



Choice Partners Cooperative 2021-2022 PARTICIPATION AGREEMENT

Galveston ISD, commits to participating in the below selected Food/Cafeteria Related Contracts with Choice Partners Cooperative for the 2021-2022 school year.

1. Choice Partners (CP) formally procures these RFPs on behalf of all participating Co-op members.
2. CP contracts may only be used by governmental entities and/or nonprofit organizations.
3. CP may allow for the addition of new members depending upon if this addition would cause a material change (as the term is defined by TDA/USDA rules and regulations) to the original contract.
4. CP contracts are awarded by the HCDE (Harris County Dept of Ed) governing board of trustees.
5. All Procurement has been and will be conducted according to EDGAR/2 CFR 200/Uniform Guidance, TDA and USDA regulations.
6. All Co-op members have access to our website (www.choicepartners.org). The CP website contains all documentation that members need to demonstrate that CP operates in compliance with required regulations. This includes, but not limited to pricing/order guides, child nutrition labels, and due diligence files for Procurement Reviews and/or Annual Reviews.
7. Finalized documents are posted to the CP website and are available to members upon login.
8. There is no charge to members to join CP and no charge to use CP contracts.
9. The total cost of the HCDE/CP program is funded through the HCDE/CP Administrative Fee paid to HCDE/CP by Vendors.
10. Each CP member is required to complete this **Participation Agreement** if they wish to purchase from any of these bids during the agreement timeline.

By committing to participate with Choice Partners Co-op, I understand and agree to the following:
(please acknowledge by checking each box)

- X My school/district/entity must have a signed Interlocal Agreement with HCDE/Choice Partners Cooperative.
- X My school/district/entities historical purchases and estimated quantities for the upcoming year will be used in the bid/renewal process and the exit from this contract before the committed agreement time period (12 months) could result in a "material change" of the original bid.
- X I have also read, understand and agree to the roles and responsibilities detailed below:

Choice Partners Cooperative's Roles and Responsibilities:

- Provide for the organizational and administrative structure of the program.
- Provide training and ongoing technical assistance as needed for all Co-op members.
- Receive quantity estimates from districts & current awarded vendors and prepare appropriate quantity totals by items.
- Initiate bids/request for proposal (RFPs)/renewals and implement procurement activities; follow state and federal procurement guidelines.
- Send RFP invitations to all approved vendors and/or brokers, when applicable.
- Negotiate pricing and award bids to approved vendors.
- Maintain CP website with up-to-date information.
- Host an annual nutrition and product expo for members and select students to attend.

School/District/Other Entity roles and responsibilities:

- Ensure they have a signed Interlocal Agreement on file with CP.
- Provide to CP quantity estimates for all items desired per RFP for SY21-22, as requested.
- Maintain confidentiality of information discussed at bid evaluation meetings.
- Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
- Communicate regularly with CP staff to submit requests, report discrepancies, and respond to all related email correspondences in a suitable timeframe.



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- Utilize purchased product in a timely manner; give plenty of notice to vendors when menu changes have been made.
- Submit the appropriate documentation when new items are being requested to be added to a particular bid.
- Pay vendor(s) within an acceptable time frame for all goods and services.

****PLEASE SELECT FROM THE FOLLOWING OPTIONS WHICH CONTRACTS YOU PLAN ON UTILIZING FOR THE UPCOMING SCHOOL YEAR:**

RFP	CURRENT VENDOR	PLEASE CHECK WHICH CP CONTRACTS YOU WILL BE UTILIZING FOR SY 21-22?
BREAD PRODUCTS	TBD (current vendor is Kurz & Co)	
DAIRY & OTHER RELATED PRODUCTS	TBD (current vendor is Borden Dairy)	
FROZEN & CHILLED BEVERAGES 20/040TP	BAR FRESH	
	SMART BEVERAGE DBA THIRSTY COCONUT	
	TRIDENT BEVERAGE	YES
COMMERCIAL FOOD DISTRIBUTOR 20/036TP Only select 1 vendor	GORDON FOOD SERVICE	
	LABATT	
TECHNOLOGY & OTHER RELATED SERVICES AND PRODUCTS 19/001TJ	AUTOMATED FINANCIAL SYSTEMS	
	DESCON SIGNAGE SOLUTIONS	
	EMS LINQ (Meals Plus and ISite)	
	HEARTLAND SCHOOL SOLUTIONS	YES-menu planning only
	INTOUCH POS	
	NUTRI-LINK TECHNOLOGIES	
	PCS REVENUE CONTROL SYSTEMS	
	PRIMEROEDGE	
CHEMICAL PRODUCTS & SERVICES	ARMSTRONG REPAIR CENTER	YES



