

## City, Town, School District, and Special District Affidavit of Candidacy Reminders

### Candidate Filing Location

- Candidates for Mayor, Council Member, and other elected city offices must file with the city clerk.
- Candidates for Town Clerk, Town Supervisor, Town Treasurer, and other elected township offices must file with the town clerk.
- Candidates for School Board Member must file with the school district clerk.
- Candidates for special districts such as hospital or park districts should contact the district's office for information on the filing process.

### Contact and Residence Information

- If candidates check the "My residence address is to be classified as private data" box, they must also complete the Address of Residence form below and provide a campaign contact email or mailing address on their affidavit.
- Residence address must be where candidate maintains residence and cannot be a PO Box.
- Candidates may contact their filing officer after filing to update the campaign information.
- When filing, candidates must provide ID or other documentation (authorized in Minn. Stat. 204B.06, subd. 1b) that matches the residence address.

### Timeframe for Filing & Fees

- Affidavits must be submitted during the designated filing period, with the noted exception: candidates for municipal offices, special district, and school board member who will be absent from the state during the filing period may submit the affidavit early (Minn. Stat. 205.13 subd. 1b; Minn. Stat. 205A06, subd. 1c).
- Affidavits may be mailed in or dropped off by others, but must:
  1. be notarized,
  2. include a copy of identification or other documentation authorized in Minn Stat. 204B.06 subd. 1 that matches the residence address on the affidavit,
  3. have all other required information completed, and
  4. have payment for filing fee included. Completed affidavits and filing fees must be received by the filing officer within the filing period.

Filing fees and additional candidate filing information can be found at [mnvotes.gov/candidates](http://mnvotes.gov/candidates).

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### Address of Residence Form

This form must be completed when a candidate has checked the Private Data box, certifying that their address of residence for the purposes of candidate filing should be classified as private data. This information will be available to the filing officer and other elections officials with whom that filing officer consults to verify that the residence address matches the address provided on the candidate's identification or proof of residence documentation.

### Candidate name and address of residence

Candidate Name \_\_\_\_\_

Office sought \_\_\_\_\_ District/seat (if applicable) \_\_\_\_\_

Residence Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Signature of candidate \_\_\_\_\_ Date \_\_\_\_\_

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