

Denton Independent School District

RFP #1911-16 (Addendum 1) Print & Sign Services, Supplies, Equipment, Repair – Extension

September 22, 2020

SUMMARY:

This item requests approval to extend the RFP #1911-16 (Addendum 1) Print & Sign Services, Supplies, Equipment, Repair award for a term of one (1) year beginning November 1, 2020 through October 31, 2021.

BOARD GOAL:

Growth & Management - demonstrate effective and efficient management of district resources

PREVIOUS BOARD ACTION:

RFP #1911-16 (Addendum 1) Print & Sign Services, Supplies, Equipment, Repair was awarded on November 12, 2019 to twenty (20) vendors. The initial award was for one (1) year with the option to extend for two (2) additional one-year terms.

BACKGROUND INFORMATION:

The District's current contract expires on October 31, 2020.

SIGNIFICANT ISSUES:

An invitation to extend the award for the optional (1) one-year term was made to all previously awarded vendors. All previously awarded vendors chose to renew their extension term. The approval of this extension will ensure that the District has approved vendors in place to support our print and signage needs for upcoming purchases and bond projects.

FISCAL IMPLICATIONS:

The cost will be borne by a variety of funds that may include, but not limited to, general, campus and student activity funds.

BENEFIT OF ACTION:

Passage will allow the District to maintain its base of print and sign vendors to provide for current and future needs.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the RFP #1911-16 (Addendum 1) Print & Sign Services, Supplies, Equipment, Repair award be extended for the first renewal term of one-year (1) beginning November 1, 2020 through October 31, 2021.

STAFF PERSONS RESPONSIBLE:

Scott Niven, Chief Financial Officer
Vicki Garcia, Executive Director of Financial Operations
Dianna Casper, Director of Purchasing

ATTACHMENTS:

None

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____