

TO: Board of Education
FROM: Richard Cunningham
SUBJECT: Consideration of/to pay the Application for Payment No. 4 (Final) to Designed Roofing Systems for JHS Section 6 Roof Replacement

PROPOSED MOTION BY THE BOARD OF EDUCATION:

“I recommend that the Board of Education pay the Application for Payment No. 4 to Designed Roofing Systems for the JHS section 6 roof replacement in the amount of \$48,011.31.”

MOVED BY:

Seconded:

<hr/>			<hr/>		
YEA:		NAY:	YEA:		NAY:
<hr/>	MR. BEARD	<hr/>	<hr/>	MRS. LEONARD	<hr/>
<hr/>	MR. POOL	<hr/>	<hr/>	MRS. WILSON	<hr/>
<hr/>	MR. LONERGAN	<hr/>	<hr/>	MRS. STEWART	<hr/>
<hr/>	MRS. TRACE	<hr/>			

Background Information:
See Attached.



December 5, 2025

Mr. Rick Cunningham
Chief Financial Officer
Jacksonville School District #117
211 West State Street
Jacksonville, IL 62650

Re: **Maintenance Area Roof
Replacement**
Jacksonville High School
1211 North Diamond Street
Jacksonville, Illinois
Pay Application No. 4
G&H #0511-108

Dear Rick:

Enclosed is Application for Payment No. 4 in the amount \$48,011.31 as prepared by Designed Roofing Systems, Inc. along Partial Waiver of Lien in the same amount.

If you are in agreement, payment should be made directly to Designed Roofing Systems, Inc. in the amount of \$48,011.31.

Should you have any questions or need any additional information, please contact me.

Sincerely,

A handwritten signature in blue ink that reads 'James C. Cosgriff'. The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

James C. Cosgriff, AIA

JCC:bg
Enclosure

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

PAGES

TO OWNER:
Jacksonville CUSD #117
211 W State St
Jacksonville, IL 62650
FROM CONTRACTOR:
Designed Roofing Systems, Inc.
4850 Jeffory Street
Springfield, IL 62703
CONTRACTOR FOR:

PROJECT:
Jacksonville High School Maintenance
Roof Replacement
Architect:
Graham and Hyde
1010 Clocktower Dr.
Springfield, IL 62704

Pay App Final
Distribution to:
☐ OWNER
☒ ARCHITECT
☐ CONTRACTOR
PERIOD TO: 8/19/2025
PROJECT #: G&H #0511-108
CONTRACT DATE: 3/19/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	428,813.00
2. Net change by Change Orders	\$	8,550.11
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	437,363.11
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	437,363.11
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	0.00
b. % of Stored Material (Column F on G703)	\$	0
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
5. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	437,363.11
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	389,351.80
3. CURRENT PAYMENT DUE	\$	48,011.31
2. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

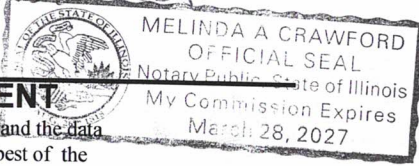
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$8,550.11	
Total approved this Month		
TOTALS	\$8,550.11	\$0.00
NET CHANGES by Change Order	\$8,550.11	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Designed Roofing Systems, Inc.

By: [Signature] Date: X 12-4-25

State of: Illinois County of: Sangamon
Subscribed and sworn to before me this 4th day of December 2025
Notary Public: Melinda A Crawford
My Commission expires: 03/28/2027



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 48,011.31

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: James C Cosgriff Date: 12.10.25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

PAGE OF PAGES

ARCHITECT'S PROJECT NO: G&H #0511-108

Jacksonville High School Maintenance

ARCHITECT'S PROJECT NO: G&H #0511-108

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

PARTIAL RELEASE
OF LIEN

State of *Illinois*

County of *Sangamon*

Date: *December 4, 2025*

To all whom it may concern:

Whereas, the undersigned *Designed Roofing Systems, Inc.* has been employed by *Board of Education, Jacksonville CUSD #117* to furnish Material/Labor for the building known as *Jacksonville High School Maintenance*.

Project #: *G&H #0511-108*

Contract #:

located in the city of Jacksonville, IL county of Morgan State of *Illinois*.

