

**DRAFT Independent School District #256
Red Wing, MN 55066**

Call to Order:

The Red Wing School Board held a Workshop meeting on March 1, 2021. Board members, Superintendent Karsten Anderson and staff were present by teleconferencing. Chair Roe called the meeting to order at 6:00p.m.

1. Agenda:

An agenda was available for review.

2. Workshop Items:

2.1 School Board Procedures

Superintendent Anderson presented the revised Red Wing School District School Board Procedures for 2020-21. The board discussed the following items:

1. Non-Discrimination
2. Norms of Operation
3. Evaluation of Superintendent
4. Board and Committee Meetings
5. Communications
6. Policies
7. Planning
8. Student Board Members
9. District will review adding Human Rights Advocates and providing more training for Human Rights Officers.
10. Personnel Committee will review possible timeline for superintendent negotiations. After discussion, the School Board Procedures document will be returned to the Legislative and Policy Committee for additional revisions.

2.2 Meeting Efficiencies

The board discussed ways to improve the effectiveness and efficiency of board and committee meetings. Some items discussed were:

1. Limit scope of work to focus on most important priorities.
2. Follow posting schedule so board members can read materials before the meeting and provide written questions to be answered prior to the meeting.
3. Limit administrator reports to 3-5 minutes plus time for questions and discussion.
4. Review most important aspects of Robert's Rules of Order, including the timing of making a motion, use of amendments, calling the previous questions, tabling issues, and making a point of order.
5. Reasonably limit discussion while giving everyone the opportunity to speak and ask questions.
6. Summarize committee meeting discussion notes.
7. Make clear motions and repeat motions as needed.
8. Include redline versions of changes.

9. Refer issues to committees and/or administrators as appropriate.
10. Encourage board members to follow-up with administrators before having broad discussions at board meetings.
11. Focus on agenda topics.
12. Use consent agenda more readily.
13. Use the “parking lot” to refer ideas, questions, and topics to another time.
14. Identify (but not discuss) potential topics when discussing upcoming meetings
15. Create Agenda Committee. Superintendent, chair, and vice chair will discuss options for weekly agenda meetings. Superintendent will share meeting notes with the entire board.

2.3 **Other Topics**

Chair Roe shared information on Adopt a Winger program.

3. Adjournment:

Adjournment

Motion made by Bryant and seconded by Ostendorf to adjourn the meeting at 8:19pm.

Upon roll call, Motion carried 7-0.

Aye: Bryant, Buck, Diercks, Ostendorf, Tauer, Tift and Roe

Nay: None

Jennifer Tift

School Board Clerk