



San Elizario ISD  
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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Stephanie Ruiz – Coordinator-Human Resources  
**Subject:** Renewal of Interlocal Agreement with Claims Administrative Services for five-year period  
**Date:** August 13, 2025

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### HISTORY:

The original Interlocal Agreement with Claims Administrative Services (CAS) was approved by the Board of Trustees on September 13, 2002.

### RATIONALE:

In prior years we have obtained quotes from other carriers who provide workers' compensation services, and their fixed costs have been significantly higher than CAS. The district has a long relationship with CAS and they have proven to be an excellent partner. Some of the services they provide are:

- Loss Control Services: safety inspections, safety training, free safety videos
- Aggressive, effective claims services: return to work programs that lower claim costs, proper medical care for injured employees, case managers available to monitor the treatment and care for injured employees
- Electronic filing of claims

### BUDGET IMPACT:

Five-year fixed cost amount of \$107,838 per year paid from the self-funded worker's compensation fund.

### ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is to approve the five-year fixed cost rate.

**For Approval?** ☒ Yes ☐ No

**If no, please check one:** ☐ Presentation ☐ Report ☐ Information

**Please check if applicable:** ☒ Attachment Included

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The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.