

**Belmond-Klemme Community School District**  
**Minutes of the Special Meeting of the Board of Directors**  
Held in the Belmond-Klemme High School Library  
411 Tenth Avenue Northeast, Belmond, Iowa 50421

**Thursday, March 25, 2021 TENTATIVE – UNAPPROVED**

The Board of Directors for the Belmond-Klemme Community School District met for a special board meeting at the above date at 7:00 P.M.

On Friday, March 20, 2020, Governor Reynolds signed a proclamation easing the rules for public meetings during the course of the COVID-19 public health emergency. The requirement that school boards have a physical meeting location where the public can congregate to listen to the meeting was temporarily suspended. During this time period, meetings must be hosted entirely through electronic means.

The meeting was Live Streamed on the school district's Facebook page: <https://www.facebook.com/BKBroncos>

The meeting was called to order by Board President Rick McDaniel.

President McDaniel asked for the roll to be called. The Board Secretary called the roll. Present for the meeting were Rick McDaniel, Michelle Murphy, Sharon Barkema, Gary Berkland, Marc Schlichting, and Jim Swenson. Ryan Meyer was absent. Also present were Superintendent Dan Frazier, and Board Secretary Thelma Martinez. President McDaniel determined that a quorum was present.

President McDaniel asked to approve the agenda. Moved by Swenson; seconded by Barkema. Motion carried 6/0.

Asbestos Abatement: Acceptance of Bids, Awarding of Contract  
Superintendent Frazier recommended the board move to accept the low bid of Advanced Environmental of Waterloo, for \$12,290.00 and award the contract to them. Moved by Berkland; seconded by Murphy. Motion carried 6/0.

Web Site Contract with Apptegy  
Director Barkema moved to approve the Apptegy contract; seconded by Swenson. Motion carried 6/0.

Employment: Personnel resignations and Recommendations

- Accepted the immediate resignation of Eric Boelman from his position as afternoon bus driver, yet retain him in substitute status.
- Appointed James Severson as Activities Director and At-risk Coordinator with the following terms of service:
  - He will be placed at Year seven in the mater's degree column on the teacher salary schedule of a base salary of \$56,144.
  - For his evening, weekend, and summer hours as an activities director, he will receive a stipend of \$10,000.
  - His position will remain 75% at-risk coordinator and 25% activities director.
  - Single health insurance;
  - Single dental insurance; an
  - Terms to include 30 days of sick leave upon his hiring.
- Transferred social studies teacher Callie Stein to the newly created position of Secondary Dean of Students. This position will be 75% at-risk coordinator and 25% administrative working with student discipline an attendance as Dean of Students. For her extended hours as Dean of Student, she will receive a stipend of \$10,000.

- Assigned Jocelyn Terrazas as a para-educator in secondary school working with English language learners with terms of employment at entry level in accordance with the master contract (beginning wage \$14.28 per hour) at 7.25 hours per day.
- Rescinded the appointment of Iveth Guzman as Varsity Head Soccer Coach.
- Appointed Melanie Chandler as Varsity Head Soccer Coach.
- Rescinded the appointment of Dennis Quinn as Varsity Assistant Soccer Coach.
- Appointed Wendy Meints as Varsity assistant Soccer Coach.
- Accepted the resignation of Karen Christenson as a paraeducator in the secondary school.
- Appointed Page Watne as a fourth grade teacher at the elementary school.

Moved by Schlichting; seconded by Swenson. Motion carried 6/0.

Secondary School Buildings Repairs, Improvement, and Renovations, Phase III: Specifications for Bidding the Office, Entry, and Music Wing Construction Project  
Architect Wineinger presented the bids and project schedules. Director Swenson made a motion to proceed to bidding process; seconded by Barkema. Motion carried 6/0.

Adjourn  
President McDaniel asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn moved by Berkland; seconded by Swenson. Meeting adjourned at 8:15 P.M.

<hr/> Rick McDaniel, Board President	<hr/> Date
<hr/> Thelma Martinez, Board Secretary	<hr/> Date