

**Requesting Approval for Out-of-State Trip to Chicago, Illinois
America's Beauty Show
Cosmetology**

October 28, 2014

SUMMARY:

- This item requests approval of a request by the Advanced Technology Complex Cosmetology Students for travel to America's Beauty Show in Chicago, Illinois, March 20-23, 2015.

PREVIOUS BOARD ACTION:

- No previous action on this request.

BACKGROUND INFORMATION:

- Travel approval is requested for 30 students and 12 sponsors/chaperones.
- Students will travel by scheduled airline
- Students will have the opportunity to further their knowledge and education in the cosmetology profession
- Expenses are to be paid by students and cosmetology organization fundraisers.

SIGNIFICANT ISSUES:

- Students will miss two days of classes.

FISCAL IMPLICATIONS:

- The campus will pay for a substitute teacher for two days.

BENEFIT OF ACTION:

- Passage will allow students ample time for fundraising activities and completing reservations.

PROCEDURAL AND REPORTING IMPLICATIONS:

- None

PUBLIC COMMENT RECEIVED:

- None

ALTERNATIVES:

- No alternative actions are proposed ...

OTHER COMMENTS:

- Board policy requires board approval of such travel two months in advance.

SUPERINTENDENT'S RECOMMENDATION:

- Recommend approval of the ATC Cosmetology Students request for permission to travel out-of-state to America's Beauty Show, Chicago, Illinois, March 20-23, 2015.

STAFF PERSONS RESPONSIBLE:

- Carla Ruge, Dean, Advanced Technology Complex
- David Hicks, Executive Director Secondary Academic Programs

ATTACHMENT:

- Request for Out-of-State Student Travel
- Itinerary

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Superintendent: _____