



Livonia Public Schools

Operations

Date: January 15, 2020

To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Re: Shared Time & Adult Ed Carpet Replacement

I would like to request adding an agenda item to the Tuesday, January 21, 2020 Committee of the Whole meeting to discuss the carpet replacement at Cass Shared Time & Adult Education by using Shock Brothers Floor Covering, Roseville MI in the amount of \$30,750.00.

Attached you will find a recommendation memo from Harry Lau, Administrator of Facilities and Operations. Funds for this purchase would be from Section 107 Adult Ed Grant from the State of Michigan.

Please let me know if there are any questions. Thank you.

Attachment

PF/ko

c: Board of Education