

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

September 10, 2012



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Craig T. Collins
RE: September 10, 2012 Personnel Report
DATE: September 13, 2012

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

III. Reappointments

None

IV. Reclassifications

Name	School	Subject/Grade	2011-2012	2012-2013
Campbell, Amy	CO	REMS Grant Coordinator	40 hrs week	24 hrs week
Williams, Charles	CO	REMS Grant Director	16 hrs week	8 hrs week

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
8/28/12 - 10/11/12	Doll, Pamela (Rawnee Trudeau)	HSS/WAS	Social Worker	1.0

VI. Family and Medical Leave and Leave of Absence

Name	School	Subject/Grade	Approximate Dates	FTE
Miller, Karen	FES	Grade 4	11/26/12 - 3/5/13 FMLA 3/6/13 - 5/30/13 LOA	1.0
Trudeau, Rawnee	HSS/WAS	Social Worker	8/28/12 - 10/11/12	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
8/27/12	Gill, Rebecca	WES	Reading Tutor	9 month
8/27/12	Livingston, Elizabeth	WES	Reading Tutor	9 month
8/27/12	Meier, Kelly	FES	Reading Tutor	9 month

II. Resignations

None

III. Reappointments/Reclassifications

None

IV. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	School Year
8/30/12	Kuykendall, David	Garage	Bus Driver	9 month

V. Family and Medical Leave

None

VI. Retirement

None