

Lead Title Teacher/Literacy Lead
Yellow Medicine East Schools
2025-2026

Yellow Medicine East School District is seeking a full-time lead Title teacher and literacy lead for the 2025-2026 school year. This position will serve and support students and staff members at Bert Raney Elementary School and the YME Middle/High School in the areas of assessment and literacy with a primary focus on elementary literacy.

As defined by Minnesota Statutes 2023, section 120B.123, subdivision 6, of the Minnesota READ Act:

- Literacy Lead.** (a) By August 30, 2025, a district must employ or contract with a literacy lead, or be actively supporting a designated literacy specialist through the process of becoming a literacy lead. A board may satisfy the requirements of this subdivision by contracting with another school board or cooperative unit under section 123A.24 for the services of a literacy lead by August 30, 2025.
- (b) A district literacy lead must collaborate with district administrators and staff to support the district's implementation of requirements under the READ Act.

Education and Experience:

- Bachelor's degree in reading, education, special education, or related field
- Minimum five years experience in English Language Arts instruction or related fields such as psychology and speech-language pathology
- Experience planning, implementing, and evaluating district-wide initiatives and professional learning
- Data collection/analysis experience
- Completion of one of the MDE-approved Professional Development programs (CAREIALL, OL&LA or LETRS for Educators)
- Current teaching and/or administrative license

Preferred Education and Experience:

- Master's degree in reading, education, special education, or related field
- Successfully completed LETRS/OL&LA/CAREIALL Certification or Certified Facilitator
- Leadership experience preferred but not required

Duties will include:

- Full oversight of approved universal screener, including but not limited to:
 - Provide or organize training for identified staff on the district-selected universal screener.
 - Setting up rosters, updating as new students and staff join BRE & MS/HS
 - Oversee all screening periods, including scheduling, and general organization
 - Ensure students are screened, with support from other Title, special education, and general education staff
 - Support in providing parent/family notification for students not reading at or above grade level including the student's reading proficiency level, reading-related services, and strategies for families to use at home to support the student
 - Provide teachers with necessary reports for instructional support that helps advance literacy throughout the district
 - Support district efforts with MDE data submission, including the local literacy plan
- In collaboration with the elementary principal, oversee the BRE ELA Committee, which will include:
 - Setting agendas for monthly meetings
 - Leading the team in decision-making

- Provide data meetings for all PreK-12 grade levels and/or departments quarterly
- Collaborate with district administration, Regional Literacy Lead, and the Minnesota Service Cooperatives (MSC)
- Support the implementation of Structured Literacy, interventions, curriculum delivery, and teacher training and professional development
- Provide literacy training or have the ability to identify and/or coordinate training (SOR) for certified teachers, paraprofessionals, and other support staff to provide and/or support classroom literacy instruction
- Attend meetings at the local, regional, and state level that will provide current practices and up-to-date information from the Minnesota Department of Education as requested by the administration

Competencies:

- Thorough understanding of pedagogy and best practices within education
- Understanding of adult learning principles and group facilitation
- Understanding of curriculum and MN English/Language Arts Standards
- Understanding of how the Minnesota Multi-Tiered System of Supports (MnMTSS) Framework serves as the overarching infrastructure within which evidence-based literacy practices are operationalized to maximize student outcomes
- Ability to function cooperatively and collaboratively with colleagues and educators
- Ability to reflect on and continuously improve practices in response to coaching
- Ability to adapt to and work with a variety of school contexts
- Excellent organizational skills and attention to detail
- Creative analytical and problem-solving skills
- Effective written and verbal communication skills
- Ability to work effectively and efficiently across agencies and partnerships; individually and as a team member
- Ability to show initiative in resolving problems
- Ability to assume responsibility, be well organized, execute initiatives from directives and approved self-initiatives
- Ability to build open, honest, and trustworthy relationships with people of various personality styles and behaviors – internally and externally
- Proficient in the use of office applications and online learning platforms

Information for this position was provided by MDE <https://education.mn.gov/MDE/dse/READ/local/job/>