

PBIS Committee

HARVEY PUBLIC SCHOOLS DISTRICT 152 CONFERENCE/CONVENTION/WORKSHOP ATTENDANCE REQUEST

Please submit your request with all support at least **TWO WEEKS BEFORE** requested C/W/W date(s).

Name of Person (please print): Tuesday Few

Grade/Subject/School: Reading Tutor Sandburg

Name of C/C/W: Proactive Discipline for Reactive Students

Date / Location of C/C/W: May 5th 2017, Indianapolis, IN

Give a tentative summary of expected expense(s):

Registration:	\$ <u>224.00</u>
Travel:	\$ <u>80.00</u>
Food:	\$ <u>30.00</u>
Lodging:	\$ <u>190.00</u>
Other:	\$ _____
Estimated Total:	\$ <u>524.00 524.00</u>

Will a substitute be required? ___ Yes No All Day ___ A.M. ___ P.M.

LONG RANGE PLANS ___ GOALS ___ Explain what you desire to gain by attendance.

Strategies for behavioral management in and out
of the classroom with positive reinforcement as related
to Senate Bill 100.

Tuesday Few
Applicant's Sig./Date 4/3/17

[Signature]
Principal's Sig./Date

Dr. [Signature] 4/3/17
Administrator's Sig./Date

NOTE: IF APPROVED, A WRITTEN REPORT MUST BE SUBMITTED TO THE PROGRAM ADMINISTRATOR WITHIN TWO WEEKS AFTER THE CONFERENCE/CONVENTION/WORKSHOP. ALONG WITH THE APPLICABLE EXPENSE REPORT. EXPENSES WITHOUT VALID RECEIPTS WILL NOT BE HONORED.

Approved Date: _____ Disapproved Date: _____

Account Name/Number: 10-2210-390-99-4620 P.O. # _____

CHECK REQUEST: _____ Accounts Payable _____ Payroll _____ Imprest _____

Substitute Account Name/Number: _____

Name of Substitute Called: _____

Business Manager Signature/Date

[Signature] 4/11/2017
Superintendent's Signature Date

COPIES TO: _____
FORM #140 REVISED 8/01

PROACTIVE DISCIPLINE FOR REACTIVE STUDENTS

REGISTRATION FORM

Sandburg Elementary Harvey #152 (708) 333-1351
Name of School or Agency School District Telephone Fax
14500 Myrtle Ave Harvey IL 60426
Street Address City State Zip

Name of Attendees (Print)	E-mail*	Position
Bridget Williams	plainolbridget@yahoo.com	Paraprofessional Spec Ed
Denisha Balfour	denishabalfour@yahoo.com	Media Assistant
Carol DeLira	cdelira@harvey152.org	3rd Grade Teacher
Tuesday Few	tfew@harvey152.org	Reading Tutor

*E-mail address will not be shared

Indicate the Winter/Spring 2017 seminar for which you are registering:

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> April 17 - Madison, WI | <input type="checkbox"/> April 18 - Milwaukee, WI | <input type="checkbox"/> April 19 - Lisle, IL (Chicago Area) | <input type="checkbox"/> April 20 - Champaign, IL |
| <input type="checkbox"/> April 21 - St. Louis, MO | <input type="checkbox"/> May 2 - Cleveland, OH | <input type="checkbox"/> May 3 - Columbus, OH | <input type="checkbox"/> May 4 - Dayton, OH |
| <input checked="" type="checkbox"/> May 5 - Indianapolis, IN | | | |

Method of Registration: Mail Phone Fax On-line

Registration Fee: **\$224.00 per person** – "SEND THREE AND THE FOURTH IS FREE" (this is a 25% savings)

Method of Payment: Personal Check School Check Purchase Order Money Order Credit Card

Credit Card Type: VISA MasterCard Discover AmEx P.O. #: _____

Credit Card #: _____ / _____ / _____ Exp. Date _____ / _____ CVA # _____ Fax copy of P.O. to 502-368-5577

Credit Card Billing Address _____

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Clip and mail or fax to Educational Resource Services

Please send registration and purchase order or payment to:

Educational Resource Services, Inc.
3529 Woodruff Ave. • Louisville, KY 40215

Call **800-579-1085** for

additional details or fax (502) 368-5577

Visit our web site at www.EducationalResourceServices.com

REGISTRATION INFORMATION

Certification of Seminar:

Brandman University, a division of the Chapman University System, has approved this seminar for meeting professional development education requirements for college credit. Applications will be available at the seminar. This training has been State Board Approved (SBA) and CEU/PDU certificates will be provided during the seminar.

Daily Seminar Schedule:

On site registration and a continental breakfast will start at 7:30 am. Please sign-in and pick up the seminar packet prior to 8:00 am. The seminar begins promptly at 8:00 am. Lunch will be on your own from 11:45 to 12:45 pm. There will be an afternoon refreshment break at 1:45pm and the seminar will conclude at 3:00 pm.

Registration Policy:

You may register by completing the registration form, detach and mail along with your registration fee or Purchase Order to Educational Resource Services. If your school or agency is registering with a Purchase Order, please include the P.O. with your registration. You may fax your registration to (502) 368-5577, register on-line at www.EducationalResourceServices.com, or call (800)-579-1085 to register via telephone.

Last Date to Register:

Registrations will be accepted up to the date of the seminar. However, walk-ins will only be permitted if space is available. No late registration or walk-ins can be accepted without a Purchase Order or payment. Once the registration is received and processed a letter of confirmation will be sent to you via e-mail. Please notify ERS if you do not receive a confirmation notice or if you will require special accommodations.

Tuition Fee:

Total registration fee for the seminar is **\$224.00 per participant**. When you send 3, the 4th attends FREE! This is a 25% savings. The registration fee includes an extensive seminar booklet, the seminar presentation, certificate of participation, continental breakfast and afternoon refreshments.

Accommodations:

If you should need overnight accommodations please contact the facility where the seminar is being held for information. Check the "Date and Location" section of this brochure to locate the facility's address and telephone number. Be sure to ask for the state government room rate.

Refund Policy:

Cancellations must be received in writing 72 hours prior to the seminar for a refund, minus a \$21.00 processing fee. A registration can be transferred to a future seminar. Please contact ERS before substituting.

Register Today! Tel. (800)-579-1085 • Fax (502) 368-5577 • www.EducationalResourceServices.com

Indianapolis Marriott East

7202 East 21st Street

Indianapolis, IN 46219

USA

Phone: +1-317-352-1231

Confirmation Number: 84176100

Thank you for your reservation. Your reservation is guaranteed to your MasterCard card.
We look forward to greeting you.

Your Stay

Check in: Thursday, May 4, 2017

Check out: Friday, May 5, 2017

Rooms 1

Total guests: 1

Room(s)

Guest room, 1 King or 2 Double.

1 night at 185.00 USD

216.45 USD Total hotel currency (incl. est. taxes)

Room Preferences

This hotel has a smoke-free policy

No room preferences were selected.

Guest Information

Reservation for Tuesday Few

Summary of Charges

Summary of Room Charges

Cost per night per room (USD)

Thursday, May 4, 2017 - Friday, May 5, 2017 (1 night, Marriott Rewards Member Rate) 185.00

Estimated government taxes and fees 31.45