


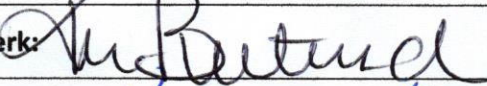
Contract / Leases / Agreements / Grants Form

This is	New	<input checked="" type="checkbox"/>	Renewal		Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes	<input checked="" type="checkbox"/>	No		If you marked YES this needs to go through Grant Review.
This is an	Agreement _____ Contract _____ Lease _____ Other _____:				
Name of Entity who Contract / Lease / Agreement / Grant is with	Community Foundation of Northeast Michigan				
Project Name	Beaver Lake Park Day Park Enhancement and Accessibility				
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.				
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.				
Total Amount	\$ 5,000.00				
Organization Match	\$ 10,000.00 <i>Parks + Rec</i>				
County Match	\$ <i>0</i>				

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

 The Department Head Requesting	2-26-2024 Date Signed
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GRANT REVIEW COMMITTEE APPROVAL:

County Clerk: 	Date Signed: <i>3-8-24</i>	I am requesting a meeting
County Treasurer: 	Date Signed: <i>3-6-24</i>	I am requesting a meeting
Finance Chairman: 	Date Signed: <i>3-7-24</i>	I am requesting a meeting
County Administrator: 	Date Signed: <i>3-7-24</i>	I am requesting a meeting

Please do NOT mark below this line

.....

INTEROFFICE USE ONLY

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:

Alpena County Parks - Beaver Lake - Day Park enhancement and accessibility

*Winter 2024 Community Foundation for Northeast Michigan (CFNEM)
Community Impact Grant*

Alpena County

Ms Jennifer Mathis
720 W Chisholm St
Alpena, MI 49707

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O: 989-354-9500

Lynn Bunting

buntingl@alpenacounty.org
O: 989-354-9501

Application Form

About Your Project

Program Area*

Public Safety

EIN*

38-6004834

Project Name*

Name of Project.

Alpena County Parks - Beaver Lake - Day Park enhancement and accessibility

Purpose of Grant*

In one sentence, summarize the purpose of this grant for your project.

Beaver Lake is seeking additional funds for its day park enhancement project which will provide better, safer and easier access to day park and swim areas while also providing more options for day use and picnic areas.

Project Date

For use of this particular grant, please provide the date your project will begin.

04/01/2024

If your project does not have an official start date, please explain.

N/A

Amount Requested in this Application*

May not exceed \$5,000.

\$5,000.00

Total Project Cost*

\$35,000.00

Project Overview

Provide a brief description of your organization (i.e., years of operation, services provided, etc.)*

Beaver Lake Park is one of three Alpena County parks / campgrounds. Beaver Lake Park offers several camp sites, including a cabin; boat launch and dock access; pavilion; public restrooms and showers. Day Park currently includes several picnic tables, grills and playground areas.

Provide a brief project overview. (Name, goals, and project timeframe.)*

Day Park enhancements and accessibility - we are looking at building a two tiered deck with two levels of steps which will provide easier and safer access to the lake while providing a safe space for lounging and extra area for picnics.

Specifically, for what purpose will the grant dollars be used?*

Project costs estimated to be \$35,000. We are requesting CFNEM grant to help directly offset those costs including any necessary licenses or permits, costs of supplies, excavation, etc in combination with other funding acquired from Youth & Rec, Parks Commission and possibly others.

How critical is a grant to the success of your project?*

This project will take place whether or not we receive a grant.

What is the target population for this project and how many people will benefit?*

Both local residents and visiting guests will benefit from this project. It is anticipated that approximately 6641 citizens of Alpena will be served.

If applicable, explain how your project involves volunteers.

Volunteers may be available to assist with the installation of the deck, ground prep work or other aspects of this project.

Will the grant act as "seed money" to start your project or program?*

No

What is your plan for permanent funding after the grant is used?*

Other than normal maintenance and upkeep, this project should not require additional or ongoing funding beyond normal annually budgeted costs.

How does the project help a segment of the citizenry who are not now being served adequately?*

This project will provide a more direct and safer access to the daytime park and swim areas.

