



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 05/07/24

Item Title: Agreement Renewal Between Brownsville X Action
ISD Adult Continuing Education and Information
Studentnest Foundation for MACC Discussion

BACKGROUND:

Agreement renewal between Brownsville ISD Adult Continuing Education and Studentnest Foundation (SNF) for the Math Assistance Call Center (MACC):

MACC (Math Assistance Call Center) will provided virtual math support to AEL (Adult Education and Literacy) participants during the COVID-19 pandemic. Studentnest was awarded this grant, renamed MACC, to provide math support in multiple languages, seven days a week, to AEL participants working to obtain a certificate of high school equivalency (TxCHSE) and/or increase their math skills. MACC offers instructional delivery through live video chat and phone calls. The period of service is ongoing, commencing on May 7, 2024 and ending on March 31, 2025

FISCAL IMPLICATIONS:

In-Kind - No cost to the district.

RECOMMENDATION:

Recommend approval to renew agreement with Studentnest Foundation for MACC to provide math support in multiple languages, seven days a week, to AEL participants working to obtain a certificate of high school equivalency (TxCHSE) and/or increase their math skills. The period of service is ongoing, commencing on May 7, 2024 and ending on March 31, 2025. In-Kind -No cost to the district.

Approved for Submission to Board of Education:

Reyes R. Rivera
Submitted by: Principal/Program Director

Alejandro Cespedes
Recommended by: Asst. Supt./CFO

Miguel Salinas
Reviewed by: Staff Attorney

Dr. Nellie Cantu
Approved by: Chief Operations Officer

Jesus H. Chavez
Dr. Jesus H. Chavez, Superintendent

4/12/24
When Necessary, Additional Background May Follow This.

Roxanne Eckstein

From: Priscilla Lozano <plozano@808West.com>
Sent: Thursday, April 11, 2024 2:59 PM
To: Roxanne Eckstein; Lea Ohrstrom
Cc: Minerva Almanza; Miguel Salinas
Subject: [EXTERNAL]Re: Letter of Agreement Renewal MACC

CAUTION: This email originated from outside of Brownsville ISD. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved.

Sincerely,
Priscilla

From: Roxanne Eckstein <reckstein@bisd.us>
Sent: Wednesday, April 10, 2024 3:10 PM
To: Kevin O'Hanlon <kohanlon@808West.com>; Lea Ohrstrom <lohrstrom@808West.com>; Priscilla Lozano <plozano@808West.com>
Cc: Minerva Almanza <malmanza1@bisd.us>; Miguel Salinas <miguelsalinas@bisd.us>
Subject: Letter of Agreement Renewal MACC

Ms. Lozano,

Please see the attached for your review and approval for the May 7th board meeting.

Thank you! Should you have any questions or comments, please contact me at (956) 698-6379.

Sincerely,

Roxy Eckstein

Roxanne Eckstein | Paralegal to Miguel Salinas | Staff Attorney | Phone: 956.698.6379 | Fax: 956.714.6400
Brownsville Independent School District | 1900 East Price Road, Suite 302 | Brownsville, TX 78521

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OFFICERS

MONIKA JOSHI
CHANDER JOSHI
BRAD HUFF
HARI ELLEN HUFF
VISHAL VASHISHT

**MEMORANDUM OF UNDERSTANDING (MOU) Between
Brownsville ISD Adult Continuing Education
&
Studentnest Foundation (SNF) for the Math Assistance Call Center (MACC)**

Date of MOU: *May 7, 2024*

SNF hereby agrees to:

1. Provide name of the Math Assistance Call Center (MACC) instructor to Ms. Erica Y. Ornelas
2. Provide MACC participant usage data in encrypted format for each sub-contractor/CBO on bi-weekly basis.
3. Provide usage report in excel spreadsheet format including participant name, TEAMS ID, AEL program name, hours on Provide Support (website customer service), hours tutored, total hours, number of sessions attended, subject tutored, topic and AEL standard covered during session, caller status (repeat or first-time caller), date of attendance.
4. Name usage report as "*Contract#-Month-Week-Name of AEL Program/Grantee-Name of Sub-Contractor*"

Brownsville ISD Adult Continuing Education hereby agrees to:

1. AEL will assign the MACC as a site in TEAMS upon request to teams.technicalassistance@twc.texas.gov
2. Create a class under the TWC assigned site for each sub provider/contractor/CBO in TEAMS and assign an "instructor of record" for each class using the naming convention MACC class name.
3. Assign AEL participants to above-mentioned class or classes.
4. Include a MACC section in local data management plan that includes but is not limited to:
 - a. Name of Site and Class dedicated for MACC contact hour reporting
 - b. Instructor of record name being used by each grantee and/or each provider
 - c. Process outlined in this MOU on how student participation and contact hours will be supplied to and recorded by Grantee/Providers in TEAMS
 - d. How student records received from Student Nest will be retained by Grantee/Providers
5. Provide AEL program grantee/sub-contractor/CBO a point of contact to the MACC in order to ensure that students are appropriately identified for services and create a collaborative partnership.
6. Enter MACC usage data shared by SNF in TEAMS for each sub-contractor/ CBO on bi-weekly basis as Direct Hours and using the "MACC – State Leadership" funding code.
7. Maintain records of student attendance for monitoring purposes.