Now therefore, *Designed Roofing Systems, Inc.*, the undersigned, for and in consideration of the sum of *Forty eight thousand eleven dollars and 31/100 (\$48,011.31)* and other goods and valuable considerations, the receipt whereof is hereby acknowledged, do hereby waive and release any and all lien, or claim or right to lien on said above described building and premises under the statute of the state of *Illinois* relating the Mechanics Liens, on account of labor or materials, or both, furnished up to this date, by the undersigned to or on account of the said *Jacksonville High School Wood Shop* or said building premises.

Given under our hand and seal this 4th day of December 2025.



Subcontractor/Contractor/Supplier Authorized Signature



(Corporations Only) Attest by Corp. Secretary

(SEAL)

FINAL RELEASE
OF LIEN

State of *Illinois*

County of *Sangamon*

Date: *December 4, 2025*

To all whom it may concern:

Whereas, the undersigned *Designed Roofing Systems, Inc.* has been employed by *Board of Education, Jacksonville CUSD #117* to furnish Material/Labor for the building known as *Jacksonville High School Maintenance*.

Project #: *G&H #0511-108*

Contract #:

located in the city of Jacksonville, IL county of Morgan State of *Illinois*.

Now therefore, *Designed Roofing Systems, Inc.*, the undersigned, for and in consideration of the sum of *Four hundred thirty seven thousand three hundred sixty three dollars and 11/100 (\$437,363.11)* and other goods and valuable considerations, the receipt whereof is hereby acknowledged, do hereby waive and release any and all lien, or claim or right to lien on said above described building and premises under the statute of the state of *Illinois* relating the Mechanics Liens, on account of labor or materials, or both, furnished up to this date, by the undersigned to or on account of the said *Jacksonville High School Wood Shop* or said building premises.

Given under our hand and seal this 4th day of December 2025.

Subcontractor/Contractor/Supplier Authorized Signature

(Corporations Only) Attest by Corp. Secretary

(SEAL)

FINAL RELEASE
OF LIEN

State of IL

County of Sangamon

Date: November 7, 2025

To all whom it may concern:

Whereas, the undersigned *Richards Building Supply Co.* has been employed by Designed Roofing Systems, Inc. to furnish Material/Labor for the building known as *Jacksonville High School Maintenance*.

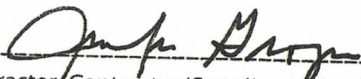
Project #: *G&H #0511-108*

Contract #:

located in the city of Jacksonville, IL county of Morgan, State of *Illinois*.

Now therefore, *Richards Building Supply Co.*, the undersigned, for and in consideration of the sum of *Eighty thousand and 00/100 (\$80,000.00)* dollars and other goods and valuable considerations, the receipt whereof is hereby acknowledged, do hereby waive and release any and all lien, or claim or right to lien on said above described building and premises under the statute of the state of *Illinois* relating the Mechanics Liens, on account of labor or materials, or both, furnished up to this date, by the undersigned to or on account of the said *Jacksonville High School Maintenance* or said building premises.

Given under our hand and seal this 10th day of November 2025.



Subcontractor/Contractor/Supplier Authorized Signature

(Corporations Only) Attest by Corp. Secretary

(SEAL)



UNCONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: SRS Distribution DBA: SRS BUILDING PRODUCTS
Name of Claimant's Customer: DESIGNED ROOFING SYSTEMS INC
Job Info: G & h #0511-108 - Located at: Jacksonville, IL
Property Owner: N/A
General Contractor: DESIGNED ROOFING SYSTEMS INC

Unconditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. The claimant acknowledges receipt of final payment in the amount of: \$97500.00.

This document does not affect any rights related to work, materials, or other debts billed, performed, or maintained by any entity not expressly named in the Identifying Information section above. This includes any rights for labor or material provided by subsidiaries, divisions, or DBA names not expressly stated in the Name of Claimant.

Signature

Sam Lewis

Date: 11/12/
2025

Sam Lewis
Director of Credit – South Central
SRS Distribution Inc. | Heritage Family of Companies



STATEMENT OF ASSURANCE FOR WAIVER OF RIGHTS

This is to confirm and attest that any waivers of lien, bond, stop payment, or other secondary security rights received by an SRS Distribution or Heritage Family of companies' employee will be legally binding and effectively release any rights described in the language of the waiver document.

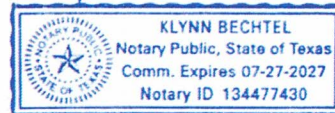
A handwritten signature in blue ink, appearing to read "Charles Edwards", written over a horizontal line.

