

MEMORANDUM

TO: Board of Education
THRU: Dr. Mike Dominguez, Superintendent
FROM: Colleen Drees, Chief Financial Officer
DATE: January 8th, 2024
RE: Floorcovering - Charles Stones Intermediate Center

ISSUE:

The Board of Education is asked to approve the replacement of existing carpet in Charles Stones Intermediate Center

BACKGROUND:

Bid packet is attached for your review. Charles Stones has been identified as one of this year's flooring priorities. This bid has been completed to replace aging carpet in the library and two offices.

ALTERNATIVES:

No other alternatives applicable.

RECOMMENDATION:

1. Approve the lowest bid for the purchase and installation of carpet tiles to Star Commercial Flooring.
2. Deny the purchase and installation.
3. Re-bid the flooring to alternative vendors.

FISCAL NOTE:

The total cost of this purchase and installation is \$23,702.44. This purchase has been budgeted for this fiscal year from the following account: 016 E 4700 21 0550 056 06 610 with adequate balances remaining for this purchase

ATTACHMENTS:

Board Packet – CSIC
Floorcovering Plan - CSIC