

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 P.M. MEETING MINUTES
October 23, 2012**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, October 23, 2012, at Tupelo Middle School, 1009 Varsity Drive, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Eddie Prather who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mrs. Amy Heyer, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, and Mr. Kenneth Wheeler. Mr. Prather announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF THE AGENDA

The agenda was approved at the noon meeting. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF MINUTES

Motion was made by Mr. Hudson, and seconded by Mr. Wheeler, to approve the minutes of the regular meeting of October 9, 2012, as presented. Mr. Prather announced that the motion passed unanimously by all members present.

WELCOME, PUBLIC COMMENTS AND RECOGNITIONS

A. Welcome

Dr. Kristy Luse, Principal of Tupelo Middle School, welcomed the Board of Trustees, parents, staff and visitors to Tupelo Middle School.

B. Public Comments

No requests for public comments were received for this meeting of the Board.

C. Recognitions

- Lawhon 5th Grader DayJonae' Walker – had art work displayed in Washington, DC
- THS Debate Team – for achievement in recent tournaments
- THS Kenya Ashby – Semifinalist in the 2013 National Achievement Scholarship competition
- THS Senior Samantha Mello – story was published in *National Edition*, a weekly spotlight online publication of the ASNE High School Journalism website
- THS Bus Drivers were honored during National Bus Safety Month

COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

- A. Classworks Instructional Software Overview presented by Dr. Leigh Mobley (TPSD Goals #1, #4 and #5)
- B. Audit Update Report presented by Mrs. Linda Pannell (TPSD Goal #5)
- C. State Report Card presented by Ms. Lea Johnson (TPSD Goals #1 and #4)
- D. Expansion of Pre-K Program Report presented by Mrs. Dale Warriner (TPSD Goal #1)
- E. Employee Assistance Program/Wellness Benefit presented by Mr. Jim Turner (TPSD Goal #3)

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Wheeler moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #5)

1. Contracts for Charter Bus Contract #BD-12-13-001
2. Donation #2012-2013-017
3. Single Source Purchase #SS1312
4. Permission to Advertise for Proposal – RFP 1304 Copiers/Printers

B. Office of Assistant Superintendent Dr. Matthew Dillon

Student Transfer Report presented by Mrs. Pamela Traylor

C. Office of Assistant Superintendent Mrs. Kimberly Britton

1. Consolidated Federal Program Application FY13 Final Allocation presented by Mrs. Dale Warriner (TPSD Goal #1)

The 2012-2013 TPSD Consolidated Federal Program Application Final Allocations were presented for consideration for approval. This amendment process has been completed to reflect the revised allocations.

Budget allocations for Title I and Title II are as listed:

	Preliminary Allocation	Final Allocation
Title I	\$1,503,479	\$1,751,008
Title I N/D	43,493	36,429
Title II	289,574	343,313
Total	\$1,793,053	\$2,094,432

2. FY13 Title I, Part D, Subpart 2 Local Education Agency's Neglected or Delinquent Facilities Application presented by Mrs. Dale Warriner (TPSD Goal #1)

The Title I, Part D FY13 Application was presented for consideration for approval. The Title I-D grant application serves students who are incarcerated at the Tupelo-Lee County Juvenile Detention Center. The funds are flow-through dollars through the TPSD. The Mississippi Department of Education deadline for submitting the 2012-2013 Program Application has not been released. The following Project Application documents were included for information and review:

- Statement of Assurances and Narrative
- Funding Allocation (\$113,830.00)

D. Office of Superintendent Dr. Gearl Loden

Approval for Mrs. Kelly Stimpson to present at the National School Boards Association Annual Conference, San Diego, CA, April 2013, and the costs associated with the trip.

The motion was seconded by Mrs. Stone and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

Docket of Claims

Mr. Wheeler reviewed the Docket of Claims prior to the meeting, and recommended approval as outlined below:

- Docket of Claims for the period October 1 through October 12, 2012, Docket of Claims #5373 through #5725, Accounts Payable Checks #3248 through #3474 in the amount of \$602,411.37.

The motion was seconded by Mrs. Heyer and approved unanimously. Mr. Prather declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

Certification of Financial Information to Mississippi Department of Education for Year End 2011-2012

Finance Director Linda Pannell reported that the 2011-2012 Financial Report was submitted to the state last week. Mrs. Pannell explained that the 2011-2012 School Year Accounts are now closed and ready for the 2011-2012 audit to begin.

On a motion by Mrs. Heyer, seconded by Mr. Hudson, the Board voted unanimously to accept the 2011-2012 Finance Report for Year End 2011-2012 as presented. Mr. Prather declared the motion passed.

The 2011-2012 Financial Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

**B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)
Job Description – Parent as Teacher Educator (TPSD Goal #1)**

On a motion by Mr. Hudson, seconded by Mr. Wheeler the Board voted unanimously to approve the Parent as Teacher Educator job description as submitted.

The Parent as Teacher Educator job description is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

Personnel Recommendations

Superintendent Gearl Loden presented for approval the Licensed Staff recommendations. Mrs. Stone moved to approve the Licensed Staff recommendations as presented. Mrs. Heyer seconded the motion, and the motion was approved unanimously.

The president of the Board declared the motion passed. The Personnel Report is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3 and #4)

Dr. Loden provided information regarding the following items: Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

1. “What’s Right in Education: Evidence-Based Leadership: It Works”:
presented by Studer Education, Nashville, TN, October 12-13, 2012 attended
by Dr. Loden and Dr. Matthew Dillon
2. Notification that the Mississippi Department of Education has received and
approved our Qualified School Construction Bond (QSCB) Application in the
amount of \$4,435,377.00.
3. Preliminary discussion of possible agenda topics for the October 9, 2012, work
session scheduled for 9:30 a.m. at the Hancock Leadership Center

UNFINISHED BUSINESS

No “Unfinished Business” items were presented at this meeting of the Board.

NEW BUSINESS

A. Change of November Regular Board Meeting Date

On a motion by Mr. Hudson, seconded by Mrs. Stone, the Board voted unanimously to change the November 13th meeting to Thursday, November 15, 2012. The President of the Board declared the motion passed.

This action amends TPSD Policy BEA-E Regular Board Meetings – 2012 dated April 26, 2012 which is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Consideration of Amendment to TPSD Policy BEA Regular Board Meetings

On a motion by Mrs. Heyer, seconded by Mr. Wheeler, the Board voted unanimously to amend TPSD Policy BEA Regular Meetings as presented. The President of the Board declared the motion passed.

This action rescinds TPSD Policy BEA Regular Board Meetings dated January 18, 2011, of which a copy is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

C. 2013 School Board Meetings Calendar

On a motion by Mrs. Stone, seconded by Mrs. Heyer, the Board voted unanimously to approve the 2013 School Board Calendar which outlines the regular meetings and tentative dates for work sessions and summer 2013 retreat. The President of the Board declared the motion passed.

This action amends TPSD Policy BEA-E Regular Board Meetings – 2013, of which a copy is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Employee Assistance Program/Wellness Benefit

On a motion by Mr. Hudson, seconded by Mrs. Stone, the Board voted unanimously to approve the Wellness Benefit Proposal in partnership with the North Mississippi Health Services Wellness Centers for eligible Tupelo Public School District staff members and their family members, ages 13 years and older. The President of the Board declared the motion passed.

MISCELLANEOUS BUSINESS

Future Agenda Topics

At the noon meeting Dr. Loden discussed possible topics for the November meeting of the Board.

ADJOURNMENT

On a motion by Mr. Wheeler, seconded by Mr. Hudson, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:42 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Eddie M. Prather, President

Rob Hudson, Secretary