How will your project be funded?*

Combination of grants, including Youth & Rec; direct funds from Alpena County Parks & Recreation, and possibly other grant assistance from Ossineke Township or others.

How will you evaluate the success of your project?*

Usability as well as commentary / feedback from the public and survey responses

Project Budget

Budget Narrative

Please include any additional information regarding your budget and expenses you feel may need further explanation, or will help the Grant Screening Committee in determining grant awards. This could be specific information about expenses, such as what will be purchased, or what services the grant will be used to cover.

Estimated costs include \$4500 for professional fees (design/engineering, permits, licenses, etc); \$5500 for contractor work for excavation and landfill; and \$25,000 in supplies (gravel, decking, lumber, hardware, etc.), for a total of \$35,000.

Budget*

Instructions:

1. Download preferred budget form below (PDF or Excel). *Note: Excel version will calculate totals automatically; you will need to calculate totals manually on the PDF.*
2. Save this document to your computer and complete your budget with the saved version.
3. Once complete, click on the "Upload a file" button below to attach your project budget.

View a sample budget

[https://www.cfnem.org/userfiles/filemanager/w1ig4mzwc0o2e6jheyfa/https://www.cfnem.org/userfiles/filemanager/w1ig4mzwc0o2e6jheyfa/Download fillable PDF budget form](https://www.cfnem.org/userfiles/filemanager/w1ig4mzwc0o2e6jheyfa/https://www.cfnem.org/userfiles/filemanager/w1ig4mzwc0o2e6jheyfa/Download%20fillable%20PDF%20budget%20form)

OR<https://www.cfnem.org/userfiles/filemanager/w1ig4mzwc0o2e6jheyfa/>

Download Excel budget form

CFNEM.2024 Budget Form.xlsx

Board of Directors

Do you have a document (Word, PDF, jpeg) of your organization's Board of Directors?*

No

Board Member List

Please type in the list of all members of your Board of Directors.*

Alpena County Parks & Recreation Commission members: Chair, Kevin Osbourne; Vice-Chair, Kurt Pratel; Secretary, Jesse Osmer; John Kozlowski; Robin LaLonde; Gerald Fournier; Gerald Lucas; Chuck LeFebvre; Pamela Kirchoff.

Additional Documents (optional)

If there are any additional documents you wish to include, please upload them here.

Optional documents may include items such as estimates, images of what you plan to purchase with this grant, or any additional information on your project.

File Attachment Summary

Applicant File Uploads

- CFNEM.2024 Budget Form.xlsx

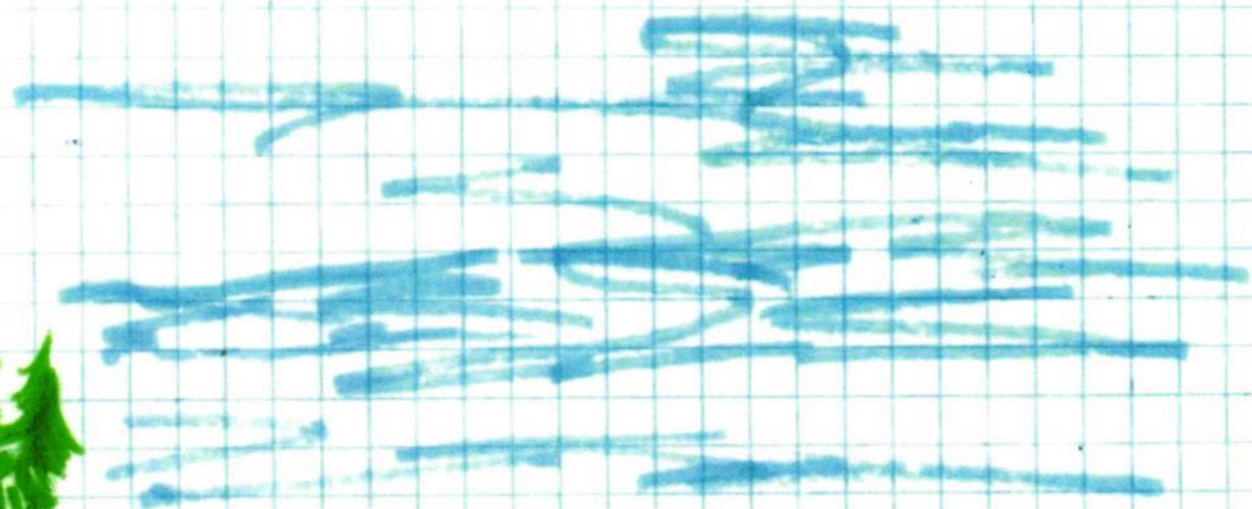
This section is for EXPENSES that apply to your project.

