

THRUN

LAW FIRM, P.C.

U.S. MAIL ADDRESS
P.O. Box 2575, EAST LANSING, MI 48826-2575
PHONE: (517) 484-8000 FAX: (517) 484-0001

ALL OTHER SHIPPING
2900 WEST ROAD, SUITE 400
EAST LANSING, MI 48823-6386

GORDON W. VANWIENEN, JR.
MARTHA J. MARCERO
LISA L. SWEM
JEFFREY J. SOLES
ROY H. HENLEY
MICHAEL D. GRESENS

CHRISTOPHER J. IAMARINO
RAYMOND M. DAVIS
MICHELE R. EADDY
KIRK C. HERALD
MARGARET M. HACKETT
MATTHEW F. HISER

ROBERT A. DIETZEL
KATHERINE WOLF BROADDUS
DANIEL R. MARTIN
JENNIFER K. STARLIN
TIMOTHY T. GARDNER, JR.
IAN F. KOFFLER

FREDRIC G. HEIDEMANN
RYAN J. NICHOLSON
CRISTINA T. PATZELT
PHILIP G. CLARK
PIOTR M. MATUSIAK
JESSICA E. MCNAMARA

RYAN J. MURRAY
ERIN H. WALZ
MACKENZIE D. FLYNN

MICHAEL D. GRESENS
(517) 374-8838
mgresens@thrunlaw.com

January 7, 2022

Via Email and U.S. Mail

Mr. Stephen Goss
Assistant Superintendent of Schools
Vicksburg Community Schools
301 South Kalamazoo Avenue
P.O. Box 158
Vicksburg, Michigan 49097-0158

Re: Special School Election on Tuesday, May 3, 2022

Dear Mr. Goss:

Enclosed are the following:

1. Four copies of a resolution relative to calling the special election to be adopted by your Board at its upcoming meeting. **Before adopting the resolution, the name of the newspaper of general circulation in the District the Board prefers for publication of notices must be inserted in Paragraph 3a.** Upon adoption, have all copies completed and provide one copy to the election coordinator and one copy to your election clerk or clerks, if designated by the county clerk, retain one copy with the minutes of your Board meeting and return the remaining copy to me. If the board meeting will be held virtually, in whole or in part, refer to the enclosed Notice Requirements for Meetings Held Electronically for important information.

READ THE BALLOT PROPOSITION LANGUAGE CAREFULLY BEFORE THE BOARD ADOPTS THE RESOLUTION TO ENSURE THE LANGUAGE IS CORRECT. Please do not re-type the ballot language in the resolution or remove any of the exhibits from the resolution. The deadline for certification of the ballot to the election coordinator and election clerk(s) is **Tuesday, February 8, 2022, before 4:00 p.m.**

Make certain that the enclosed resolution is adopted at a legal meeting of your board; preferably, a meeting at which all members are present. In addition, public notice of a special board meeting or a rescheduled regular board meeting must be *posted more than 18 hours prior to that meeting and, if your district includes monthly or more frequent board agenda and/or minutes updates on its website, posted on the home page of the district's website.* If the resolution is adopted at a special or rescheduled regular meeting, please furnish me with: a) a signed copy of the written call for the special or rescheduled regular meeting; b) an affidavit as to method of service used;



Mr. Stephen Goss
January 7, 2022
Page 2

c) a copy of the public notice as posted; d) an affidavit regarding the physical posting of the public notice; and e) an affidavit regarding posting of the public notice on the district's website.

2. A form of Certification which, along with a copy of the adopted resolution, must be filed with the District's election coordinator and election clerk(s), if designated, by personal delivery, facsimile or other type of delivery utilizing a tracking system (i.e., express, FedEx, UPS, etc.) **for receipt on or before 4:00 p.m. on Tuesday, February 8, 2022.** The purpose of the Certification of Ballot Proposition form is to provide the District with documentation that the certified copy of the ballot language was forwarded to the election coordinator and election clerk(s) before the applicable election law deadline. **FAILURE TO FILE THE RESOLUTION AND CERTIFICATION ON A TIMELY BASIS WILL JEOPARDIZE THE DISTRICT'S ABILITY TO PLACE A PROPOSITION ON THE BALLOT FOR THE ELECTION ON TUESDAY, MAY 3, 2022.** Be sure to verify the hours of operation for the offices of the election coordinator and election clerk(s) to ensure timely delivery.

Please return a copy of the resolution, the completed and signed Affidavit, and the signed Certification to this office for our file.

3. A suggested calendar.

4. A copy of a detailed document addressing campaign financing requirements, particularly with respect to a governmental entity's compliance with the requirements of the Campaign Finance Act.

Under Section 57 of the Campaign Finance Act, a public entity may not use public dollars for advocacy in relation to a ballot question. As such, a public entity may not spend public dollars or use public resources/assets (including staff time) on communications that urge a "yes" vote on that question. Should you have any questions regarding the attached or if you would like to schedule a conference call to discuss the implications of Section 57 on your particular election, please contact me.

Further, please forward to me any materials to be issued for the informational campaigning for review prior to distribution.

Posting Notices

While the election law does not require registration and election notices to be posted, it is our recommendation that because a millage proposition will be presented at this election, notices be posted as a safeguard against an error in or a failure of publication.

Proof Ballots

It is essential that a proof copy of the ballot language be obtained prior to publication of the ballots. When the proof copy is received, please immediately forward a copy to me for review.




Mr. Stephen Goss
January 7, 2022
Page 3

If you do not receive a ballot proof by Friday, March 4, 2022, please contact me immediately. As the election clerks know, ballots must be available for absentee voting not later than Saturday, March 19, 2022.

You should begin discussions as soon as possible with the District's election coordinator and election clerk(s) for the purpose of coordinating this election under the election consolidation law and to determine if there are additional requirements with which we may assist your election coordinator and election clerk(s).

Very truly yours,

THRUN LAW FIRM, P.C.

By 

Michael D. Gresens

MDG/ssw
Enclosures