Date: 07/15/2025

Charles Edwards
Vice President, Credit Operations

SRS Distribution Inc. | Heritage Family of Companies

A handwritten signature in blue ink, appearing to read "Klynn Bechtel", written in a cursive style.



WITH LIMITED COVERAGE FOR HAIL AND ACCIDENTAL PUNCTURES**WARRANTY NO.:** 1675038**BUILDING OWNER:** JACKSONVILLE SCHOOL DISTRICT #117**NAME OF BUILDING:** JACKSONVILLE HIGH SCHOOL MAINTENANCE ROOF**BUILDING ADDRESS:** 1211 NORTH DIAMOND JACKSONVILLE, IL**DATE OF COMPLETION OF THE CARLISLE TOTAL ROOFING SYSTEM:** 8/14/2025**WARRANTY START DATE:** 8/14/2025**WARRANTY EXPIRATION DATE:** 8/13/2055

Carlisle Roofing Systems, Inc., (Carlisle) warrants to the Building Owner (Owner) of the above described building, that; subject to the terms, conditions, and limitations stated in this warranty, Carlisle will repair any leak in the Carlisle Roofing System (Carlisle Total Roofing System) installed by a Carlisle Authorized Roofing Applicator for a period of 30 years, commencing with the date of Carlisle's acceptance of the Carlisle Total Roofing System installation. However, in no event shall Carlisle's obligations extend beyond 30 .5 years, subsequent to the date of completion of the Carlisle Total Roofing System. See above for the exact date of warranty expiration.

The Carlisle Total Roofing System is defined as the following newly installed Carlisle brand materials: Membrane, Flashings, Adhesives and Sealants, Insulation, Cover Boards, Fasteners, Fastener Plates, Fastening Bars, and Insulation Adhesives utilized in this installation.

TERMS, CONDITIONS, LIMITATIONS

1. Owner shall provide Carlisle with written notice via the online leak report form, phone, letter, fax, or email within thirty (30) days of any leak in the Carlisle Total Roofing System. See Carlisle's Care and Maintenance Guide, which accompanies this warranty, for contact information. By so notifying Carlisle, the Owner authorizes Carlisle or its designee to investigate the cause of the leak. Should the investigation reveal the cause of the leak to be outside the scope of this Warranty, investigation and repair costs for this service shall be paid by the Owner.
2. If, upon inspection, Carlisle determines that the leak is caused by a defect in the Carlisle Total Roofing System's materials, or workmanship of the Carlisle Authorized Roofing Applicator in installing the same, Owner's remedies and Carlisle's liability shall be limited to Carlisle's repair of the leak. Carlisle shall have sole responsibility in determining the method of repair of the area.
3. This warranty shall not be applicable if, upon Carlisle's inspection, Carlisle determines that any of the following has occurred:
 - (a) The Carlisle Total Roofing System is damaged by: natural disasters, lightning, fire, insects, animals, windblown debris or objects, earthquakes, tornados, hail, hurricanes, and winds of (3 second) peak gust speeds in excess of 90 mph measured at 10 meters above ground and hail greater than 1 inches in diameter (as reported by the National Climatic Data Center). Carlisle shall not be responsible for any changes in appearance or surface imperfections caused by hail incidents; or
 - (b) Loss of integrity of the building envelope and/or structure, including, but not limited to, partial or complete loss of roof decking, wall siding, windows, roof top units, doors or other envelope components; or
 - (c) All associated building components, including but not limited to the deck substrate, joists, columns and foundation, must also meet wind speed design requirements; or
 - (d) The Carlisle Total Roofing System is damaged by any acts, accidents, misuse, abuse, vandalism, civil disobedience or the like, however, this warranty does provide limited coverage to provide for the repair of any leaks in the Carlisle Total Roofing System caused by accidental punctures (but not including punctures caused by snow removal or other trades during new construction). The extent of this limited warranty to repair punctures shall not exceed 16 man hours per year during the life of the warranty; or

- (e) Deterioration or failure of building components, including, but not limited to, the roof substrate, walls, mortar, HVAC units, non Carlisle brand metal work, wood nailer, etc., occurs and causes a leak, or otherwise damages the Carlisle Total Roofing System; or
- (f) Deterioration of metal materials and accessories caused by marine salt water, atmosphere, or by regular spray of either salt or fresh water; or
- (g) Acids, oils, harmful chemicals and the like come in contact with the Carlisle Total Roofing System and cause a leak, or otherwise damage the Carlisle Total Roofing System; or
- (h) The Carlisle Total Roofing System encounters leaks or is otherwise damaged by condensation resulting from any condition within the building that may generate moisture; or
- (i) The Carlisle Authorized Applicator or any additional contractor or subcontractor failed to follow Carlisle's published specifications and details for the approved system assembly or failure to correct all installation deficiencies listed in any Carlisle inspection report.

