

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves the contract for elevator maintenance and repair from Prestige Elevator, KONE, and Southwest Elevator Company for the Facilities Department.

### **BACKGROUND**

The contract for elevator maintenance and repair will provide all labor, equipment, and supplies needed to perform preventative maintenance and repairs to District elevators.

Prestige Elevator has a contract through the TIPS cooperative purchasing program to provide elevator maintenance and repair, Contract Number 22050201; KONE has a contract with OMNIA Cooperative Contract 2019001564; and Southwest Elevator Company has a contract through OMNIA Cooperative Contract 02-98. These contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

### **IMPACT OF THIS ACTION**

The monthly preventative maintenance and repair procedures for all District elevators ensure they are safe and performing according to state regulations. Conducting monthly preventative maintenance will reduce the risk of costly repairs in the future.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$161,475, which is budgeted in the Facilities Department's FY24 operating budget. Current FY24 spend is \$115,998. FY23 annual spend amount was \$269,405.

### **MONITORING AND REPORTING TIMELINE**

The contract term is March 27, 2024 through August 31, 2024.

### **RESOURCE PERSONNEL**

Dr. Bill King, Executive Vice President  
972-758-3880