

No. \_\_\_\_\_



## UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC** \_\_\_\_\_ Approval of Appraisal Calendar for the 2010-2011 School Year \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_ Mr. David Garcia \_\_\_\_\_ **OF:** \_\_\_\_\_ Asst. Supt. Human Resources \_\_\_\_\_

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** \_\_\_\_\_ July 21, 2010 \_\_\_\_\_

**RECOMMENDATION:**

It is recommended that the United ISD Board of Trustees approve the Appraisal Calendar for the 2010-2011 School Year.

**RATIONALE:**

**BUDGETARY INFORMATION**

**BOARD POLICY REFERENCE AND COMPLIANCE:**

**UNITED INDEPENDENT SCHOOL DISTRICT  
2010-2011 APPRAISAL CALENDAR**

The dates listed below represent the timelines for compliance with the Commissioner's Rules and specific days deemed inappropriate for conducting teacher observations when using the Professional Development Appraisal System (PDAS). Observations must be scheduled (by date and time) in accordance with \*UISD Board Policy DNA (LOCAL).

**FALL SEMESTER - August 23rd – December 17th 2010**

**August 2010**

- \* August 9<sup>th</sup> – 13<sup>th</sup> New Teacher Orientation
- \* August 12<sup>th</sup> PDAS Training -Teachers New to the Profession / Teachers New to the District\*
- \* August 16<sup>th</sup> – 20<sup>th</sup> Workday/Professional Development (Campus and District)  
LBJ & JBA Feeder Elementary Campuses District Professional Development  
High School, Middle School and USHS & UHS Feeder Elementary Campuses Professional Development  
USHS & UHS Feeder Elementary – District Professional Development; High School / Middle School  
And LBJ & JBA Feeder Elementary Campuses Professional Development  
High School Workday; Middle School District Professional Development; Elementary Campus Professional Development
- \* August 23<sup>rd</sup> First Day of Classes; Start of 1<sup>st</sup> six weeks / Start of 1<sup>st</sup> nine weeks

**September 2010**

- \* September 1<sup>st</sup> Section I PDAS Teacher Self Report received from new teachers that received PDAS Training on 8/12/09 or for returning teachers that received the PDAS Update on their campus by this date based on 3 weeks from day of training; 45 minute observations may be scheduled by date and time.
- \* September 14<sup>th</sup> - Oct. 1<sup>st</sup> Fall Study (selected sample) – no observations based on campus schedule
- \* September 24<sup>th</sup> End of 1<sup>st</sup> Six Weeks
- \* September 27<sup>th</sup> Start of 2<sup>nd</sup> Six Weeks  
Testing Window – TAKS-M field Tests Grades 3-11 All Subjects based on campus schedule – no Observations

**October 2010**

- \* October 11<sup>th</sup> Professional Development Development
- \* October 22<sup>nd</sup> End of 1<sup>st</sup> nine weeks
- \* October 25<sup>th</sup> Start of 2<sup>nd</sup> 9 weeks
- \* October 19<sup>th</sup> – 22<sup>nd</sup> Exit Level ELA (retest)/ Exit Level ELA-Online (retest)  
Exit Level Math (retest); Exit Level Math-Online (retest)  
Exit Level Science (retest); Exit Level Science-Online (retest)  
Exit Level Social Studies (retest); Exit Level Social Studies-Online (retest)
- \* October 27<sup>th</sup> New Teacher Orientation / Teachers new to the profession and/or District)

**November 2010**

- \* November 5<sup>th</sup> End of 2<sup>nd</sup> six weeks
- \* November 8<sup>th</sup> Start of 3<sup>rd</sup> six weeks
- \* November 23<sup>rd</sup> – 29<sup>th</sup> Days before, during, and after holiday – no observations

**December 2010**

- \* December 1<sup>st</sup> Section I PDAS Self-Report due for new teachers (3 weeks from date of training, Oct. 27<sup>th</sup>)  
45 minute observations may be scheduled by date and time.
- \* December 17<sup>th</sup> End of 3<sup>rd</sup> six weeks / End of 2<sup>nd</sup> nine weeks / Day before holiday – no observations/Early Release
- \* December 20<sup>th</sup> – December 31<sup>st</sup> Holiday

\* POLICY DNA (LOCAL) – FIRST OBSERVATION: First classroom observations of teachers shall be scheduled by date and time.