Period of Service - MOU will commence on May 7, 2024, 2024 through March 31, 2025

All documents are to be forwarded to the following addresses:

Studentnest Foundation
2121 Merced St.
Fresno, CA-93721
Attn: Chander Joshi

Brownsville ISD Adult Continuing Education
708 Palm Blvd.
Brownsville, Texas 78520

Attn: Authorized Representative cjoshi@studentnest.com

authorized representative rrivera@bisd.us

Chander S. Joshi _____
Studentnest Foundation Representative

Brownsville ISD Adult Continuing Education
AEL Program/Grantee Representative

Dr. Jesus H. Chavez
Superintendent of Schools

Jessica G. Gonzalez
Board President

Denise Garza
Secretary

Date



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU

Board of Education Meeting: 8/2/22

Item Title: Agreement Renewal Between Brownsville
ISD Adult Continuing Education and
Studentnest Foundation for MACC

X Action
Information
Discussion

BACKGROUND:

Agreement renewal between Brownsville ISD Adult Continuing Education and Studentnest Foundation (SNF) for the Math Assistance Call Center (MACC):

MACC (Math Assistance Call Center) will provide virtual math support to AEL (Adult Education and Literacy) participants during the COVID-19 pandemic. Studentnest was awarded this grant, renamed MACC, to provide math support in multiple languages, seven days a week, to AEL participants working to obtain a certificate of high school equivalency (TxCHSE) and/or increase their math skills. MACC offers instructional delivery through live video chat and phone calls. The period of service will be ongoing, commenced on October 15, 2020 and will end on March 31, 2023.

FISCAL IMPLICATIONS:

In-Kind - No cost to the district.

RECOMMENDATION:

Recommend approval to renew agreement with Studentnest Foundation for MACC to provide math support in multiple languages, seven days a week, to AEL participants working to obtain a certificate of high school equivalency (TxCHSE) and/or increase their math skills. The period of service commenced on October 15, 2020 and will end on March 31, 2023. No cost to the district.

Reyes. R. Rivera
Submitted by: Principal/Program Director

David Robledo
Recommended by: Asst. Supt./CFO

Miguel Salinas
Reviewed by: Staff Attorney

Dr. Nellie Cantu

Approved by: Deputy Superintendent *7-20-22*

Approved for Submission to Board of Education:

René Gutiérrez
Dr. René Gutiérrez, Superintendent

When Necessary, Additional Background May Follow This.



OFFICERS

MONIKA JOSHI
CHANDER JOSHI
BRAD HUFF
HARI ELLEN HUFF
VISHAL VASHISHT

**MEMORANDUM OF UNDERSTANDING (MOU)
Between**

**Brownsville ISD Adult Continuing Education &
Studentnest Foundation (SNF) for the Math Assistance Call Center (MACC)**

Date of Referral: August 2, 2022

SNF hereby agrees to:

1. Provide name of the Math Assistance Call Center (MACC) instructor to Ms. Erica Y. Ornelas
2. Provide MACC participant usage data in encrypted format for each sub contractor/CBO on bi-weekly basis.
3. Provide usage report in excel spreadsheet format including participant name, TEAMS ID, AEL program name, hours on Provide Support (website customer service), hours tutored, total hours, number of session attended, subject tutored, topic and AEL standard covered during session, caller status(repeat or first time caller), date of attendance.
4. Name usage report as "*Contract#-Month-Week-Name of AEL Pogram/Grantee-Name of Sub-Contractor*"

hereby agrees to:

1. AEL will assign the MACC as a site in TEAMS upon request to teams.technicalassistance@twc.state.tx.us
2. Create a class under the TWC assigned site for each sub provider/contractor/CBO in TEAMS and assign an "instructor of record" for each class using the naming convention MACC_class name.
3. Assign AEL participants to above-mentioned class or classes.
4. Include a MACC section in local data management plan that includes but is not limited to:
 - a. Name of Site and Class dedicated for MACC contact hour reporting
 - b. Instructor of record name being used by each grantee and/or each provider
 - c. Process outlined in this MOU on how student participation and contact hours will be supplied to and recorded by Grantee/Providers in TEAMS
 - d. How student records received from Student Nest will be retained by Grantee/Providers
5. Provide AEL program grantee/sub-contractor/CBO a point of contact to the MACC in order to ensure that students are appropriately identified for services and create a collaborative partnership.
6. Enter MACC usage data shared by SNF in TEAMS for each sub-contractor/ CBO on bi-weekly basis as Direct Hours and using the "MACC – State Leadership" funding code.
7. Maintain records of student attendance for monitoring purposes.

Period of Service - MOU will commence on Oct 15th, 2020-March 31, 2023.

All documents are to be forwarded to the following addresses:

Studentnest Foundation
2121 Merced St.
Fresno, CA-93721
Attn: Chander Joshi
cjoshi@studentnest.com



Dr. Rene Gutierrez, Superintendent
Brownsville Independent School District



Studentnest Foundation Representative
2121 Merced St., Fresno, CA 93721 Phone: (916) 505-3508 | cjoshi@studentnest.com



AEL Program/Grantee Representative
2121 Merced St., Fresno, CA 93721 Phone: (916) 505-3508 | cjoshi@studentnest.com



Dr. Rene Gutiérrez
Superintendent of Schools

Ricardo Rivera
Director



BISD Adult Continuing Education

RECEIVED

APR - 5 2024

Transmittal Letter

DEPUTY SUPERINTENDENT

AS AM

To: Miguel Salinas, Staff Attorney

Thru: Dr. Nellie Cantu, Chief Operations Officer *NC*

From: Reyes R. Rivera, Director for Adult Continuing Education *RR*

Re: Letter of Agreement (Renewal) – MACC

Date: April 5, 2024

RECEIVED

APR 05 2024

Office of the Staff Attorney

Brownsville Independent School District Adult Continuing Education Department 708 Palm Blvd. Brownsville, Texas 78520
Phone: (956) 548-8175, Fax: (956) 548-7904

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BISD no discrimina a base de raza, color, origen nacional, sexo, religión, edad, discapacidad o información genética en el empleo o en la provisión de servicios, programas o actividades