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18/04/TJ	AUTO-CHLOR SERVICES	
	BUCKEYE INTERNATIONAL	
	ECOLAB INC.	
	SANITECH SYSTEMS	
	SFS PORTIONPAC	
VENDING MACHINES & SERVICE 19/062TP	FRESH BREW GROUP	
DIRECT DELIVERY OF SNACKS & BEVERAGES 18/052TJ	BUENA VISTA FOOD	
	J&J SNACK FOODS	
	MASTERS DISTRIBUTION	
	JSB INDUSTRIES (dba Muffin Town)	
	NOTABLES	
	THE SAFE + FAIR FOOD CO.	
RESTAURANT BRANDED FOOD DELIVERY 18/054TJ	DOMINO'S PIZZA	
	PAPA JOHN'S PIZZA	
ICE CREAM	TBD (current vendors – JP Ice Cream, La Costenita, El Pibe, Masters & Yumi Ice Cream)	
FROZEN DESSERT PRODUCTS 19/051TP	BLUE BONNET DSD	
	DIPPIN' DOTS	
	SOUTHERN ICE CREAM	
SITE BASED PIZZA PROGRAM	TBD (current vendor is Smart Mouth Foods)	



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PRODUCE & OTHER SPECIALTY PRODUCTS 19/032TJ Only Select 1 Vendor	BROTHERS PRODUCE	
	HARDIES FRESH FOODS	

_____ Jennifer Douglas _____ Director _____ *Jennifer Douglas* _____
 Primary Contact's Name Title Signature

_____ jenniferdouglas@gisd.org _____ 409-766-5162 _____ 3/1/2021 _____
 Email Address Phone Number Today's Date

_____ Ofelia Alvarado _____ Field Supervisor _____
 Secondary Contact's Name Title

_____ Ofeliaalvarado@gisd.org _____ 409-766-5162 _____
 Email Address Phone Number

Galveston _____ 00403 _____ 4 _____ 6850 _____
 County CE ID# ESC Region 2019-2020 Enrollment

Mailing Address _____ 2606 40th Street _____

City, State, Zip _____ Galveston, TX 77550 _____

Return completed form to Choice Partners
Attn: Emily Maldonado
emaldonado@hcde-texas.org

SPA Cooperative

Fiduciary District: New Caney ISD

Letter of Commitment

The GALVESTON ISD

School District Name (Do not abbreviate)

Wishes to participate in the New Caney Purchasing Cooperative (dba SPA) for the period of

July 1, 2021 through June 30, 2022

Please mark the option(s) the district will participate in:

Grocery Bid

Commodities

Participation in commodities requires participation in the grocery bid

Milk Bid

Produce

Bread Bid

Ice Cream

By checking one or all the options it is understood that the district will not solicit their own bid for the selected categories. Procurement Law requires quantities in each solicitation and this document certifies my quantities are in the selected SPA RFP's.

Signature of Authorized Representative

Jennifer Douglas

Date 10/30/20

Director's Name (print) Jennifer Douglas

District GALVESTON ISD County GALVESTON

Mailing address: 2606 40th Street City Galveston Zip Code 77510

Phone: 409-766-5162 Email jennifer.douglas@gisd.org

Additional Contact: Ofelia Alvarado Phone 409-766-5162

Email: ofelia.alvarado@gisd.org

Average number of reimbursable lunches served ~~5800~~ ADA 9406

of High Schools 2 # of Middle Schools 3 # of Elementary Schools 7

Please return this signed agreement to the New Caney ISD Business Office:

Email: tbullock@newcanevisd.org and marketplacealliance@reagan.com