PROJECT EXPENSES	TOTAL REQUESTED FROM THIS APPLICATION	TOTAL EXPENSES FOR THIS PROJECT	
Salaries			
Payroll Taxes			
Fringe Benefits			
Consultants and Professional Fees	\$1,000	\$4,500	
Insurance			
Travel			
Equipment			
Supplies	\$3,000	\$25,000	
Printing and Copying			
Telephone and Fax			
Postage and Delivery			
Rent			
Utilities			
Maintenance			
Evaluation			
Marketing			
Other (specify) - contractor/ excavation	\$1,000	\$5,500	TOTAL PROJECT EXPENSES
TOTALS	\$5,000	\$35,000	\$35,000

This section is for REVENUE that applies to your project.

REVENUE	Committed	Pending	TOTAL REVENUE (Committed and Pending)
	(Project revenue that has been promised.)	(Project revenue that has not been confirmed.)	
Grants/Contracts/Contributions	13,750	11250	
Local Government			
State Government			
Federal Government			
Foundations			
Corporations			
Individuals			
Other (specify) - Parks & Rec match	10,000		
Earned Income			
Events/Publications and Products			
Membership Income			
In-Kind Support			
Other (specify)			
TOTALS	\$23,750	\$11,250	\$35,000

The TOTAL PROJECT EXPENSES should EQUAL the TOTAL COMBINED REVENUE.



