

MEMORANDUM

TO: Board of Education
THRU: Dr. Mike Dominguez, Superintendent
FROM: Tracy Johnson, Director of Nutrition Services
DATE: January 8, 2024
RE: Gertrude Walker Walk in

ISSUE:

The Board of Education is asked to consider and approve the purchase of a new walk-in freezer unit along with a condenser/evaporator for Gertrude Walker.

BACKGROUND:

The walk-in freezer which was installed July, 1993 at Gertrude Walker floor has settled and is no longer air tight and not in repairable condition.

This purchase is being completed via a formal bid process. The bid specifications were sent to three vendors.

Weber's Refrigeration was the only company to submit a complete bid packet on an indoor unit.

Please refer to attached bid packet for further details.

ALTERNATIVES:

1. Approve the purchase of the walk-in freezer
2. Deny the purchase of the walk-in freezer

RECOMMENDATION:

The Nutrition Department recommends that the Board of Education consider and approve the purchase of a new walk-in freezer and condenser/evaporator from Weber's Refrigeration for \$25,700.00.

FISCAL NOTE:

The quote is in the amount of \$25,700.00. This will be paid out of Nutrition's Equipment Account, 024 E 3141 21 0000 054 01 730.

ATTACHMENTS:

Quotes as presented.