

Date: November 10, 2017  
To: School Board  
From: Dr. Malone  
RE: Meeting Notes - November 13, 2017

## 2A. Superintendent's Report

- i. All School Board members are registered for the MSBA Conference Thursday, January 11<sup>th</sup> and Friday, January 12<sup>th</sup>. The theme this year is "Student Achievement: Passion, Perseverance, and Possibility" A flier describing the conference is attached. This is an excellent professional development opportunity and I encourage board members to attend. If you cannot attend, please notify me by Friday, December 8<sup>th</sup> so that we can cancel your room at no charge to the district.
- ii. Veteran's Day programs were conducted in our schools on November 11<sup>th</sup>. The high school and middle school program were at 8:30 a.m. in the high school gym. The HS Robotics Team provided a breakfast for Veterans before the program.. Thanks to the Becker American Legion Color Guard for presenting the colors.

The intermediate school program was at 10:00 a.m. in the intermediate school gym. The primary school program was at 9:30 a.m. in the primary school gym.

- iii. Becker Innovates is an ongoing innovation program to encourage and promote innovation throughout the school district. Our second The Big Dog Challenge event was a success! About 30% of the staff participated and generated 20 ideas.

The winning ideators and their teams will participate Design Thinking workshop facilitated by ignite! Innovate later this month. Additionally, three "easy wins" were identified and will move directly to implementation (attachement.)

- iv. The New Jersey Climate Survey (NJCS) was deployed to teachers last month. The Center of Applied Research and Educational Improvement (CAREI), a department within the University of Minnesota is analyzing the data and will report results no later than November 30<sup>th</sup>. I appreciate the teachers who took the time to complete the survey. The response rates were: HS - 89%, MS- 74%, IS – 86, PS - 74%.
- v. We are developing a Lease Purchase Financing Resolution for the December School Board Meeting. With are meeting with the Primary School staff next week to review and seek input on the concept drawing for the 4 classroom addition to be constructed next summer.

3. Consent Agenda

D. **I recommend approving the personnel items as presented.**

E. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. **I recommend accepting the gifts as described on the enclosure.**

F. Individual Contracts. The Individual Contract Committee (Bryan, Lori, Mark) is in support of these contracts.

Activities Director 11/13/17					
	Total Salary	Sal Inc %	Total Benefits	District Cost	Cost Inc %
2016-17	\$75,250		\$23,224	\$98,474	
2017-18	\$80,000	6.31%	\$23,592	\$103,592	5.20%
2018-19	\$82,250	2.81%	\$23,946	\$106,196	2.51%
2019-20	\$84,500	2.74%	\$24,447	\$108,947	2.59%
		11.86%			10.30%
				Average	3.43%

Network Administrator 11/13/17					
Year	Salary	Sal Inc %	Total Benefits	District Cost	Cost Inc %
2016-17	\$62,440		\$30,988	\$93,428	
2017-18	\$72,000	15.31%	\$35,212	\$107,212	14.75%
2018-19	\$73,900	2.64%	\$35,510	\$109,410	2.05%
2019-20	\$75,900	2.71%	\$35,825	\$111,725	2.12%
		20.66%			18.92%
				Average	6.31%

Community Ed Director 11/13/17					
	Total Salary	Sal Inc %	Total Benefits	District Cost	Cost Inc %
2016-17	\$65,270		\$31,157	\$96,427	
2017-18	\$67,500	3.42%	\$32,008	\$99,508	3.19%
2018-19	\$69,750	3.33%	\$32,362	\$102,112	2.62%
2019-20	\$72,250	3.58%	\$33,083	\$105,333	3.15%
		10.33%			8.97%
				Average	2.99%

4. A new election law from the 2017 Legislative Session (Chapter 92, Article 2) amends MS 205.11 Subd. 2. The school board must approve a resolution to combine polling places by December 31<sup>st</sup> of each year. The combined polling place must be a location currently designated for use by the City of Becker. The Becker School District is not designated for use by the City of Becker. However, the Becker City Hall has been designated. **I recommend approving the attached resolution.**
5. KDV, the school district auditors, will present the 2017 financial audit. The audited general fund summary is shown below.

	7/1/16	2016-17			6/30/17
	Beginning Fund Balance	Revenues and Other Funding Sources	Expenditures	Net change Fund Bal.	Ending Fund Balance
General Fund	\$501,409	\$31,210,715	-30,091,998	\$1,118,717	\$ 1,620,126

**Joe Prom and I recommend approving the FY 17 financial audit as presented.** The June 30, 2017 unassigned fund balance is 3% of expenditures. This represents a \$334,915 increase from last year. District Policy 714 Fund Balances states that the school district will strive to maintain a minimum unassigned general fund balance of 8%. (KDV PowerPoint attached.)

6. **I recommend first reading of revised Policy 223 Strategic Goals.** The policy reflects the school board’s strategic planning during 2017.

We will ensure that all school board members can log in for The Trust Edge Google Classroom Book Study after the meeting.

Please contact me with any questions or concerns.