocols are kept in a separate file behind the student temporary record and may be shredded at each three-year reevaluation.
5. SIS/Course Code Updates (Laurel)
 - a. The demographic information has been sent from MV to the districts to confirm that the information is accurate.
 - b. The course code information is available via drop box.
6. Vocational Transportation (Lisa)
 - a. There are Illinois Central issues with voc/SAIL transportation.
 - b. MV staff will take data on the time arrivals and departures that are late and provide them to the districts that use IC.
7. Fee for Service (Anne)
 - a. We will wait for the final communication from Steve Karuna.
 - b. At a minimum, we may need to include the SL referral sheet signed by a member of the SL team or psych team in order to submit claims.
8. Behavioral Rights Document (Lisa). See above.
9. Professional Development
 - a. Update from Networks. Next meeting.
 - b. Kane County Institute Day Planning (EC next year), SW, Principals, SLPs, OT/PTs, VI, HI, PE, bus drivers)
 - c. Restorative Practices. Next meeting
 - d. Shannon Suldo. For the SWs, psychs, counselors on March 3.
 - e. Transition Compliance session in December, not January.
 - f. Needs Assessment items/areas? Prior to the next meeting, we will share the items so that we can discuss at the meeting. There were issues with how the responses were made that also need to be addressed.

- g. Facilitated IEP training? June 7-8. Yes. Carla will confirm.
- 10. High School New Pathways Program (2017-18). It looks like there may be 16-17 students in that combined class next year. The discussions should start now about a second location and/or classroom at GHS.
- 11. Integration and Service Dogs for New Pathways Students. There was a discussion about the complexity of staffing for integration and for the service dogs. It takes additional staff. At this time, we are putting in a permanent sub to cover some of the classrooms, but even then, the staffing is not sufficient. A final recommendation will be made to the Board in the next month.
- 12. Tuition Bills. Next meeting.
- 13. MJC Information. Next meeting.
- 14. Upcoming dates/events:
 - a. 11/2 Board
 - b. 11/18 Partnership
 - c. **11/28 Liaison meeting starts at 11:30 and includes SLPs for criteria feedback**
- 15. Board meeting agenda, November 2, 9:00. The agenda was reviewed without changes.

Future File:

- 1. Assessment of 12th grade students
- 2. Transportation billing

Next Meeting November 28, 11:30 with SLPs