

CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION

SPECIAL MEETING: August 19, 2025

Page 1 of 2

CALL TO ORDER: Mr. Glasen called the special meeting to order at 5:15 pm in the District Office Conference Room. The Pledge of Allegiance followed.

Members Present: Mr. Glasen, Ms. Merritt, Mr. Hoepfner, Ms. Trudeau

Members Unavailable: Mr. Kruithof

Quorum: Established 4-1

Staff Present: Superintendent Alex Russin, Secretary Kristie Beckett

Visitors: None

APPROVAL OF AGENDA:

1. August 19, 2025 Special Meeting Agenda

Ms. Merritt moved to approve special meeting agenda as presented in the Board Packet. Ms. Trudeau seconded the motion.

Discussion: None

Motion: PASSED 4-0

AUDIENCE COMMENTS REGARDING AGENDA ITEMS: None

NEW BUSINESS:

1. Approve AASB Superintendent Search contract.

Ms. Merritt moved to approve the Approve AASB Superintendent Search contract, as presented in the Board Packet. Mr. Hoepfner seconded the motion.

Discussion: Ms. Merritt had questions on page 5 of the contract (page 12 of the packet) to clarify that the Board members would actually see the candidates' applications after the application period closed, since the language only stated that AASB would only release a list of names. She wanted to confirm what "all files" meant to be presented to the Board for consideration during the process. Ms. Merritt appreciated Mr. Hoepfner added clarifying comments as an AASB employee but the Board still wanted written confirmations.

Ms. Trudeau inquired about the additional visit charges besides the professional fee on page 7 of the contract (page 14 of packet) under Conditions section B and per diem rates associated for both the AASB representatives during at least 2 onsite trips and candidate related costs for at least 2 trips. Mr. Russin confirmed those costs would most likely exceed the \$15,000 contract amount that had been budgeted for the superintendent search process.

Mr. Russin reviewed section 3 on contract page 6 asking the Board to have AASB clarify how many stakeholder forums would be held and if both would be virtual or offered in-person, as there were conflicting statements in the contract. He commented that onsite visit for candidates may actually take 3 days to complete not just 2, depending on where people were flying to or from and number of candidates involved.

Mr. Glasen felt the Board would get positive answers to the outstanding questions from AASB that Mr. Hoepfner had tentatively answered on behalf of AASB. He inquired about the fee of \$1390 per day and Mr. Hoepfner felt that was a rare occasion for extended onsite visits. Ms. Merritt felt it was normal to see the base fee of professional services with additional amounts charged for lodging, travel, and meal per diems. She felt comfortable proceeding knowing that the district was a member of AASB.

The Board was in agreement with the proposed AASB Superintendent Search Contract and were ready to vote on the motion.

Motion: PASSED 4-0

AUDIENCE COMMENTS: None

BOARD COMMENTS:

- Mr. Hoepfner had mixed feelings, and that he was sad to see Mr. Russin depart but excited to begin the search for a replacement.
- Ms. Trudeau was excited about the process ahead of the Board.
- Ms. Merritt had no comment.
- Mr. Glasen was ready to begin the search process.

EXECUTIVE SESSION:

1. Superintendent Contract for the 25-26 School Year

Ms. Merritt moved that the Board go into Executive Session to discuss a person and/or a subject that may tend to prejudice the reputation or character of a person, provided the person may request a public discussion. Mr. Hoepfner seconded the motion.

Motion: PASSED 4-0

Adjourned for Executive Session at 5:33 pm.
Reconvened at 6:15 pm.

ADJOURNMENT:

- Ms. Merritt moved to adjourn the meeting. Ms. Trudeau seconded the motion.

Discussion: None

Motion: PASSED 4-0

Special Meeting Adjourned at 6:16 pm.

ATTEST:

President

Clerk

Date

Date