

Dual Credit Health Science OSA/Certificate

Partnership Agreement 2026/2027

Appendix 5

I. Parties

A dual Credit Health Science Partnership Agreement (“Agreement”) among Trinity Valley Community College (“TVCC”) and Terrell Independent School District (“District”) and is designed to allow high school students at Terrell High School (“High School”) to earn Trinity Valley Community College credit along with high school credit for Health Science courses including those leading to a Clinical Medical Assistant Certificate (CMA) and Nurse Aid for Health Aid OSA (CNA). The courses are certificate only and are not designed to transfer or to apply to an Associate of Arts degree. This Appendix is in addition to the general Partnership agreement, with a focus on Health Science.

II. Eligible Courses

| HIGH SCHOOL DUAL CREDIT | | | | |
|---|--|------------------------|--|------------------------|
| TVCC Basic Medical Assistant Certificate (CCMA) | | | | |
| | FALL | HS Clock Hours/Week | SPRING | HS Clock Hours/Week |
| Year One (11th grade) | HPRS 1105 Essentials of Medical Law/ Ethics for Health Professionals (16 contact hours) <i>HS Course - Principles of Health Science or Health Science Theory</i> | 2 hr., 30 min. | MDCA 1317 Procedures in a Clinical Setting (96 contact hours) <i>HS Course -Health Science Clinical</i> | 5 hr. |
| | NURA 1307 Body Systems (112 contact hours) <i>HS Course -Anatomy and Physiology</i> | 5 hr., 50 min. | MDCA 1452 Medical Assistant Laboratory Procedures (96 contact hours) <i>HS Course - Practicum in Health Science</i> | 5 hr. |
| Year Two (12th grade) | MDCA 1348 Pharmacology & Administration of Medications (96 contact hours) <i>HS Course - Practicum in Health Science</i> | 5 hr. | MDCA 1160 Clinical Medical/Clinical Assist (96 contact hours) <i>HS Course -Health Science Clinical</i> | 5 hr. |
| | MDCA 1313 Medical Terminology (48 contact hours) <i>HS Class -Medical Terminology</i> | 2 hr., 30 min. | MDCA 1254 Medical Assisting Credential Exam Review (Capstone Course) (48 contact hours) <i>HS Course - Practicum in Health Science</i> | 2 hr., 30 min. |

| Nurses Aid for Healthcare OSA | | | | |
|-------------------------------|--|---------------------|---|---------------------|
| | FALL | HS Clock Hours/Week | SPRING | HS Clock Hours/Week |
| Year One (11th grade) | NURA 1307 Body Systems (112 contact hours) <i>HS Course - Anatomy and Physiology</i> | 5 hr., 50 min. | HPRS 1105 Essentials of Medical Law/ Ethics for Health Professionals (16 contact hours) <i>Principles of Health Science or Health Science Theory</i> | 50 min. |
| Year Two (12th Grade) | NURA 1401 Nurse Aide (112 contact hours) <i>HS Course - Practicum in Health Science</i> | 5 hr., 50 min. | NURA 1160 Nurse Aide Clinical (96 contact hours) <i>HS Course -Practicum in Health Science or Health Science Theory</i> | 5 hr. |

III. Student Eligibility, Enrollment, Attendance, Grading and Behavior Expectations

1. Student attendance is a major component of completing a health science course. Students with excessive absences will not be able to achieve the required contact hours. The syllabus for each course must include a plan for students to make up missed time. A student who cannot make up missed time should be dropped from the class.
2. Students wishing to enroll in Health Science programs will be required to complete additional requirements beyond those required for academic classes. This will include a drug test, criminal background check, submission of vaccines to the instructor, and a current certification in CPR. It is the responsibility of the ISD to facilitate these additional requirements and submit the documentation to the instructor.
3. Vaccines Required for Clinical Rotation
 - a. Three doses of Hepatitis B vaccine.
 - b. Two doses of Measles, Mumps, and Rubella vaccine.
 - c. Two doses of Varicella vaccine.
 - d. A current Tetanus/Diphtheria/Pertussis vaccine with in the last 10 years.
 - e. A current TB test within the last year (not a Mantoux test).
 - f. A current influenza (flu) vaccine within the last year.
 - g. A meningitis vaccine within the last 5 years.
4. Grading for classes applying to a health science pathway varies from that of academic classes.

| LETTER | DEFINITION | GRADE |
|--------|-------------|----------|
| A | | 90-100 |
| B | | 80-89 |
| C | | 75-79 |
| D | not passing | 65-74 |
| F | not passing | Below 65 |

5. Students enrolling in only Dual Credit health Science classes are not required to take or pass the TSIA.
6. Students seeking a Certificate or OSA in a health science field will be completing clinicals outside of the high school campus. These students will be representing both the District and TVCC. In addition, these students are completing a program that will allow them to work with patients or clients in the healthcare industry. These students should be prepared to meet college level behavioral expectations. Therefore, students who do not meet these expectations will be removed from the program.

IV. Faculty Qualifications, Selection, Supervision, and Evaluation

1. In order to work with the high school schedule, embedded health science classes may be built as hybrid classes.

Definition of hybrid class -A class built with a portion of the class taught face to face with the instructor and a portion of the class taught via distance learning.

2. A minimum of 51% of the class must be taught face to face. (See required contact hours on above charts) TVCC encourages all Districts to work to provide as large a portion of the course face to face as possible. The instructor must thoroughly explain in the syllabus how the hybrid requirements of the course will be taught. The instructor must document participation in the hybrid portion of the course and be able to provide that documentation if required by TVCC.
3. Meeting all TDLR requirements, providing the needed documentation (including contact hours) for TDLR and applying to tests are solely the responsibility of the District.
4. All embedded TVCC faculty will be evaluated by TVCC. Evaluations may include direct, in-class observations. Data from these evaluations may be shared with both District and TVCC administration.

V. Course Scheduling and Faculty Requests

1. The District will work with the Dual Credit office to schedule all embedded health science classes.
2. All embedded health science instructors must apply and be credentialed by TVCC. Should an instructor be replaced, TVCC must be immediately notified, and the new instructor will need to apply for employment with TVCC. If an instructor will be out for an extended time, the District must work with TVCC to develop a plan for how the class will be managed in the absence of the instructor.
3. The TVCC credentialed instructor must be the instructor present in the classroom and providing the instruction on a daily basis.

VI. Location of Classes

1. All embedded dual credit classes will be taught on the District campus.

VII. Funding

1. Embedded workforce education courses taught by an employee of the District will not be charged any tuition or general fees by Trinity Valley Community College. The District will be responsible for all equipment necessary for the course regardless of student FAST (Financial Aid for Swift Transfer) eligibility.
2. TVCC does not provide a stipend for embedded workforce instructors.
3. TVCC participates in the FAST program. See Appendix 1.

Signature on the MOU will indicate acceptance of this agreement.