

Minutes of Regular Meeting

The Board of Trustees Palestine ISD

A regular meeting of the Board of Trustees of Palestine ISD was held Monday, December 17, 2018, beginning at 6:00 PM in the Palestine ISD Administrative Offices Board Room, 1007 East Park Avenue, Palestine, Texas 75801.

Vice President Michael Bennett called the meeting to order, announced that a quorum was present, and the Board convened into open session at 6:00 PM. (Executive/Closed Session was not held during the December, 2018 regular meeting.)

Members present: Michael Bennett, Vice President
Kurt Herrington, Secretary
Davi Killion Ingram
Jeffrey Schwab
Brandon Sheeley
Stanley Sokolowski

Members absent: Dyna Tutt, President

Others present: Jason Marshall, Superintendent
Suzanne Eiben, Assistant Superintendent of Human Resources
David Atkeisson, Chief Financial Officer
Chris Kiser, Assistant Superintendent of Instructional Services/Director of College and Career Readiness
Dr. William Stewart, Director of School Safety (Absent)
Mark Schrader, Director of Technology
Lisa Edge, Recording Secretary (Absent)

Visitors present: Patricia Barrett, Gwendolyn Brown, Jack Dalaba, Fazaria Edwards, Josiah Lkingsporn, Cassidy Lupo, Robert Martinez, Camryn Lupo, Antonio Mancilla, Raheal Egbe, Ben Meas, Angie Gilbert, Scott Tyler, Linda Luce, Jimmy Luce, Kathleen Brown, Jacob Wheeler, and Kathy Whitener Evans.

Trustee Brandon Sheeley gave the invocation.

Pledges of allegiance to the American and Texas flags were recited.

Spotlight

PHS Junior Rotarians:

Fazaria Edwards and Josiah Lkingsporn were recognized for being selected to serve as Junior Rotarians for the month of November. Cassidy Lupo and Robert Martinez were recognized for being selected to serve as Junior Rotarians for the month of December. A certificate of accomplishment was presented to each student.

PHS Students of the Month:

Camryn Lupo and Antonio Mancilla were recognized for being chosen as students of the month for November. Raheal Egbe and Ben Meas were recognized for being chosen as students of the month for December. Each student was presented a plaque.

PISD Operations & Transportation Department staff members were recognized. Jacob Wheeler, Director of Operations & Transportation and Kathy Whitener Evans, Transportation Supervisor, introduced maintenance and transportation staff and expressed appreciation for their dedication to keeping campuses and all district facilities in good shape and for ensuring the safety of students during transportation to and from school. Mrs. Evans expressed appreciation to PISD for providing winter jackets to operations and transportation staff. Superintendent Marshall thanked the Operations & Transportation Department staff for their service to the district.

Public Comment

There were no requests for public comment.

Financial Report

David Atkeisson, Chief Financial Officer, reported the following financial update:

- Calendar year closing soon.
- District's financial audit had recently been completed by Smith, Lambright & Associates and the audit information was expected to be provided to the district following the Christmas holidays.
- Increase in district investment earnings recently.

Public Hearing- FIRST Report for 2017-2018

Vice President Bennett announced a Public Hearing for discussion of the 2017-2018 FIRST Report. David Atkeisson, Chief Financial Officer, presented information from the district's FIRST Report. Mr. Atkeisson reported that as has been the case for several years, PISD had received the highest rating of A or Superior. Vice President Bennett allowed an opportunity for input. There were no questions or concerns.

Mr. Atkeisson informed the Board that the district was required to post portions of the report on the district's website and although the district wanted to be transparent, due to a recent increase in schools being targeted via cyberattacks, the information to be posted would be carefully reviewed to ensure information was protected that could potentially put the district at risk.

Consent Items

Upon the recommendation of Superintendent Jason Marshall, a motion was made by Trustee Sheeley, seconded by Trustee Schwab to approve the following consent items as presented. Motion carried 6-0.

- Minutes of the Regular Meeting of November 12, 2018
- Minutes of the Special Meeting of December 3, 2018
- Bills paid for November, 2018
- Financial Report
- Monthly Investment Report
- Tax Collection Report
- Donations

Palestine High School Athletics \$2,491.00 from PHS Athletic Booster Club to supplement the girls & boys soccer program.

- **Tuition Waiver approved for student due to parent financial hardship.**

School Safety Report

Dr. William Stewart, Director of School Safety was absent due to illness. The School Safety Report was tabled and will be presented at the January, 2019 regular school board meeting.

2nd Six Weeks Academic Report

Chris Kiser, Assistant Superintendent of Instructional Services, presented an academic report. The report included a comparison of scores from the first and second six weeks of school. Mr. Kiser informed that the district was utilizing student scores to determine areas of needed improvement.

Personnel

Upon the recommendation of Superintendent Jason Marshall, and Suzanne Eiben, Assistant Superintendent of Human Resources; a motion was made by Trustee Herrington, seconded by Trustee Sokolowski to approve the following personnel as presented. Motion carried 6-0.

**Coria, Corina
Forrest, Chelsie**

**4th Grade
Math**

**A.M. Story Intermediate
Palestine High School**

Superintendent Marshall accepted the resignation of Kassondre Ripley.

Vision 2020 Update

Superintendent Jason Marshall presented an update regarding Vision 2020, the district's five year improvement plan that the district adopted in 2015. Superintendent Marshall reminded that the plan consists of the following seven (7) categories (Teaching & Learning, College & Career Readiness, Human Resources, Extracurricular, Communication & Public Relations, Technology, and Business Services), and that administrators had met recently to discuss Vision 2020 progress. Superintendent Marshall shared that the district had made considerable progress since Vision 2020 began in 2015, and that the district will continue to strive for additional Vision 2020 improvements.

Superintendent's Report

Superintendent Marshall reported on the following:

Student enrollment as of December 17, 2018: 3,394

PHS Boys & Girls Basketball teams to participate in Oklahoma tournament during the winter break.

Winter Break Schedule

- **Early Release: Thursday, December 20, 2018**
- **Christmas Holidays: Friday, December 21, 2018 – Friday, January 4, 2019**
- **Staff Workday: Friday, January 4, 2019**
- **Students return to class: Monday, January 7, 2019**

Board members received PISD Calendar of Events.

There being no further business, the meeting was adjourned at 6:56 p.m.

**Michael Bennett, Vice President
for Dyna Tutt, President**

Kurt Herrington, Secretary