



## **Geneva Community Unit School District 304**

Business Services

227 N. Fourth Street, Geneva IL 60134

Phone: (630) 463-3035 Fax: (630) 463-3009

Memorandum

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To: Kent Mutchler, Superintendent  
CC: Board of Education  
From: Todd Latham, Coordinator of Business Services  
Date: November 8, 2017  
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

The following companies have each donated funds to cover the cost of the American Education Week Community Leadership Breakfast on November 15, 2017.

The total donations are as follows:

Johnson Controls	\$200.00
MB Financial Bank	\$300.00
Scariano, Himes and Petrarca	\$300.00

The total value of these donations is \$800.00.

Please ask the Board of Education at its regularly scheduled meeting on Monday, November 13, 2017 to accept these donations.