

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: **IRHS**

ESTIMATED NUMBER OF STUDENTS: 2

NAME OF SCHOOL GROUP/CLUB/ENTITY: **JROTC**

STAFF ADVISOR(S)/CHAPERONES: **Jeff Schneider**

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **JROTC Air Rifle Regional Championships**

DESTINATION OF TRAVEL: **Las Vegas, NV**

DATES OF TRAVEL: **8 - 12 Feb, 2017**

ACADEMIC BENEFITS TO STUDENTS: **Students develop mental management and focus skills.**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other **US Army**

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits _____ Club Funds JROTC
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>0</u>	<u>0</u>
Transportation	<u>0</u>	<u>US Government</u>
Meals	<u>400</u>	<u>NA</u>
Lodging	<u>0</u>	<u>US Government</u>
Substitutes	<u>0</u>	<u>0</u>
TOTAL	<u>400</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? **JROTC Fund Raising**


COST TO EACH STUDENT \$ **200**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Students are participating in JROTC Fund Raisers to pay for individual meal costs.**

FUNDING SOURCE(S): **US Army and JROTC**

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Renaissance Festival and Great American Coupon Books


SUBMITTED BY:



Signature


16 Dec, 2016
Date

APPROVED BY:



Principal/Supervisor

12/16/16
Date



Associate Superintendent/Supintendent

12/16/16
Date

AMPHITHEATER PUBLIC SCHOOLS
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ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: AHS

ESTIMATED NUMBER OF STUDENTS: 2

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC

STAFF ADVISOR(S)/CHAPERONES: Tom Dimmick

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: JROTC Air Rifle Regional Championships

DESTINATION OF TRAVEL: Las Vegas, NV

DATES OF TRAVEL: 8 - 12 Feb, 2017

ACADEMIC BENEFITS TO STUDENTS: Students develop mental management and focus skills

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other US Army

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits _____ Club Funds JROTC
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>0</u>	<u>0</u>
Transportation	<u>0</u>	<u>US Government</u>
Meals	<u>\$ 400.00</u>	<u>Student paid</u>
Lodging	<u>0</u>	<u>US Government</u>
Substitutes	<u>0</u>	<u>0</u>
TOTAL	<u>\$ 400.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? JROTC Fund Raising

COST TO EACH STUDENT \$ 200

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Students are participating in JROTC Fund Raisers to pay for individual meal costs.

FUNDING SOURCE(S): US Army and JROTC

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Renaissance Festival and Great American Coupon Books

SUBMITTED BY: _____

Signature

9 Dec, 2016

Date

APPROVED BY: _____

Principal/Supervisor

12/16/16

Date

Associate Superintendent/Superintendent

12/21/16

Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

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ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Cross Middle

ESTIMATED NUMBER OF STUDENTS: 84

NAME OF SCHOOL GROUP/CLUB/ENTITY: Cross Middle School Science Department

STAFF ADVISOR(S)/CHAPERONES: Krista Boss, Marco Dominguez, Lisa DaDeppo, Julie Nicholas, LeAnn Calvin, Steve Merritt, Fred McDole, Paula Sommers, Colin Porter and Lisa Olson

ABSENCE: # Days 4 Sub Required: X Yes No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Catalina Island Marine Institute (CIMI)

DESTINATION OF TRAVEL: Catalina Island, CA

DATES OF TRAVEL: February 19, 2017 – February 22, 2017

ACADEMIC BENEFITS TO STUDENTS: 84 students have the opportunity to study science in an outstanding, hands-on program focusing on Marine Biology and Ecology. All students will participate in several competitions, including group and individual competitions. Competitions include Best Overall Group, Best Dive Group, and Best Academic Group (based on CIMI testing activities). Individual awards go to the best individual academic scores and Best Overall Participation.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

X Other Chartered Busses, Mountain View Tours, Inc.

