

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: January 29, 2020



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:** January 18, 2020

**To:** Board of Trustees  
Browning Public Schools

**From:** Corrina Guardipee-Hall  
**Title:** **Superintendent**

**Subject:** Out of State Travel

**Description:** The Board of Trustees to attend the 2020 Spring NAFIS Conference in Washington, DC March 12 – March 18, 2020.

**Financial Impact:** Approximate Costs \$4,074.05 ea.

**Funding Source (Budget/grant, etc.):** designated to appropriate travel budget

**Attachment(s):** Travel Request/Conference Agenda

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

## **NAFIS SPRING 2020 CONFERENCE PROGRAM (Tentative Agenda)**

### **SUNDAY, MARCH 15, 2020**

8:30AM – 3:30PM	Registration Area & Social Media Station Open
8:30AM – 5:30PM	Internet Café Open
9:00AM – 10:15AM	Conference Orientation & The Basics of Impact Aid
10:15AM – 10:45AM	Policy & Advocacy 101
10:45AM – 11:45AM	Subgroup Meeting - Mid-to-Low-LOT Schools (MTLLS)
10:45AM – 12:00PM	Subgroup Meeting - Federal Lands Impacted Schools Association (FLISA)
12:00PM – 12:45PM	Lunch on Your Own
12:00PM – 12:45PM	State Chair Working Lunch (Invitation Only)
1:00PM - 4:15PM	First General Session
4:30PM – 5:15PM	New to NAFIS Welcome
4:30PM – 5:15PM	School Board Members Session
5:30PM – 6:30PM	Meet and Greet Reception

### **MONDAY, MARCH 16, 2020**

7:45AM – 3:30PM	Registration Area Open
7:45AM – 5:00PM	Internet Café & Social Media Station Open
7:45AM – 9:45AM	Subgroup Meeting - Military Impacted Schools Association (MISA) – Breakfast (MISA Members Only)
7:45AM – 9:45AM	Subgroup Meeting - National Indian Impacted Schools Association (NIISA) - Breakfast (NIISA Members Only)
8:30AM – 9:45AM	Subgroup Meeting - Federal Lands Impacted Schools Association (FLISA)
10:00AM – 11:00AM	Breakout Sessions, Part I - TBD
11:15AM – 12:15PM	Breakout Sessions, Part II - TBD
12:30PM – 2:00PM	Luncheon
2:15PM – 4:30PM	Second General Session
3:30PM – 4:30PM	Department of Education One-on-One Sessions
4:30PM – 5:15PM	State Meetings (as requested by State Chair) - AZ, CA, MT, NM, OK, TX, WA
5:30PM – 6:30PM	After Hours Opportunity: Get In Your Steps

### **TUESDAY, MARCH 17, 2020**

9:00AM – 4:00PM	Capitol Hill Day - Pre-Scheduled Visits
12:00PM – 1:30PM	State Events - Texas (TAFIS) and California (CAFIS) Lunches (Invitation Only)
4:00PM – 5:00PM	Hill Day Debrief
7:00PM – 10:00PM	Ending Reception

Browning Public Schools  
**Board of Trustees**  
Travel Request

Trustee Name \_\_\_\_\_

Type of Travel:  Travel to Posted Meetings (MCA 2-18-503)  
 Travel Out of District

Date Approved by Board 1/29/20

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**Out of District Travel**

Conference/Workshop NAFIS Spring Conference 2020 (Attach Brochure/Agenda)

Location Washington, D.C.

Departure Date 3/11/20

Return Date 3/19/20

Departure Time 4:00 p.m.

Return Time 5:00 p.m.

Transportation:  Personal Vehicle Mileage 254 @ .575 = 146.05

District Vehicle Per Diem 6 dys@90+48OS+2 mls @ \$30IS= 618.00

Other \_\_\_\_\_ Registration PO# = 500.00

Hotel PO# = 2,100.00

Other PO# Airfare = 650.00

Luggage (\$30/bag each way, depending on Airline) = 60.00

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage

Sub Total \$4,074.05

Budget 126.90.160.2310.0582. (75%)\$618.04

226.90.160.2310.0582. (25%)\$206.01

**Check Total \$824.05**

Trustee Signature \_\_\_\_\_ Date \_\_\_\_\_

Chairman Signature \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.