4. This Warranty shall be null and void if any of the following shall occur:

- (a) If, after installation of the Carlisle Total Roofing System by a Carlisle Authorized Roofing Applicator, there are any alterations or repairs made on or through the roof or objects such as, but not limited to, structures, fixtures, solar arrays, wind turbines, roof gardens or utilities are placed upon or attached to the roof without first obtaining written authorization from Carlisle; or
- (b) Failure by the Owner to use reasonable care in maintaining the roof, said maintenance to include, but not be limited to, those items listed on Carlisle's Care & Maintenance Guide which accompanies this Warranty.

5. In addition, it shall be Owner's sole responsibility to remove and re-install at Owner's expense, all obstructions, including, but not limited to, structures, fixtures, solar arrays, wind turbines, roof gardens, utilities or other overburden from the affected area as determined by Carlisle that would hinder or impede repairs being made in the most expedient and least expensive manner possible. Owner shall be responsible for all costs associated with any loss of power generation in the event that removal of a solar array is required to repair the roofing system.

6. During the term of this Warranty, Carlisle shall have free access to the roof during regular business hours.

7. Carlisle shall have no obligation under this Warranty while any bills for installation, supplies, service, and/or warranty charges have not been paid in full to the Carlisle Authorized Roofing Applicator, Carlisle, or material suppliers.

8. Carlisle's failure at any time to enforce any of the terms or conditions stated herein shall not be construed to be a waiver of such provision.

9. Carlisle shall not be responsible for the cleanliness or discoloration of the Carlisle Total Roofing System caused by environmental conditions including, but not limited to, dirt, pollutants or biological agents.

10. Carlisle shall have no liability under any theory of law for any claims, repairs, restoration, or other damages including, but not limited to, consequential or incidental damages relating, directly or indirectly, to the presence of any irritants, contaminants, vapors, fumes, molds, fungi, bacteria, spores, mycotoxins, or the like in the building or in the air, land, or water serving the building.

11. This warranty shall be transferable upon a change in ownership of the building when the Owner has completed certain procedures, including a transfer fee and an inspection of the Roofing System by a Carlisle representative.

12. Any dispute, controversy or claim between the Owner and Carlisle concerning this Limited Warranty shall be settled by mediation. In the event that the Owner and Carlisle do not resolve the dispute, controversy or claim in mediation, the Owner and Carlisle agree that any and all suits, proceedings, or claims shall be filed in either the state courts of Cumberland County, Pennsylvania or in the United States District Court for the Middle District of Pennsylvania. Each party irrevocably consents to the jurisdiction and venue of the above-identified courts.

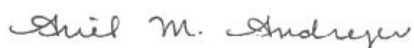
13. Roof System Design Assembly: Carlisle, as manufacturer of commercial roofing products with the sole purpose of offering products for an Owner, design professional, architect, consultant, or engineer when designing/choosing a roof system assembly, assumes no liability nor implies to the suitability of the products for any particular assembly or specific building operation or structure. The Owner, design professional, architect, consultant, or engineer is solely responsible for the assembly chosen for a particular building structure to include the responsibility to properly calculate wind uplift values, design dead loads and live loads, and suitability and condition of building envelope substrate, decking, parapets, drainage, slope, and other attributes pertaining to the performance of the roof system assembly.

14. The Carlisle Authorized Applicator or any additional contractor or subcontractor are not agents of Carlisle.

CARLISLE DOES NOT WARRANT ANY PRODUCTS UTILIZED IN THIS INSTALLATION WHICH ARE NOT DEFINED ABOVE AS THE CARLISLE TOTAL ROOFING SYSTEM AND SPECIFICALLY DISCLAIMS LIABILITY, UNDER ANY THEORY OF LAW, ARISING OUT OF THE INSTALLATION AND PERFORMANCE OF, OR DAMAGES SUSTAINED BY OR CAUSED BY, PRODUCTS NOT FURNISHED BY CARLISLE OR THE PRIOR EXISTING ROOFING MATERIAL OVER WHICH THE CARLISLE ROOFING SYSTEM HAS BEEN INSTALLED.