Are expenses paid from any of the following accounts? Auxiliary yes Tax Credits yes Club Funds _____
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$23,332.50</u>	<u>525-00-100-1001-167-6892</u> <u>526-00-100-1001-167-6892</u>
Transportation	<u>\$8,544.00</u>	<u>525-00-100-1001-167-6519</u> <u>526-00-100-1001-167-6519</u>
Meals	<u>Included</u>	
	<u>Included</u>	
Substitutes	<u>\$900.00</u>	<u>525-00-100-1001-167-6113</u> <u>526-00-100-1001-167-6113</u>
TOTAL	<u>\$32,776.50</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Five chaperones are included at half-price and five additional chaperones at full price.

COST TO EACH STUDENT \$ \$400.00

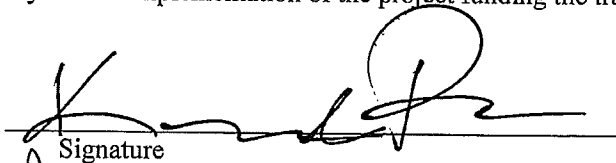
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Financial Assistance will be provided for students in need.

FUNDING SOURCE(S): Tax Credit Donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Movie Night PTO Fundraiser

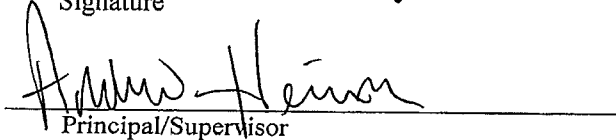
The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:

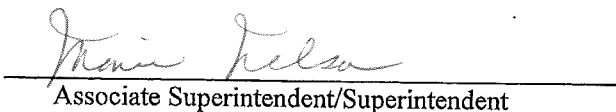

Signature

11/30/16
Date

APPROVED BY:


Principal/Supervisor

11-30-16
Date


Associate Superintendent/Supervisor

12/21/16
Date

AMPHITHEATER PUBLIC SCHOOLS
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ORIGINAL SUBMISSION

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SCHOOL: AHS

ESTIMATED NUMBER OF STUDENTS: 16

NAME OF SCHOOL GROUP/CLUB/ENTITY: Amphi Baseball

STAFF ADVISOR(S)/CHAPERONES: Brandon Kuhn, Shawn Smith, Andy Humphreys, Anthony Encinas

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Pre-Season Baseball Tournament

DESTINATION OF TRAVEL: El Paso, TX

DATES OF TRAVEL: 2/23/17 - 2/25/17

ACADEMIC BENEFITS TO STUDENTS: Students will benefit from competing against other high schools in a different state and working together as a team, to foster positive relationships. Both of these will impact students during the baseball season and outside of baseball in academic and life situations.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Enterprise Rental Vans

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Club Funds
Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$0</u>	<u>N/A</u>
Transportation	<u>\$850</u>	<u>526/850-00-100-1001-281-6519</u>
Meals	<u>\$550</u>	<u>Parent Organization OR 526/850-00-100-1001-281-6892</u>
Lodging	<u>\$1200</u>	<u>526/850-00-100-1001-281-6892</u>

Substitutes \$0 N/A
TOTAL \$2600

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **NO**
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? **All expenses paid through fundraising and tax credits.**

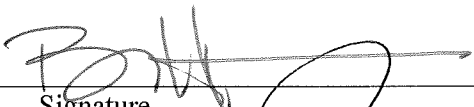
COST TO EACH STUDENT \$ **100**


HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **The cost to each student is to cover all meals except for breakfasts and one dinner, and optional additional spending money. Room will be made in the budget for the trip to allow for student meals to be paid for by booster club or through club funds if need exists.**


FUNDING SOURCE(S): **Fundraising and tax credits.**

FUNDRAISING ACTIVITIES PLANNED (If applicable):
UofA football and basketball fundraiser, hat fundraiser, FanCloth fundraiser, etc.