**SPRING SEMESTER  
January 3<sup>rd</sup> – June 2, 2011**

**January 2011**

- \* January 4<sup>th</sup> Workday/SLO Trade-Off Day
- \* January 5<sup>th</sup> First Day of Classes
- \* January 17<sup>th</sup> Start of 4<sup>th</sup> Six Weeks / Start of 3<sup>rd</sup> Nine Weeks  
Campus Professional Development

**February 2011**

- \* February 17<sup>th</sup>
- \* February 21<sup>st</sup>
- \* February 22<sup>nd</sup>

End of 4<sup>th</sup> six weeks  
 Elementary Campus Professional Development / Secondary District Professional Development  
 Start of 5<sup>th</sup> six weeks

**March 2011**

- \* March 1<sup>st</sup> - 4<sup>th</sup>

Exit Level Social Studies (retest); Exit Level Social Studies – Online (retest)  
 Grade 4 Writing (English & Spanish); Grade 7 Writing; Grade 9 Reading; Grade 10 ELA;  
 Exit Level ELA  
 Exit Level Mathematics (retest); Exit Level Mathematics – Online (retest)  
 Make-up session for Grade 10 ELA; Exit Level Science (retest); Exit Level Science – Online retest  
**Spring Break**

- \* March 14<sup>th</sup> – 18<sup>th</sup>

**April 2011**

- \* April 4<sup>th</sup> - 5<sup>th</sup>

TAKS Grade 5 Mathematics (English and Spanish); Grade 8 Mathematics  
 Grade 5 Reading (English and Spanish); Grade 8 Reading  
 All make-up sessions for the grades 5 & 8 mathematics and reading tests (English & Spanish versions)  
 Scheduled to be administered on April 6-7, 2010, and included in the calculation of AYP must be completed by this date

- \* April 15<sup>th</sup>
- \* April 18<sup>th</sup>
- \* April 25<sup>th</sup> - 29<sup>th</sup>

End of 3<sup>rd</sup> nine weeks  
 Start of 4<sup>th</sup> nine weeks  
 LAT Grades 3-4 Math; LAT Grades 6-7 Math; LAT Grade 10 Math  
 LAT Grades 3-4 Reading; LAT Grade 10 ELA; Grades 3-4 Math (English/Spanish); Grades 6 -7 Mathematics; Exit Level Mathematics (retest); Exit Level Mathematics – Online (retest)  
 Grade 3-4 Reading (English/Spanish); Grade 6-7 Reading; Exit Level Math; Exit Level Math (retest); Exit Level Math-Online (retest)  
 Grade 5 Science (English/Spanish); Grade 8 Science; Grade 9 Math; Grade 10 Science; Exit Level Science; Exit Level Science (retest); Exit Level Science-Online (retest)  
 LAT Grade 5 Science; LAT Grade 8 Science; LAT Grade 10 Science; Grade 8 Social Studies; Grade 10 Social Studies; Exit Level Social Studies; Exit Level Social Studies (retest); Exit Level Social Studies-Online (retest)

**May 2011**

- \* May 2<sup>nd</sup>
- \* May 17<sup>th</sup> – 18<sup>th</sup>

Staff Development  
 All make-up sessions for tests, LAT included, scheduled to be administered on April 26-28, 2010, And included in the calculation of AYP must be completed by this date. Thee tests include grades 3-4, 6-7, and 10 Mathematics and grades 3-4 and 6-7 Reading.  
 End of Course Field Tests Testing Window (Optional) – Algebra I, Geometry, Biology, Chemistry, Physics, World Geography, U.S. History  
 LAT Grade 5 Mathematics; LAT Grade 8 Mathematics  
 LAT Grade 5 Reading; LAT Grade 8 Reading; Grade 5 Mathematics (retest) (English & Spanish)  
 Grade 8 Mathematics (retest)  
 Grade 5 Reading (retest) (Spanish & English); Grade 8 Reading (retest)  
 All make-up sessions for the grades 5 and 8 math tests and Reading tests (English/Spanish) must be completed by this date.

**June 2011**

- \* June 2<sup>nd</sup>
- \* June 3<sup>rd</sup>

Last Day of Classes  
 Workday/SLO Trade off Day

\* To be determined at campus

Teacher Self-Reports II & III due two weeks before summative conference

\* April 19<sup>th</sup>

**APPRAISAL PERIOD ENDS** - Annual summative conferences must be completed by this date

\* May 6<sup>th</sup>

**ALL APPRAISALS DUE IN HR**

Principals will determine which testing / professional development days affect their campuses and ensure that staff is advised that evaluations will not be conducted on those specific days.

\*\*\* Human Resources will provide PDAS training for new hires after August 11, 2009.