THE REMEDIES STATED HEREIN ARE THE SOLE AND EXCLUSIVE REMEDIES FOR FAILURE OF THE CARLISLE TOTAL ROOFING SYSTEM OR ITS COMPONENTS. THERE ARE NO WARRANTIES EITHER EXPRESSED OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AND MERCHANTABILITY, WHICH EXTEND BEYOND THE FACE HEREOF. CARLISLE SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS OR DAMAGE TO THE BUILDING OR ITS CONTENTS UNDER ANY THEORY OF LAW.

BY: Ariel M. Andrejev



AUTHORIZED SIGNATURE

TITLE: Sr. Manager, Technical and Warranty Services

Carlisle Care and Maintenance Guide

In order to ensure the long-term performance of your Roofing System and continued warranty service and coverage, regular rooftop maintenance inspections are necessary. While normal aging will occur on all roofs, if not detected early, problems stemming from abuse, contamination, accidents and severe weather can result in extensive and costly repairs or premature failure of the roofing system. Single-ply Roofing Systems are typically low-slope and easy to inspect, but caution must be taken to ensure safety. Carlisle disclaims and assumes no liability for any rooftop activity.

- Owner must retain records related to the Roofing System. Such records include, but are not limited to: the warranty document and serial number, maintenance inspection logs, rooftop traffic logs, service logs, and invoices for work performed on the roofing system.
- Inspect the roof at least every six months (preferably spring and fall) and immediately following any weather event that includes excessive rainfall, high winds and/or hail warnings. Increased number of rooftop maintenance inspections may be required on some roofs as the location may dictate, such as higher trees near the building which will accumulate leaves and debris on the roof and have adverse effects on drainage. In addition, rooftop maintenance inspections should occur after regular maintenance of any rooftop unit.

When inspecting the Roofing System, pay special attention to the following:

- Walls/Parapets/Roof Edge – Wind damage often begins at the perimeter of the roof. Ensure all membrane terminations and edge metal and copings are secure.
- Roof Deck Membrane – Inspect the field of the roof, scanning for damage caused by wind-blown debris or traffic.
- Penetrations/Rooftop Units – Inspect the membrane, flashings and terminations around penetrations and roof top units for possible damage from service work. Ensure the units and terminations are secure.
- Remove debris (leaves, dirt, trash, etc.) – Good roofing practice dictates that water should drain from the roof and that ponded water should evaporate within 48 to 72 hours after a rainfall. Debris can inhibit drainage.

Additional Maintenance Items:

- Foot Traffic – Walkways must be provided if regular traffic is required or if rooftop equipment has a regular thirty (30) day or less maintenance schedule.
- Petroleum Products & Chemicals - Keep all liquids containing petroleum products or chemicals off the membrane to avoid product degradation.
- Animal Fats/Vegetable Oils: EPDM Membranes - Do not exhaust animal fats/vegetable oils directly onto EPDM roof surfaces. TPO & PVC Membranes – Animal fats/vegetable oils must be regularly removed and the rooftop surface cleaned with a mixture of soap and water.

What to do if a leak occurs:

- After verifying the leak is through the roofing system, contact Carlisle at 1-800-233-0551 or at www.carlisesyntec.com.
- If minor, emergency temporary repairs are made to a suspected leak area, use Carlisle's Lap Sealant or a good-grade rubber caulk to address the repair area (do not use asphaltic roof cement). Please note, Carlisle is not responsible for the cost associated with any emergency temporary repairs.

Alterations to the Roofing System:

- Alterations to the Roofing System must be completed by a Carlisle Authorized Applicator. The Carlisle Authorized Applicator must notify Carlisle when the revision work is complete. The necessary form can be found on the Carlisle website via the Authorized Applicators login.

Warranty Transfer:

- Warranties shall be transferable upon a change in ownership of the building when the Owner has completed certain procedures. This form can be found on the Carlisle website for additional guidelines.

Designed Roofing Systems, Inc.

4850 Jeffory Street

Springfield, IL 62703

217-585-1101 * Fax (217)-585-1141

Workmanship Warranty

This shall serve as a two (2) year Contractor's Roofing Warranty for the work performed by Designed Roofing Systems, Inc. on Jacksonville High School Maintenance Roof, 1211 N Diamond, Jacksonville, IL. This warranty shall commence on August 14, 2025 to August 13, 2027.

Charles Schmadeke, Corporation Secretary

A handwritten signature in black ink, appearing to read 'Charles Schmadeke', is written over a horizontal line.

Designed Roofing Systems, Inc.