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  _____ 12/6/16
Signature Date

APPROVED BY:  _____ 12/7/16
Principal/Supervisor Date

 _____ 12/2/16
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS
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SCHOOL: **IRHS**

ESTIMATED NUMBER OF STUDENTS: 20

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Ironwood Ridge Women's Choir (Hawkappella)**

STAFF ADVISOR(S)/CHAPERONES: **AJ Lepore, Mark Hodge, Mary Dickson, Stacie Davis**

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **International Competition of High School A Cappella Semi-Finals**

DESTINATION OF TRAVEL: **Leshar Center for the Arts, Walnut Creek, CA**

DATES OF TRAVEL: **March 10-12, 2017**

ACADEMIC BENEFITS TO STUDENTS: **Students will compete against the best high school a cappella groups in the West Region. Through seeing high caliber performances and the comments provided by the judges, the director and students will be able to improve their future performances.**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other **Southwest Airlines, Bay Area Rapid Transit**

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Club Funds Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$250.00</u>	<u>Booster</u>
Transportation	<u>\$9,800.00</u>	<u>526-00-100-1001-280-6519 + Booster</u>
Meals	_____	<u>Self-paid</u>
Lodging	<u>\$2,700.00</u>	<u>526/850-00-100-1001-280-6892</u>

Substitutes \$300.00

530-00-100-3400-280-6113

TOTAL \$13,050.00

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Chaperones will pay their own expenses.

COST TO EACH STUDENT \$ \$400

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Fundraisers have been, and will continue to be, held to offset cost. Scholarships will be provided when necessary to ensure that no student is kept from the trip due to finances.

FUNDING SOURCE(S): Choir Club Account, Choir Tax Credit Account, Choir Booster Club

FUNDRAISING ACTIVITIES PLANNED (If applicable):

UofA Football Concessions, Butter Braids sales, Culver's Restaurant Night, Zumba Day

SUBMITTED BY: Andrew J. Lepore 12/14/16
Signature Date

APPROVED BY: Natalie Barrett 12/16/16
Principal/Supervisor Date

Travis Kels 12/21/16
Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS
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ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: **IRHS**

ESTIMATED NUMBER OF STUDENTS: 50

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Ironwood Ridge Show Choir**

STAFF ADVISOR(S)/CHAPERONES: **AJ Lepore, Mary Dickson, Niki Tilicki, Phil Tilicki, Dawn Lepore**

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **Los Alamitos Show Choir Competition**

DESTINATION OF TRAVEL: **Los Alamitos High School, Los Alamitos, CA**

DATES OF TRAVEL: **March 15-19, 2017**

ACADEMIC BENEFITS TO STUDENTS: **Students will compete against other show choirs from around the country and be adjudicated by a panel of judges to assess the musical and visual aspects of the show choir. The director and students will be able to use the comments to improve their future performances.**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other **Charter Bus (Mountain View Tours)**

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Club Funds
Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$250.00</u>	<u>Booster</u>
Transportation	<u>\$5,500.00</u>	<u>526/850-00-100-1001-280-6519/Booster</u>
Meals	_____	<u>Self-paid</u>
Lodging	<u>\$13,000.00</u>	<u>526/850-00-100-1001-280-6892</u>
Substitutes	<u>N/A</u>	_____

TOTAL \$18,750.00

WILL THE DISTRICT RECEIVE REIMBURSEMENT? N/A
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Chaperones will pay for their own expenses.

COST TO EACH STUDENT \$ 400

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Fundraisers have been and will continue to be held to offset cost. Scholarships will be provided when necessary to ensure that no student is kept from the trip due to finances.

FUNDING SOURCE(S): Choir Club Account, Choir Tax Credit Account, Choir Booster Club

FUNDRAISING ACTIVITIES PLANNED (If applicable):
UofA Football Concessions, Butter Braids sales, Culver's Restaurant Night, Zumba Day

SUBMITTED BY: Andrew J. Lopez
Signature

12/14/14
Date

APPROVED BY: Natalie Burnett
Principal/Supervisor

12/16/14
Date

Moni Klein
Associate Superintendent/Superintendent

12/21/14
Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST**

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ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 2

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC

STAFF ADVISOR(S)/CHAPERONES: Robert De Witt

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: US JROTC Air Rifle National Championships