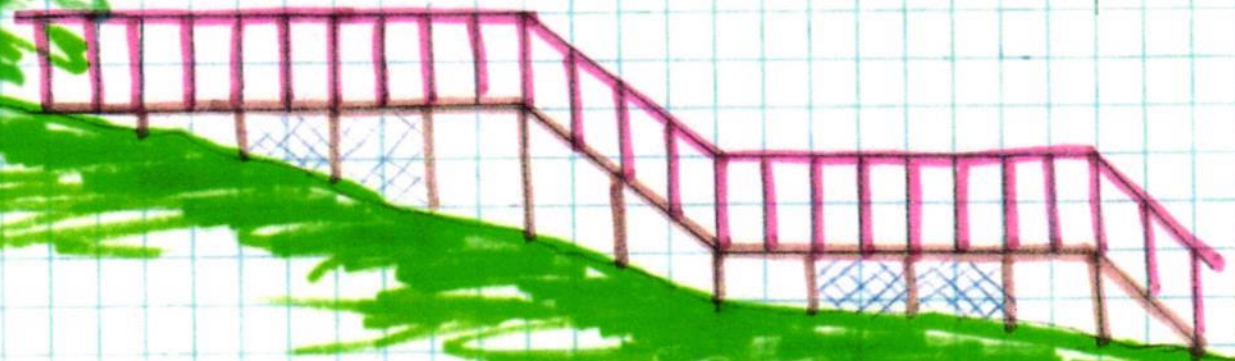
UPPER DECK
PICNIC TABLE
AREA


STAIRS


LOWER DECK
LOUNGE AREA

STAIRS

TOP
HILL



 RAIL / SPINDLES

 DECK / FRAME

 LATTICE

LAKE →

- S -
|

OVER HEAD VIEW



HILL
TOP

- E -
|

UPPER DECK
PICNIC AREA

LOWER DECK
LOUNGE AREA

LAKE
AREA

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VARIOUS SIZES

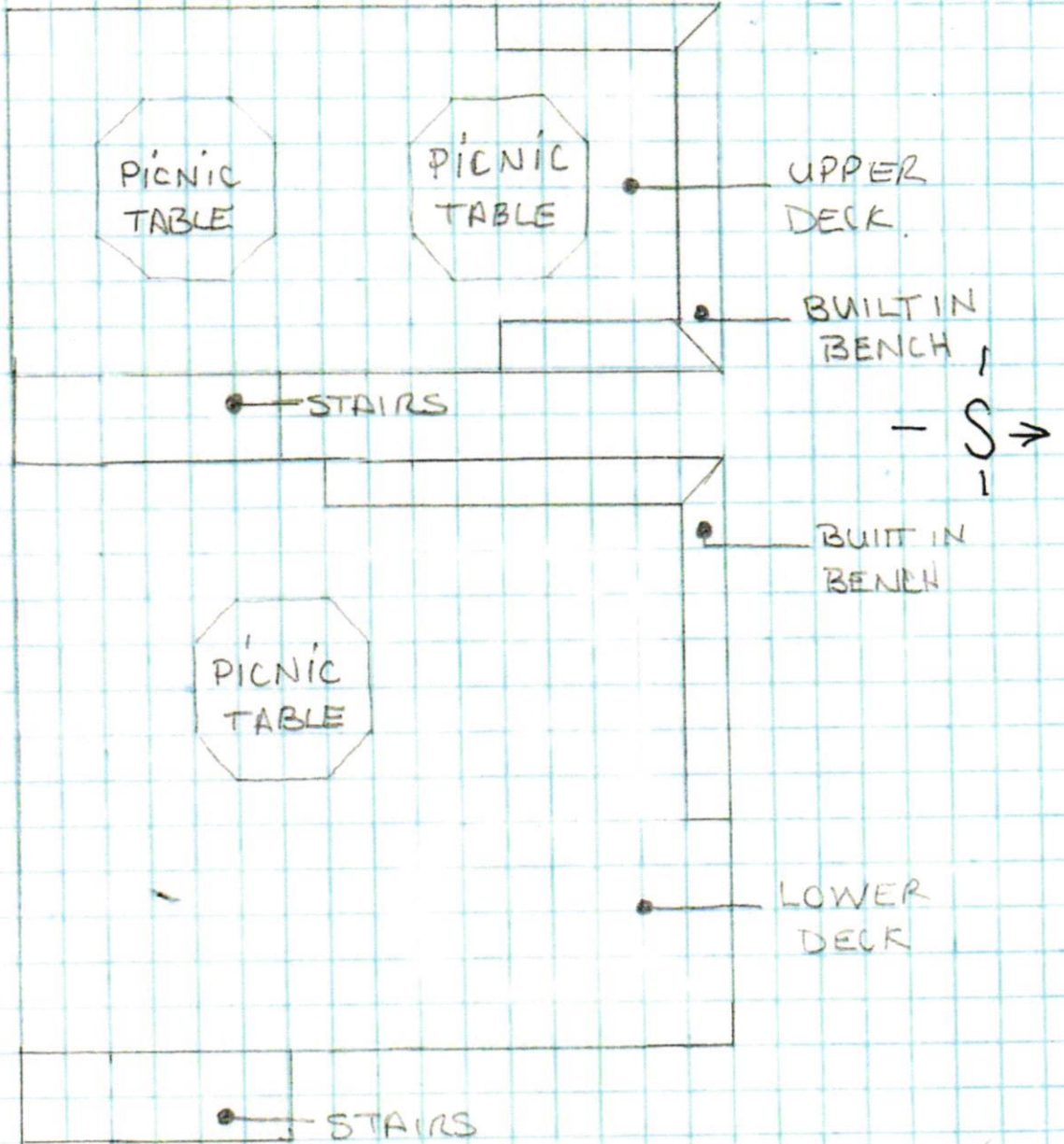
40 x 32
32 x 24
24 x 16

* 6' STAIRWAYS

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HILL
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← N -
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LAKE

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- W -
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