

**Mid-Valley Special Education Cooperative**  
Executive Advisory Board Meeting  
Wednesday, June 3, 2015  
1304 Ronzheimer Avenue  
St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, June 3, 2015 at the Mid-Valley Special Education Cooperative, Administration Building.

**Call to Order**

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 9:12 a.m.

**Roll Call**

Upon roll call the following members were also present: Dr. Stirn, Superintendent D301; Dr. Fuchs, Associate Superintendent D302; and Dr. Mutchler, Superintendent D304. Absent was Dr. Hichens, Superintendent D101.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

**Approval of Agenda - Amended**

Dr. Schlomann called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Fuchs seconded the motion. Approval of the Amended Agenda was confirmed by unanimous vote.

**Public Comment**

None

**Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, May 6, 2015
- 4.2 Approval of Bills, May, 2015
- 4.3 Approval of Payroll, May, 2015
- 4.4 Approval of the Financial Report, May, 2015
- 4.5 Acceptance of Donation

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

## **Information**

### **5.1 Student and Staff Enrollment, May, 2015**

Dr. Cumblad reported to the Board the Student and Staff enrollment, May, 2015. Enrollment has decreased slightly due students graduating. Staffing is where it is expected to be. Dr. Cumblad shared that the staffing report will be revised next year.

### **5.2 Administrative Liaison Meeting Minutes, May 18, 2015**

Dr. Cumblad shared the minutes from the Administrative Liaison Meeting on May 18, 2015. Highlights included: legal issues, RtI entitlement, ESY enrollment process, projections for next year and final decision regarding the New Pathways program. There was also an extensive discussion regarding PowerIEP.

### **5.3 Behavior/Instructional Coaching Report**

Jennifer Phillips shared the Behavior/Instructional Coaching Report with the Board. 2014-15 showed an increase of 48 days of training compared to 2013-14 which had 29 days of provided training. The topics focused on FBA/BIP, supporting students on the Autism Spectrum, CHAMPS classroom management, behavior/social emotional learning, CPI, progress monitoring and student growth/measurement.

### **5.4 Professional Development Report**

Jennifer Phillips reviewed the Professional Development Report with the Board. Trends show and increase in professional development over the past seven years. Additional shared professional development topics are expected to decrease due to a more targeted, district-level approach focused on the needs in each district.

### **5.5 ~~STEP Grant Update~~**

Rescheduled for June 25<sup>th</sup> meeting.

### **5.6 District Progress on Indicators, Maintenance of Effort**

Dr. Cumblad reported that all districts have met the required progress on state indicators and effort.

### **5.7 Mid-Valley Office Hours**

Dr. Cumblad shared with the Board the summer hours for Mid-Valley will be Monday-Thursday, June 15–July 31, 2015, from 7:00-4:30.

## **For Discussion**

### **6.1 Proposed Board Workshop Date: September 2, 2015**

Dr. Cumblad presented the proposed Board Workshop Date. Board members agreed the Board Workshop will be held on September 2, 2015 at the Geneva Administration offices from 11:30-2:30 p.m.

### **6.2 Update on New Pathways and Program Locations**

Dr. Cumblad shared with the Board that per the Board discussion last month, the New Pathways program will open three classrooms at Fabyan Elementary School for 2015-16.

### **6.3 Executive Directors Goals**

Dr. Cumblad reviewed the Executive Directors Goals with the Board. Discussion included exploring options for Safe Schools, PowerIEP implementation, ALOP goals and further investigation regarding at-risk students.

### **6.4 Articles of Agreement Discussion**

Dr. Cumblad reviewed with the Board recent guidance from the State Board of Education that requires revision to the Articles of Agreement concerning unspent federal funds. Key items for additional consideration include the addition of at-risk students to the population served by the cooperative, officers and duties, transportation and finance.

### **6.5 Waubensee Community College Update**

Dr. Cumblad shared with the Board that no communication has been received regarding the letter sent on behalf of the Board. At this time there is no contract for the fall semester.

## **For Action**

### **7.1 Approval of the Personnel Report, May, 2015**

Dr. Stirn motioned, seconded by Dr. Mutchler for Approval of the Personnel Report, May, 2015.  
Motion was passed with unanimous roll call vote.

### **7.2 Approval of Classroom Use Agreements, 2015-16**

Dr. Stirn motioned, seconded by Dr. Mutchler for Approval of Classroom Agreements, 2015-16.  
Motion was passed with unanimous roll call vote.

## **Adjournment**

Motion made by Dr. Mutchler and seconded by Dr. Stirn. By consensus the motion carried 4-0 Ayes.

The meeting adjourned at 10:15 a.m.

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Chair of the Mid-Valley Board