



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

227 North Fourth Street, Geneva, IL 60134

Phone: (630) 463-3030 Fax: (630) 463-3031

E-mail – doberg@geneva304.org

Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: January 7, 2014
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

The Fabyan Foundation has contributed to the district \$220,000 to support Fabyan scholarships and \$75,800 to support the Technology grant request (document attached).

Please ask the Board of Education at its regularly scheduled meeting on Monday, January 13, 2014, to accept the donation from The Fabyan Foundation.

227 N. Fourth Street
Geneva, Illinois 60134
630/463-3070
630/463-3079 (fax)



Elizabeth Janowiak
Director of Technology
Geneva School District 304

To: Kent Mutchler
CC: Donna Oberg
Re: Fabyan Proposal 2014
Date: December 5, 2013

Recent Fabyan Foundation Projects:

In 2013, the generosity of the Fabyan Foundation impacted all three levels of our educational environments. With the continued contributions of the Fabyan Foundation, Geneva CUSD 304 was able to add wireless tablets to our 1st grade classrooms, enhance the video display capabilities in our middle school and high school family and consumer science classrooms, and upgrade our high school literary design software.

Several departments at the high school utilize the Adobe Creative Suites software. Recently Adobe changed their pricing structure. With Fabyan funding we were able to upgrade our existing licenses to a current Adobe Creative Suites version as well as increase the number of licenses that we own. This increase in licensing allowed the district to broaden the use of this productivity tool. It is important to share with the Foundation members that this software was used by students involved in the Literary Magazine Club when developing their award winning literary magazine, Skaldic.

Cooking is one of the main components of the Family and Consumer Science curriculum. The installation of the video cameras and display screens drastically enhances the viewing capability of the secondary level students enrolled in these classes. Teacher demonstrations and techniques are easily viewed by the students present in the class. In addition these lessons are now easily recorded to make it possible for students who were absent to view the lesson at a later time.

Selecting the best low-cost tablet for the primary level classrooms proved to be especially challenging. Many of the products on the market lacked the necessary specifications required to make them viable devices for our students and teachers. After much research, the technology committee, together with primary teachers and administrators decided to purchase iPad2s. We are very pleased with the iPad's performance and its access to curriculum related content. However in order to stay within our budget, the cost of this popular device required us to limit implementation this year to 1st grade classrooms only. As you will read in our proposal for 2014 that follows, we hope to continue the implementation of portable devices for our primary students.

Accounting of 2013 Fabyan Foundation technology grant dollars indicates a little more than \$2000 remaining due to improved pricing from our vendors (actual was less than quoted). Our plan is to use these remaining dollars to purchase curriculum related iPad applications throughout the year as teachers discover new learning tools for their 1st grade students.

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Elizabeth Janowiak
Director of Technology
Geneva School District 304

Additional Touch Tablets for the Primary Level:

Since we were unable to purchase any devices for our kindergarten classrooms this year, we would like to purchase two tablets per kindergarten classroom. In addition, we would like to increase the number of tablets that we have distributed to our first grade classrooms. The primary grade teachers would ideally prefer to have six devices per classroom so that every student in the typical instructional grouping has a device to use. The exact number of devices will depend on the total number of kindergarten and first grade classrooms assigned next year.

Estimated cost for primary touch tablets with associated apps and accessories: \$51,700

Digital Signage at Geneva High School:

Recently the district's cafeteria service provider installed and utilizes a digital signage system in the cafeteria line to display menu and nutrition information to students. The product utilizes a combination of the Carousel and Tight Rope Media systems. Further investigation of these systems revealed that these products would be ideal for use with our GHSTV Studio as well as with our large screen display in the Viking hallway. Using the Tight Rope software students would be able to produce the content displayed on the various displays throughout the school for all to view. The addition of a Carousel appliance and the purchase of Tight Rope license allow us to expand the use of digital signage at Geneva High School.

Estimated cost for hardware, licenses and installation: \$7,500

Total of all items proposed:

\$75,800

If additional information is required, or if questions arise, please do not hesitate to contact me. Please extend my sincere gratitude to the members of the Fabyan Foundation for their continued support of technology throughout Geneva School District 304.



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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: January 8, 2014
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

Attached is a purchase for 3 Smart Boards approved by the Harrison Street School PTO for purchase at Harrison Street School.

Please ask the Board of Education at its regularly scheduled meeting on Monday, January 13, 2014, to accept the donation from Harrison Street School PTO.