DESTINATION OF TRAVEL: Anniston, AL

DATES OF TRAVEL: 22 - 26 Mar - , 2017

ACADEMIC BENEFITS TO STUDENTS: Students develop focus and team building

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Flowing Wells School District

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits _____ Club Funds x
Parent Organization JROTC

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>NA</u>	<u>NA</u>
Transportation	<u>3000</u>	<u>NA</u>
Meals	<u>600</u>	<u>NA</u>
Lodging	<u>1000</u>	<u>NA</u>
Substitutes	<u>0</u>	<u>NA</u>
TOTAL	<u>4600</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? **JROTC budget**

COST TO EACH STUDENT \$ **100**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Cadets can earn trip fees by participating in JROTC Renaissance Fair Fund Raiser.**

FUNDING SOURCE(S): **JROTC Club fund and Flowing Wells School District**

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Renaissance Fair

SUBMITTED BY: _____  _____ 15 Dec 2016
Signature Date

APPROVED BY: Natalie R. Burnett _____ 12/16/16
Principal/Supervisor Date

Kami Dela _____ 12/21/16
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Roseanne Lopez Scott Little SCHOOL: District Offices
Steve Frost Lauren McIntyre Department (opt.): Wetmore Center
 DATE(S): Jan. 23-27, 2017

ACTIVITY/EVENT: Future of Education Technology Conference (FETC)

LOCATION: Orlando, FL

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 5

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$1,888.20</u> <u>\$1,888.20</u>		<u>140-17-100-2210-514-6360</u> <u>001-00-100-2579-550-6360</u>
Transportation	<u>\$936.00</u> <u>\$936.00</u>	Mode <u>air</u>	<u>140-17-100-2210-514-6582</u> <u>001-00-100-2579-550-6582</u>
Rental Car	<u>N/A</u>		_____
Meals	<u>\$490.00</u> <u>\$490.00</u>		<u>140-17-100-2210-514-6582</u> <u>001-00-100-2579-550-6582</u>
Lodging	<u>\$1,836.00</u> <u>\$1,836.00</u>		<u>140-17-100-2210-514-6582</u> <u>001-00-100-2579-550-6582</u>
Substitutes	<u>N/A</u>		_____
TOTAL	<u>\$10,724.00</u>		

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: To attend the Future of Education Technology Conference (FETC)

Outcomes and academic benefits to students and staff: Explore the latest technologies and hear how educators and administrators have successfully used technology to solve specific problems in preK-12 environments.

Submitted by: Roseanne Lopez, Ed. D. 12/21/2016
 Signature Date

Principal/Supervisor Date

Marie Helmer 12/21/16
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): David Alzner _____

SCHOOL: CDO
 Department (opt.): Library
 DATE(S): February 9-11, 2017

ACTIVITY/EVENT: What's New in Young Adult Literature

LOCATION: Hilton Garden Inn, Albuquerque, NM

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 1

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$249.00</u>	<u>525-00-100-2210-282-6360</u>
Transportation	<u>self pay</u> Mode <u>personal car</u> _____	
Rental Car	<u>\$ 0.00</u> _____	
Meals	<u>self pay</u> _____	
Lodging	<u>self pay</u> _____	
Substitutes	<u>\$100.00</u>	<u>525-00-100-2210-282-6113</u>
TOTAL	<u>\$349.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Attend for excellent knowledge of the latest published Young Adult Literature books.

Outcomes and academic benefits to students and staff: Guided expert knowledge for purchasing and book talks.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: David Alzner _____ 12/12/16
 Signature Date
Paul Durkin _____ 12/12/16
 Principal/Supervisor Date
Thomas Nelson _____ 12/12/16
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
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THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Sonya Gauna _____

