

Mid-Valley Special Education Cooperative
Executive Advisory Board Meeting
Wednesday, May 3, 2017
1304 Ronzheimer Avenue
St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, May 3, 2017 at the Mid-Valley Special Education Cooperative, Administration Building.

Call to Order

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 9:09 a.m.

Roll Call

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; and Dr. Mutchler, Superintendent D304. Dr. Stirn, Superintendent D301, was absent.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

Approval of Amended Agenda

Dr. Schlomann called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Leden seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

Public Comment

None.

Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, April 5, 2017
- 4.2 Approval of Closed Session Minutes, April 5, 2017
- 4.3 Approval of Bills, April, 2017
- 4.4 Approval of Payroll, April, 2017
- 4.5 Approval of the Financial Report, April, 2017
- 4.6 Approval of the Pitney Bowes Contract

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Leden seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

Information

5.1 Student and Staff Enrollment, April, 2017

Dr. Cumblad reported to the Board the Student and Staff enrollment, April, 2017. Student enrollment has decreased by two students due to graduation and students aging out. There are currently four referrals. There was one additional vision student and three referrals this month. The staffing is where it is expected to be.

5.2 Administrative Liaison Meeting Minutes, April 24, 2017

Dr. Cumblad shared the minutes from the Administrative Liaison meeting. Highlights included: professional development activities; health procedures; follow-up information from the Finance Committee meeting; partial reintegration fees and tuition costs; ESY procedures, issues and reminders.

5.3 Finance Committee Meeting Minutes, April 12, 2017

Nancy Sporer shared the minutes from the Finance Committee meeting with the Board. Highlights included: review of billing procedures; changes in transportation billing procedures; ALOP budget summary; Behavior Coach estimated days; and brief updates for all program/services budgets and the overall tentative budget.

5.4 Revised Program Locations

Dr. Cumblad informed the Board that the New Pathways program at Anderson will be closed for the 2017-2018 school year.

For Discussion

6.1 ALOP Plans, 2017-18

The ALOP Plan summary and cost sheet that was presented to the Finance Committee was shared with the Board. The Geneva program will be self-supporting in FY18. There are plans to purchase another van, but most other expenditures remain the same.

6.2 Capital Plans

Nancy Sporer shared with the Board the architects' plans and budget estimate to install science sinks and lab equipment in two of the MJC classrooms. The project may interfere with the timing of ESY and summer cleaning. The Board suggested going outside of the district and bring bids from other contractors to the next Board meeting for approval.

6.3 Reminder: Next Board Meeting, May 31, 8:30

Dr. Cumblad reminded the Board the next meeting date will be May 31, 2017 at 8:30 a.m.

For Action

7.1 Approval of the Personnel Report, April, 2017

Dr. Mutchler motioned, seconded by Dr. Leden for Approval of the Personnel Report, April, 2017. Motion was passed with unanimous roll call vote.

Adjournment

Motion made by Dr. Hitchens and seconded by Dr. Leden. By consensus the motion carried 4-0 Ayes.

The meeting adjourned at 9:40 a.m.