4 Territorial Court, Suite S
 Bolingbrook, IL 60440
 Phone: 630.771.8696
 Fax: 630.771.8996

Sales Order

Customer No.			Customer No.		
BILL TO CUSTOMER NAME (PLEASE PRINT) SD 304 - Harrison St School PTO			SHIP TO CUSTOMER (IF OTHER THAN BILL TO)		
ADDRESS 201 N. Harrison St			ADDRESS		
CITY Geneva	STATE IL	ZIP 60134	CITY STATE ZIP		
CUSTOMER CONTACT Shonette Sims		SOURCE/LEAD	CITY STATE ZIP		
TELEPHONE/EXT 330-463-3300	SALES REP. NAME Potkanowicz	REP. CODE	SUPPLY CODE	INSTALL DATE/TIME	SHIPPING INSTRUCTIONS

EQUIPMENT INFORMATION					
QTY	ITEM NUMBER	ITEM DESCRIPTION	SERIAL NUMBER	UNIT PRICE	TOTAL
3	sb680 (SMART Start)	77" SMART Board		\$ 882.00	\$ 2,646.00
3	cms09012	Chief adj projector pole		\$ 62.25	\$ 186.75
3	install	installations (move proj./inst SB)		\$ 350.00	\$ 1,050.00
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -

WARRANTY INFORMATION			SUBTOTAL	\$ 3,882.75
DAYS OR COPIES, WHICHEVER OCCURS			TAX	
FIRST TO COVER ALL PARTS AND SERVICE LABOR THROUGH NORMAL USE/			DELIVERY	289.65
DRUM PRORATED AT\$ / COPY DURING WARRANTY PERIOD			TOTAL	\$ 4,172.40

ORDER TYPE [CHECK ONE]

CASH PURCHASE LEASE EXCHANGE TCM
 LOANER** copier on loan fax machine on loan

Cash payment terms: _____ # of Lease payments: _____ Buyout/Upgrade exists _____

*If loaner, customer agrees to pay \$ _____ per copy for copier or \$ _____ per day for fax until end of loaner period

LEASE INFORMATION

MONTHLY LEASE OF \$ _____ PER MONTH ITEMS INCLUDED IN DEAL _____

TOTAL # OF PAYMENTS _____

PURCHASE OPTION: FMV 10% \$1

TOTAL LEASED _____

LEASE DEPOSIT _____ 0 FOR _____ MTHS _____

BUY OUT _____

WE HERBY AGREE to purchase the item(s) listed above in accordance with the terms and provisions set forth on both sides hereof. Customer acknowledges that it has read this agreement of sale and understands and agrees to all terms and conditions stated on both sides herein.

authorize Chicago Office Technology Group to obtain credit information from any consumer reporting agency to determine credit worthiness. I understand that if credit worthiness cannot be determined by the consumer reporting agency, additional information may be required.

Accepted For: HSS PTO

By: Shonette Sims

Title: Principal

Date: Oct. 4, 2013



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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: December 20, 2013
Re: Gifts, Grants and Bequests

In accordance with Policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

The attached items were approved for purchase by the PTO to Williamsburg Elementary School at their PTO meeting on November 19, 2013.

Please ask the Board of Education at its regularly scheduled meeting on Monday, January 13, 2014, to accept this PTO purchase.

Donna Oberg

From: Kimberli Cooper
Sent: Thursday, December 19, 2013 1:58 PM
To: Donna Oberg
Cc: Julie Dye
Subject: 2013-14 PTO Grant

Hi Donna,

The following items were approved for purchase at the PTO meeting held Tuesday, November 19.

12	IPAD 2 - 16GB with WIFI	4,588.00
1	MacBook Pro 13-Inch; 2.5 GHZ Dual-Core Intel Core	999.00
1	AppleCare Protection Plan	183.00
1	Griffin MultiDock – Tablet Charging/Sync Station	522.84
2	BLUE IPAD Big Grip Frame	59.50
2	GREEN IPAD Big Grip Frame	59.50
2	PURPLE IPAD Big Grip Frame	59.50
2	ORANGE IPAD Big Grip Frame	59.50
2	RED IPAD Big Grip Frame	59.50
2	PINK IPAD Big Grip Frame	59.50
	Shipping of the cases	28.85

6,678.69

The PTO will cover half of the cost (-3339.35) and the balance paid with building activity funds.

This information is being provided for the School Board meeting January 13, and ask that they accept these items on behalf of the students of Williamsburg Elementary.

Kim Cooper
Williamsburg Elementary
630-463-3103
kcooper@geneva304.org