SCHOOL: CDO
 Department (opt.): IB
 DATE(S): March 24-27, 2017

ACTIVITY/EVENT: IB Social & Cultural Anthropology Category 3 Training

LOCATION: Pittsburgh, PA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 2

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$ 739.00</u>	<u>140-17-100-2210-510-6360</u>
Transportation	<u>\$ 700.00</u> Mode <u>airline</u>	<u>140-17-100-2210-510-6582</u>
Rental Car	<u>\$ 100.00 (shuttle)</u>	<u>140-17-100-2210-510-6582</u>
Meals	<u>\$ 176.00</u>	<u>140-17-100-2210-510-6582</u>
Lodging	<u>\$ 600.00</u>	<u>140-17-100-2210-510-6582</u>
Substitutes	<u>\$ 200.00</u>	<u>140-17-100-2210-510-6113</u>
TOTAL	<u>\$2315.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Training in Social and Cultural Anthropology in order to teach IB courses at CDO and meet the International Baccalaureate Programme requirements.

Outcomes and academic benefits to students and staff: Academic subject depth and preparedness for rigorous broad and balanced, yet academically demanding programme of study with the development of critical-thinking and reflective skills for student achievement.

Submitted by:

Sonya Gauna

 Signature

12-12-16

 Date

Paul D...

 Principal/Supervisor

12/12/16

 Date

Terri Heller

 Associate Superintendent/Superintendent

12/21/16

 Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Tanya Wall Amanda Gardner SCHOOL: Copper Creek
Dale Flannery TBD Department (opt.): _____
Rob Wolf _____ DATE(S): 3/28/17-04/01/17

ACTIVITY/EVENT: Universal Design for Learning - IRN Summit

LOCATION: Kissimmee, FL

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$1,725.00</u>	<u>140-17-100-2210-510-6360</u> 001-00-200-2210-540-6360
Transportation	<u>\$2,806.00</u>	Mode <u>Air & Shuttle</u> <u>140-17-100-2210-510-6582</u> 001-00-200-2210-540-6582
Rental Car	_____	_____
Meals	<u>\$1,225.00</u>	<u>140-17-100-2210-510-6582</u> 001-00-200-2210-540-6582
Lodging	<u>\$2,982.72</u>	<u>140-17-100-2210-510-6582</u> 001-00-200-2210-540-6582
Substitutes	<u>\$1,200.00</u>	<u>140-17-100-2210-510-6113</u>
TOTAL	<u>\$9,938.72</u>	

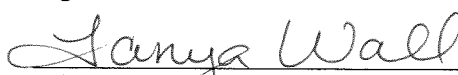

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Copper Creek Staff will attend a Universal Design for Learning Conference.

Outcomes and academic benefits to students and staff: General education teachers will better be able to meet our special education students' needs when they are fully or partially included in the general education setting. Teachers will learn the process of UDL and how to put it into practice. Teachers and administrator will come back to train other staff members.

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

Signature	Date
	<u>12-16-16</u>
Principal/Supervisor	Date
	<u>12/21/16</u>
Associate Superintendent/Supervisor	Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Cymry DeBoucher _____

SCHOOL: CDO
 Department (opt.): IB
 DATE(S): June 25-28, 2017

ACTIVITY/EVENT: IB Film Category 2 Training

LOCATION: Lake Tahoe, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$ 890.00</u>	<u>140-17-100-2210-510-6360</u>
Transportation	<u>\$ 700.00</u> Mode <u>airline</u>	<u>140-17-100-2210-510-6582</u>
Rental Car	<u>\$ 100.00 (shuttle)</u>	<u>140-17-100-2210-510-6582</u>
Meals	<u>included in lodging</u>	_____
Lodging	<u>\$ 838.00</u>	<u>140-17-100-2210-510-6582</u>
Substitutes	<u>\$ 0.00</u>	_____
TOTAL	<u>\$2528.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Training in Film in order to teach IB courses at CDO and meet the International Baccalaureate Programme requirements.

Outcomes and academic benefits to students and staff: Academic subject depth and preparedness for rigorous broad and balanced, yet academically demanding programme of study with the development of critical-thinking and reflective skills for student achievement.

Submitted by: Cymry DeBoucher _____ 12-12-16
 Signature Date
Paul DeB... _____ 12/21/16
 Principal/Supervisor Date
Marie Nelson _____ 12/21/16
 Associate Superintendent/Superintendent Date