

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

October 17, 2016

The regular monthly board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair, Bonnie Heins at 5:10 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair, Bonnie Heins; Vice Chair, Tammy Stevenson; Trustees, Jason Gibbons, and Rick Stimpson.

Chair Heins welcomed everyone to the Work Session.

Work Session

A. Curriculum Review:

Ashley Johnson reviewed what curriculum is used in schools. K-5 math was purchased this year, and they will be discussing purchasing the same program for 6-12 grades. Elementary principals reported that elementary teachers, as they are becoming more familiar with the curriculum, seeing positive results.

- B. Additional Items:** When Dr. Cox asked the Board if there were other items to be discussed, a copy of proposed changes to the Minico Athletic Code of Conduct Handbook were shared. It was reiterated by the Board that all coaches will abide by the handbook.

Executive Session

A motion was made by Trustee Stimpson to go into Executive Session. Chair Heins called the Executive Session to order at 6:25 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel, (f) legal.

The poll of the trustees follows: Stevenson - Yes; Gibbons – Yes; Heins – Yes; and Stimpson – Yes;

Trustee Stimpson moved to close the Executive Session and move to the Open Session. The motion was approved. Chair Heins declared the Executive Session closed at 7:05 p.m.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Michael Tribe; Board Clerk, Kerri Tibbitts; Principals, Sanie Baker, Michele Widmier, Laurie Copmann, Colleen Johnson, Suzette Miller, Tim Perrigot; Assistant Principal, Ellen Austin, Kim Kidd; Director of Special Programs, Sherry Bingham; Director of Federal Programs, Heather Hepworth; Student Achievement Director, Ashley Johnson; IT Director, Kent Jackson; Parents, Patrons, Students and Staff.

Open Session

Chair Heins called the Regular Board Meeting to order at 7:10 p.m.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins; Vice-Chair Stevenson – Yes; Trustees Gibbons – Yes; and Stimpson – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chair Heins welcomed everyone and Trustee Gibbons led the group in prayer. The Pledge of Allegiance was led by Marcus Glover.

Agenda Approved

A motion to accept the agenda as presented was made by Trustee Stimpson. Motion carried.

Good News Reports

A. Professional Development

Heather Hepworth reported on the many professional development workshops that have been held throughout the last four months. There has been positive feedback from staff concerning the professional development that has been offered.

Student Representative Report

Taylor Still, Minco's student representative, presented a Power Point on Minico's Homecoming and shared with the Board the events that Minico has and will be having. She asked for Board approval to have a Hat day on Fridays. If students wish to wear a hat, they will donate \$1.00. The Minico Student Council would like to have this fundraiser throughout the year. The money would be used for the Gift of Green and other community projects throughout the year.

Marcus Glover, Mt. Harrison's representative, reported on the activities Mt. Harrison is holding. They are working towards a casual Friday. Attendance must be at 85% in order to have this event. Mt. Harrison's Student Council is encouraging students to attend school, so students don't have to wear their uniform on the casual Friday.

Accountability and Student Achievement Report

Laurie Copmann, Principal at Rupert, shared their theme for the year, Wild about Learning. She discussed the focus of their school for the upcoming year, and the goals they have set.

Data Report

A. PTC Report

Ashley Johnson reviewed the percentage rates of schools for parent teacher conferences. Only three schools were lower than last year, the remaining were a higher percentage.

B. District Priority Focus

Dr. Cox shared what the admin team had discussed to move forward as a District. The District's Priority Focus for 2016-17 is **Effective Instruction** as indicated by **Posted Learning Objectives, Meaningful Student Engagement**, and the **Effective Use of Formative Assessments**.

Patron Comments

There were no patron comments.

Consent Agenda

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for:

September 19, 2016

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$626,591.89

Payroll: \$1,920,012.75

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Discussion Items

A. Board Member Training, Updates & Committee Reports

Chair Hines and the Board reviewed resolutions that will be presented at the ISBA convention in November.

B. Administrator/Department/Committee Reports

Heather Hepworth reviewed the K-3 Literacy plan that the State has implemented. She presented what the budget has so far been used for in regards to programs being used and a reading specialist being used to review our curriculum and give ideas for improvement.

C. Policy Discussion

1. Policy 305.31 Administrator Travel:

The wording is similar to that of Staff Travel. Dr. Cox recommended we delete this policy and use only policy D405.21.

2. Policy D405.21 Staff Travel:

The revisions will be made to this policy and be discussed next month.

3. Policy D505.35 Soliciting and Accepting Grants or Donations:

This policy will include online grants or donations. The form for approval of soliciting grants/donations was handed out for review. All grants/donations must have prior approval. This will allow the District to be aware of requests being made to the

community. The Board recommended the addition of language to clarify that any items purchased with grant funds solicited in behalf of the District becomes District property not that of the grant writer.

D. Superintendent's Report

Dr. Cox reviewed technology updates with the Board. He shared changes made with custodial services, a proposal for a food consultant, Minico's food service remodel and Progressive Behavior Systems service agreement for assistance with student with extreme behaviors. He also shared building and community meetings he has attended.

Business

A. New/Amended/Deleted Policies

1. Policy D501.50 Student Family Privacy Rights (1st Reading)

This will be held for a second reading.

2. Policy D504.17 Administering Medication (1st Reading)

This policy has changes regarding diabetic treatment. This will be held for a second reading.

3. Policy D803.33 Accounts Payable (1st Reading)

A motion was made by Trustee Stimpson to approve this policy with the minor changes made. Motion carried.

4. Policy D502.47 and D502.47F Staff Travel

Changes will be made to make it more applicable to elementary school. As amended a motion was made by Trustee Gibbons. Motion carried.

5. Policy D402.95 Employee Use of Social Media (3rd Reading)

Comments were shared with the Board. There are still some concerns with the policy. This will be held for a fourth reading so that Dr. Cox could send out a clean version of the policy to all staff, that includes changes made to address comments so far and provide exceptions if written permission is given.

B. Curriculum Improvement Plan

A motion was made by Vice Chair Stevenson to approve the final plan. Motion carried.

C. Minico Batting Facility

Dr. Cox recommended to the Board to move forward with the project. The baseball program has raised \$60,000 for this facility so far. Three bids are needed and will be presented at the October 28th special board meeting. The goal is to have the building completed by the end of January.

D. Food Consultant Proposal

A proposal was presented to the Board for a food specialist to be hired for \$25,000 to see what improvements could be made in regards to food quality. A motion was made by Vice Chair Stevenson to reject the proposal, motion carried.

E. Disposition Sheets

A motion made by Vice Chair Stevenson was made to approve submitted disposition sheets. Motion carried.

F. Travel Requests

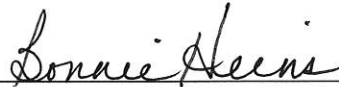
A motion was made by Trustee Gibbons to approve all submitted requests for travel but not the associated costs. Motion carried.

G. Personnel

A motion was made by Trustee Stevenson to approve all submitted personnel requests with one member abstaining in the vote. Motion carried.

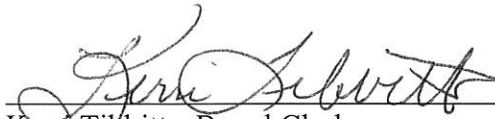
Meeting Adjourned

A motion to adjourn the regular board meeting was made by Trustee Gibbons at 10:00 p.m. Chair Heins declared the meeting adjourned.



Bonnie Heins, Chair of School Board

Attest: November 21, 2016, kt



Kerri Tibbitts, Board Clerk

