

**Hillsdale County Intermediate School District
Board of Education Meeting
April 18, 2019 ~ 5:30 P.M.
DRAFT MINUTES**

Board Members Present: Gutowski, Leininger, Nye, Vanlerberg

HCISD Staff: Steel, Svacha, Shaffer, Lawless, Rathburn, McDowell, Quigley, Slamka, Iffland, Dunten, Tobar, Ellison

Guests: Laurie VanOrman, HCS; Christine Bowman, Coldwell Banker; Monica Burger

CALL TO ORDER

President Leininger called the meeting to order at 5:31 PM. The Pledge of Allegiance was recited.

APPROVAL OF CONSENT AGENDA

- A. Minutes, Meeting on March 21, 2019, Regular Meeting
- B. Minutes, March 21, 2019, Closed Session
- C. Minutes, March 27, Board Workshop
- D. Report on Investments
- E. Bills Payable
- F. Resignation: R. Brackman

Nye/Vanlerberg to approve the consent agenda as presented.

Ayes: All Nays: None ***Carried***

COMMENTS FROM GUESTS

There were no comments from guests.

OTHER BUSINESS ACTION ITEMS

- A. Award Audit Bid

Nye/Vanlerberg to approve Maner Costerisan as the firm to provide audit services.

Ayes: All Nays: None ***Carried***

Stevens, Kirinovic, & Tucker, PC, merged with Maner Costerisan in 2018.

- B. Sale of Student Lane

Gutowski/Nye to approve the sale of the extra parcel located at 2011 Student Lane as proposed.

Ayes: All Nays: None ***Carried***

Christine Bowman, Coldwell Banker, presented information on the sale of the lot on Student Lane.

- C. Employee Unpaid Time Request

Gutowski/Vanlerberg to approve the unpaid time off request for Ashly Risk to be used on May 10, 2019.

Ayes: All Nays: None ***Carried***

BUSINESS ITEMS FOR FUTURE CONSIDERATION

- A. Potential Hires
- B. HACC, Technology Equipment Purchase
- C. MTSS Coordinator Position

Ronna Steel stated that additional schools have asked for support. The position will be paid for by special education grant funds. The Board supports the posting of this position.

BUSINESS SERVICES REPORT

Director Shaffer provided a report in the board book. Belinda Shaffer reported that WCA's monitoring report was excellent. The general education budget will be sent to the local districts on May 1. The districts will either approve or disapprove. If a district chooses not to approve the budget, the district should respond to the HCISD board of education for consideration.

SUPERINTENDENT'S REPORT

Superintendent Steel provided a report in the board book. Superintendent Steel included a legislative update in her board report. There are 5 days that the governor declared a state of emergency; if that passes, some of our schools will have none or 1 day to make up.

Ronna included the strategic plan in her report and stated that one of the activities that we're doing is to build a positive culture within the HCISD. Ronna shared a video from Shawn Anchor and a video of HCISD staff participating in a conference at Genesee ISD centered on choosing happiness.

Ronna reminder everyone of the upcoming board elections and that petitions had to be filed by May 6.

GENERAL EDUCATION

Jonathan Tobar provided a report in the board book. Jonathan highlighted: many events are scheduled for this spring - community baby shower, first literacy pop-up, KAR trainings, and Great Start coalition.

SPECIAL EDUCATION

Susanne Masters provided a report in the board book. Susanne highlighted: there are many IEP meetings happening; thanked Dr. Gutowski and Dr. Toner for doing examinations on students in preparation of the May 10th Civitan Services Special Olympic games.

Ronna shared a video of Mr. Irelan doing a video for the students at Reading welcoming the EI students. Ronna and Susanne commented on how nicely done the message was.

HILLSDALE AREA CAREER CENTER

Jonathan Tobar provided a report in the board book. Jonathan highlighted: Linda Staib for putting together a day of "day in the real life" and thanked American 1 Credit Union for sponsoring the event; May 2 is the senior celebration in the lower level at Hayes; and round 2 of the Marshall Plan has been submitted.

GENERAL COMMENTS FROM GUESTS

Julie Lawless, as part of the culture team, commented that cookies were delivered to all staff and that they were very well received.

OTHER MATTERS

President Leininger reported that Ronna Steel is in the process of accepting a job at Union City Schools. The Board will need to do a superintendent search. The Board will post the position beginning Friday, April 19, and conclude on Monday, April 29. The position will be posted on Applitrack, the HCISD's employment software. The Board will have a special meeting to review the applicants and determine candidates for interview. Ronna Steel stated that the search would then be more of a "targeted search" and reported that one of the local administrators is interested but has received another offer at this point.

Nye/Gutowski to schedule a special board meeting for May 1, 2019, at 6:00 PM.

Ayes: All Nays: None ***Carried***

Ronna Steel will facilitate the special board meeting.

Per request of Vice President Nye, Belinda explained a communication that was sent about recapturing funding issued for Medicaid services. Belinda Shaffer stated that she was notified by DHHS that approximately \$149K would be recaptured from funding that has been paid to the county. Belinda explained that the State is always behind by 1 year in payments, however, they are currently 2 years behind due to software changes. The State will pull funds over the course of the next 8 months: Belinda would prefer to pay the full amount now and has made that request to the State. Some of the funding was paid to the local schools in March 2019. The HCISD is not going to recapture the funding from the schools but will take the payback in future Medicaid payments.

ADJOURNMENT

Nye/Maxine to adjourn at 6:35 PM.

Ayes: All Nays: None ***Carried***

Respectfully Submitted,
Kim Svacha