

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

May 2017

Facilities Management – Maintenance and Operations - General

- In the past month the Facilities maintenance crews have completed 346 work orders, and are currently working on 471 open work orders.
- Hallberg Engineering Inc. is close to finishing the Re-Commissioning process at OEMS.
- Facilities maintenance trade crews are currently scheduled at Denfeld.

Capital Construction:

- The Districts Ten-Year Capital Plan was approved at the May 30th 2017 Special School Board Meeting.
- Refinement of project scope at Rockridge is occurring in conjunction with ARI and Krause Anderson, the GC for the project.
- Utility Systems of America will soon begin work to finish the HOCHS parking lot.
- MWE window and tuck pointing project punch list walk through will occur once school is out.
- A walk through will be conducted at Lowell Barnes in regard to expansion as related to site specific programs.
- Bids will be publically opened for BID #1258-1 Playground Rubber Mulch Replacement on June 6th, and will be discussed at the June School Board meeting.
- The preconstruction meeting for Stowe's Playground and site restoration will occur June 7th.

Building Operations

- Operations staff is working hard during this busy time of the school year while getting ready for deep summer cleaning plans.
- A new maintenance custodian has been assigned to Lowell Elementary. As a result, Lakewood Elementary maintenance custodian has opened and been posted. Interviews are scheduled the first week in June.
- All new operations staffing moves will not be assigned until after the school year to ensure staff and students with strong and familiar support from operations.
- Central High School continues to provide great training opportunities for our local law enforcement departments.

Health, Safety & Environmental Management

Environmental/Health/Safety

- Fire Marshal inspection-Denfeld: Some discrepancies found were improper storage of items blocking sprinklers, improper cord use, blocked doors, and untagged fire extinguishers.
- Fire Marshal inspection-Piedmont: The inspection went well only finding a few cord use issues and improper use for a portable heater.
- Fire Marshal inspection-Laura MacArthur: Items to be fixed include blocked electrical panels, blocked sprinkler heads, exits impeded/blocked, storage near kiln, and improper cord use.
- Eye wash surveys were completed to determine the work needed to get them to drain into floor drains or to be able to test using a bucket. Some currently drain onto the floor.
- Auto shop inspection/walkthrough was completed to assist with recertification. A few items were cleaned up and spill containment and several safety signs were added.
- Shop equipment review for Brad Vieths was completed for all new inventory he is looking to purchase. This is to ensure it meets the safety regulations, building codes, and can be safely and easily installed.

Emergency Response

- Meetings were held with the fire chief to discuss the emergency response plan updates. The city is reconfiguring their plan and we may be able to piggyback onto some of their work this fall.
- E-kits inventory was completed and missing/outdated items will be ordered and replaced next month.

Workers' Compensation Activities

- OSHA Recordables- 5 (2 missed on last report) Laceration to thumb, leg strain from lifting, repetitive motion shoulders, concussion, lifting box-shoulder strain.
- Incidents Reported: 28 injuries reported.
- Continue to return employees to work as soon as possible. Employee with repetitive motion surgery returned to work next day after surgery.